

Finance & Policy Committee

15th June 2022

To: All members of the Finance & Policy Committee

Councillors: L Rhys-Jones (Chair), S Callen (Vice Chair), S Fateru, R Hailstone, S Heyes, V Manro, A Roupelis, E Baker Lee, J Fuller, R Venkatesh and B Patrick-Okoh.

To: All other Haydon Wick Parish Councillors

Dear Councillor,

You are summoned to a meeting of the Haydon Wick Parish Council Finance & Policy Committee on Tuesday 21st June 2022 at 20:00 to be held in the Council Chamber, Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 16th May 2022.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meeting held on the 17th May 2022.



- 6. Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 7. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 8. Financial Matters**
A) To note the monthly Income & Expenditure Report for May 2022 (attached).
B) To receive the Bank Statements and Bank Reconciliations for May 2022 (attached).
C) To approve the Payment Schedule for June 2022 (to follow).
D) To approve the Regular Payments List for 2022/23 (attached)
- 9. Accounting Statements 2021/22**
To recommend to Full Council that the Accounting Statements 2021/22 be approved (attached).
- 10. Annual Governance and Accountability Return (AGAR) 2021/22: Annual Governance Statement**
To recommend to Full Council that the Annual Governance Statement assertions 1-8 be affirmed and that assertion 9 be declined due to the late submission of the annual return for the King George V Trust (attached).
- 11. Annual Governance and Accountability Return (AGAR) 2021/22: Annual Statement**
To recommend to Full Council that the Accounting Statements be approved (attached).
- 12. Policy Updates**
To recommend to Full Council amendments to the following policies:
A) Financial Regulations
B) Procurement Policy
C) Financial Authorisations
D) Fire, Health & Safety (attached).
- 13. Swindon Borough Council / HWPC Public Open Space Transfers (POS)**
To receive the updated lease and deed of covenants for the following public open spaces and to resolve to seek independent legal advice:
A) Havisham Drive Deed of Covenant
B) Lilian Close Deed of Covenant
C) Luna Close Deed of Covenant
D) White Eagle Deed of Covenant
E) Muzurek Deed of Covenant
F) Voyager Deed of Covenant
G) Various POS Lease (attached).



14. Items for the Next Agenda

To be sent to the Chief Officer in advance of the next meeting 19th July 2022.

15. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Sensitive.

17. Accident Reporting

To note two accidents which have recently occurred.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer/Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.