

## **HAYDON WICK PARISH COUNCIL**

Minutes of the Planning & Highways Committee of Haydon Wick Parish Council held on Tuesday 17<sup>th</sup> May 2022 at 7.00pm in the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

### **ATTENDANCE**

**MEMBERS:** Councillors A John (Chairman), R Ross, L Brown, E Baker Lee, A Roupelis, S Callen and S Fateru

**OFFICERS:** Deputy Clerk & Services Manager, Laura Cutter  
Senior Administrator, Jill Sharp

**ALSO IN ATTENDANCE:** Councillor V Manro

**PH 001                    APOLOGIES**  
Apologies were received and accepted for Councillors J Fuller, R Hailstone and D Rodgers (personal commitments) and L Rhys-Jones (work commitments)

**PH 002                    DECLARATIONS OF INTEREST**  
None.

**PH 003                    PUBLIC PARTICIPATION**  
There was one (1) member of the public present who commented on Agenda Item 10 - would like comments on how the Parish Council will deal with the draft proposal or if it will just be Swindon Borough Council's (SBC) decision without the Parish Council's engagement? The Chairman thanked him for his observation and advised that the Parish Council has its own views to represent and will review this policy in depth and ensure to make comments by the deadline on 20<sup>th</sup> June 2022.

**PH 004                    CHAIRMAN'S ANNOUNCEMENTS**

- Acknowledged that this was the first meeting of being the Chair of Planning & Highway's Committee, looks forward to the next 12 months.
- Confirmed he is in the final process of completing the article for the 'Living' Magazine.
- Would like to encourage more Councillors to attend the Queens Jubilee celebrations on 2<sup>nd</sup> June.

**PH 005                    MINUTES OF PREVIOUS MEETING**  
Members reviewed the minutes of the Planning & Highways committee meeting held on Tuesday 19<sup>th</sup> April 2022.  
**Proposed: Councillor L Brown      Second: Councillor R Ross**  
**Vote: Agreed with two (2) abstention.**  
**RESOLVED: Members confirmed as a true record the minutes of meetings held on Tuesday 19<sup>th</sup> April 2022 and the Chairman signed.**

Initials: \_\_\_\_\_

## PH 006

**PLANNING APPLICATIONS**

The following applications were considered by the Committee:

PH 006.1

<u><b>S/HOU/22/0622</b></u>	29 Cranborne Chase Taw Hill SN25 1FH	Erection of a single storey side extension and rear dormer window.
-----------------------------	---	--

**HWPC Comments: No Objection with additional comments for the attention of the Planning Officer – will this extension result in adequate car parking spaces? There is insufficient information relating to parking in the application documents.**

PH 006.2

<u><b>S/22/0653</b></u>	8 Woodhall Drive, Woodhall Park SN25 2RA	Change of use of public open space to domestic garden.
-------------------------	--	--

**HWPC Comments: No Objection.**

PH 006.3

<u><b>S/HOU/22/0623</b></u>	56 Avonmead Haydon Wick SN25 3PH	Erection of a first floor side/ rear extension.
-----------------------------	--	---

**HWPC Comments: No Objection.**

PH 006.4

<u><b>S/HOU/22/0656</b></u>	40 Thetford Way Taw Hill, SN25 1WJ	Erection of a first floor extension to side and single storey to rear.
-----------------------------	---------------------------------------	--

**HWPC Comments: No Objection.**

PH 006.5

<u><b>S/HOU/22/0685</b></u>	33 Henman Close, SN25 4ZW	8 Coln Crescent Haydon Wick, SN25 3NA
-----------------------------	------------------------------	--

**HWPC Comments: No Objection.**

PH 006.6

<u><b>S/HOU/22/0694</b></u>	18 Coln Crescent Haydon Wick, SN25 3NA	Erection of two storey side and single storey rear extensions and porch to front.
-----------------------------	--	---

**HWPC Comments: No Objection.**

## PH 007

**GRANTS, REFUSALS, WITHDRAWALS, LAWFUL DEVELOPMENTS AND PRIOR APPROVALS.**

Members noted the following:

PH 007.1

S/LDP/22/0305	5 Honeylight View Abbey Meads SN25 4XS	Certificate of lawfulness (Proposed) for the erection of a single storey rear extension	<b>Certificate of Lawfulness. HWPC – Not required to comment.</b>
---------------	---	---	---

PH 007.2

S/HOU/22/0338	171 Severn Avenue Haydon Wick SN25 3NE	Erection of a single storey rear extension and replacement roof to garage and existing rear extension.	<b>Granted. HWPC Comments: No objection.</b>
---------------	---	--	--

Initials: \_\_\_\_\_

PH 007.3

S/HOU/22/0387	7 Stonecrop Way Haydon Wick, SN25 1SB	Erection of a single storey side extension	<b>Granted.</b> <b>HWPC</b> <b>Comments:</b> <b>No objection.</b>
PH 007.4	S/LDP/22/0639	5 Darius Way Abbey Meads, SN25 4XT	Certificate of lawfulness (Proposed) for the erection of a single storey rear extension.
			<b>Certificate of Lawfulness.</b> <b>HWPC – Not required to comment.</b>

PH 008

**COUNCILLOR REPORTS****Councillor S Callen:**

As a new member to the Planning & Highways Committee, would be grateful of some training and/or Literature to assist. Also, is it the Parish's responsibility to remove graffiti from road signs or should it be referred to SBC. The Officer advised that it should be referred to SBC but initially, the tidy up or grounds teams would attempt to clean with specialist wipes but in the event of any possible damage to the sign it should be referred to SBC.

**Councillor L Brown:**

Planning Training - happily email a link and share on Teams a training manual held by the Parish and covers all the information normally required. It has been noted that some For Sale or Sold signs are being attached to the Parish's Street furniture which of course is not allowed, and the Grounds and Tidy Up Teams should be reminded that we can remove them and then for the office to contact them accordingly.

**Councillor B Patrick-Okoh:**

Nothing to report.

**Councillor R Ross:**

Nothing to report.

**Councillor E Baker Lee:**

Would like to remind of any updates/follow ups to be bought to the next meeting in respect of 1B The Brow and the Enforcement order on the garage, Avonmead, on behalf of Councillor Fuller.

**Councillor A John:**

Nothing to report.

**Councillor A Roupelis:**

Nothing to report.

**Councillor L Rhys Jones:**

Nothing to report.

**Councillor S Fateru:**

Agreed with Councillor S Callen as also a new member. Would appreciate maybe visiting application sites with an experienced Councillor. The Officer noted that in future 2 new members should not be listed on the same location.

**Councillor V Manro:**

Will investigate all training material and share online.

PH 009

**JUNCTION OF LADY LANE AND THAMESDOWN DRIVE**

Members received a verbal update and discussed the recent changes to the roadway priorities and that officers have been monitoring this on different days and times and that the feedback including from the public is mostly positive, therefore the trial may well be adopted and followed in other locations.

Initials: \_\_\_\_\_

**PH 010**

**DRAFT ENFORCEMENT POLICY FOR PLANNING ENFORCEMENT**

Members noted and discussed the draft document and agreed that a Working Party of the most experienced members and the Chairman should be formed as soon as possible in view of the timescale limitations Councillors A John, R Hailstone, J Fuller, L Brown were nominated. Closing date for comments is 5pm on Monday 20<sup>th</sup> June 2022.

**PH 011**

**ITEMS FOR NEXT AGENDA**

To be passed to the Chief Officer in advance of the next meeting on midday Monday 20<sup>th</sup> June 2022.

**The meeting closed at 19.32**

**Chairman:**

**Initials: \_\_\_\_\_**