

AMENITIES & LEISURE COMMITTEE

2nd July 2019

To: All members of Amenities & Leisure Committee

Councillors R Hailstone (Chairman), E Baker Lee, L Brown, S Heyes, J Jackson, A John, V Manro, K T Naik, R Venkatesh and R Worman.

To: All other Haydon Wick Parish Councillors

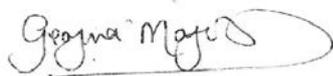
Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council which will be held at the Parish Council Offices, Thames Avenue, Haydon Wick SN25 1QQ on **Tuesday 9th July 2019 at 8.00pm** (following a Parish Tour for Councillors only at 6.45pm).

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited.

Yours sincerely



Georgina Morgan-Denn BA (Hons), PSLCC
Clerk to Council

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the Amenities & Leisure Committee meeting held on 11th June 2019
- 6. Councillor Reports**
To receive reports from Councillors. For information only.

- 7. Clerk's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 8. Operational Budget Monitoring**
To receive the Month 2 operational income & expenditure against budget report (attached).
- 9. Grass & Hedge Cutting**
To receive an update on the grass and hedge cutting in the Parish and agree any matters arising (attached).
- 10. Leisure Gardens**
To receive a report regarding Leisure Gardens and agree any actions arising (tabled).
- 11. Parks & Projects**
To receive an update on parks & projects from Technical Assistants (attached).
- 12. Bin Policy and Bin Removals**
To review the bin policy and discuss proposed locations where bins can be removed or replaced (attached).
- 13. Items for the next Agenda**
To propose agenda items for the next Amenities & Leisure Committee meeting.
- 14. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw'. Reason: Contractual & Complaint.
- 15. Tree Works Report**
To receive and agree any matters arising from the Tree Works Report (tabled).
- 16. Tree Survey Estimates**
To receive three estimates to undertake a Tree Survey of tree owned by the Parish Council (tabled).
- 17. Autumn Shrub & Hedge Maintenance**
To receive quotations to undertake the Autumn Shrub & Hedge Maintenance Contract in the Parish (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.