

Finance & Policy Committee Discussion

12th May 2021

To: All members of the Finance & Policy Committee

Councillors: S Callen, S Fateru, R Hailstone, S Heyes, V Manro, L Rhys-Jones (Chair), D Rodgers, and A Roupelis.

Dear Councillor,

You are invited to an informal remote meeting of Haydon Wick Parish Council on Tuesday 18th May 2021 at 19:45. Link: <https://tinyurl.com/3r9vzyk9>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 17th May 2021.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Clerk to Council/RFO**

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Investments**
To receive a presentation on long term investments from Mark Davies, Local Government Relationship Manager for the Churches, Charities & Local Authority (CCLA) Investment Management Company.

- 6. Minutes of the Previous Meetings**
To review the previous meeting minutes from 20th April 2021 and to recommend approval when physical meetings recommence.
- 7. Councillor Reports**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 8. Clerk's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 9. Roadmap to returning to physical meetings**
To note a report detailing how the Council returns to physical meetings (to follow).
- 10. Financial Matters**
To note that the 2020-2021 financial end of year closedown is taking place on Thursday 13th May 2021, therefore some of the reports usually presented will not be available for this meeting and will be brought to the June meeting.
 - A) To review and remind members of the Council's budget for 2021-2022 (attached).
 - B) To receive notification of the bank balances for April 2021 (attached).
 - C) To approve the Payment Schedule for April/May 2021 (tabled).
- 11. Annual Reporting Requirements**
 - A) To receive a report to recommend to Full Council, the approval of the annual appointment of six (6) bank signatories (attached).
 - B) To note that the Pension Annual Return has been submitted to Wiltshire Pension Fund.
- 12. Annual Governance & Accountability Return (AGAR)**
To receive a verbal update on the AGAR timetable.
- 13. Covid-19 Discretionary Grant Overpayment**
To receive a report on the financial impact for the Parish Council as a result of returning £20,000 to SBC (to follow).
- 14. IT Outage**
To receive a verbal update on the recent IT outage experienced.
- 15. Community Bus and Room Hire**
To receive a report recommending the restart of Community Bus Service and Room Hire from July 2021 (to follow).
- 16. Items for the Next Agenda**
To be sent to the Clerk in advance of the next meeting 15th June 2021.
- 17. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the

press and public be temporarily excluded, and they be instructed to withdraw'.
Reason: Confidential.

18. Insurance Matters

To receive a verbal update on current insurance matters.