

HAYDON WICK PARISH COUNCIL

Minutes of the Amenities & Leisure Committee of Haydon Wick Parish Council held on Tuesday 9th July 2019 at 8.00pm in the Parish Council Offices, Thames Avenue, Haydon Wick.

ATTENDENCE

MEMBERS: Councillors R Hailstone (Chairman), E Baker Lee, L Brown, S Heyes, J Jackson, A John, K T Naik, R Venkatesh and R Worman.

OFFICERS: Clerk, Georgina Morgan-Denn
Administrator, Laura Cutter

OBSERVING: Councillor I Liddon

AL 40 APOLOGIES

Apologies were received and accepted from Councillor V Manro (Work Commitments).

AL 41 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

AL 42 PUBLIC PARTICIPATION

There were no members of the public present.

AL 43 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones were switched off or on silent during the meeting.

AL 44 MINUTES

Members received and approved the minutes of the Amenities & Leisure Committee Meeting held on Tuesday 11th June 2019.

Proposed: Councillor S Heyes **Seconded:** Councillor J Jackson

Vote: Agreed unanimously.

RESOLVED: the minutes of the Amenities & Leisure Committee Meeting held on Tuesday 11th June 2019 be agreed and signed as a correct record.

AL 45 COUNCILLOR REPORTS

HEYES Has been in contact Virgin Media in respect of extending coverage in North Swindon using BT ducting. Virgin Media have inspected Taw Hill but advised this is too big an area for one of their trials. They're assuming it will be successful and Councillor Heyes will be in touch with them on this. By using BT ducting they will not have to dig up the road so will be a better way of getting fibre into this area.

BROWN Advised that one of our volunteer drivers, Gordon Read, sadly passed away, his funeral will take place on 26th July 2019. We will be sending a card of condolence.

Park Run has organized a new weekly run from Sevenfields. The organisation's ethos is to offer free runs to the public using volunteers and sponsorship from large companies. The first trial run was on Saturday 6th July 2019 and will take place every Saturday at 9am from the beginning of August. Park Run is targeting areas of deprivation where participants may not have access to transport or the funds to travel to alternative run venues, such as at Lydiard Park.

83-101 The Street is not in our parish and the council is receiving continued reports of residents dumping their green bags. The Clerk confirmed that the bags would be removed on this one occasion but this area will be noted for future boundary reviews.

BAKER Has received lots of compliments about how tidy the parish is and
LEE how much better the grass cutting is this year.

WORMAN Strategic Housing and Economic Land Availability Assessment (SHEELA) report has been finalised SO200 Medway Road is the only site in our parish.

AL 46 CLERK'S REPORT

Obelisque in Havisham Drive - subject to recent fire damage, the Chairman has requested that we establish ownership and discuss the maintenance.

POST Electricity Supply - POST Office/Breakout area needs to be rewired following an outage last week – the electrician discovered that the wrong size cables have been used and the cost will be in region of £350 to rewire and make safe. The work will take place on Thursday 18th July 2019.

Fessey House Contract - Council supplies grounds maintenance services to Fessey House. The current contract needs to be reviewed and will be taken to a future Policy & Finance Committee.

Sharing Resources with neighbouring parishes - the Clerk is querying the legalities of sharing resources with other parish councils and will refer back to Committee.

Skate Park Tender – Project Timeline

Publish - 8th July

Deadline for tenders - 12noon on 9th August - Councillor to be present

Short List with WP - 12th August

A&L Consider & Recommend - 13th August

Full Council Resolution - 20th August

Award Contract - 21st August

10 day standstill

Place order - 4th September

4-6 weeks delivery

Installation - 14th October approx.

Red Diesel - purchasing from Waterside - forms have been submitted and cards have been made, the Grass Team is arranging a suitable time to collect the key fob and run through procedures with SBC.

Bench Installation - a request has been received from a resident with health issues for a bench to be installed from HP1/7 from Pond Street to Asda. The Technical Assistants will investigate the location and potential costs for Committee to consider.

Tadpole Working Party - be advised that progress on the working party is slow with other projects taking priority. Quotations are in progress to get the field cut with another contractor visiting this week. The Clerk will proceed with cut up to value of £500.

Waste Complaint - confirmed to SBC that we are tipping daily and loads are not left on site overnight or at the weekends. Clerk suggests Council considers future depot options for POST (leasing, purchasing and more) during a future strategic working group meeting.

Seven Fields Update - Councillor R Worman has kindly volunteered to be the Seven Fields inspector and point of contact with the Conservation Group. Issues arising will be included in the Grass & Hedge Cutting report from the next meeting and suggestion is to invite the Conservation Group to do a presentation.

Additionally, in this area we've had reports of informal walk ways erected properties over the watercourse to Penhill Playing Fields. These are not in good condition but whether they impede the water course is debatable. There is evidence of builders' waste and other debris in the brook which is likely to have come from these properties. Any fly tipping will be reported to SBC and they will look in to the water course impediment but they confirmed this is not a priority task. It was noted that parts of the walk ways were not in the Parish and the boundaries should be checked prior to agreeing any works within that area.

Fly tipping - contacted SBC for clarification on how much the Parish Council should be removing and had previously been informed only if it is 'more than what you can put in a car boot'. SBC has now confirmed this doesn't apply to our Parish Council because we have the resources (vans and workforce) to remove it ourselves. They have informed us that "If the work requires a tractor/ bucket because it is heavy builders waste then it would be down to SBC – but the car boot size was mentioned to give an indication to smaller rural parishes". Fly tipping on private land is down to the land owner.

A review will be undertaken and added to the stats for POST to assess how often and how large the fly tipping cases are.

Graffiti Removal - there has recently been reports of graffiti on utility boxes and a resident has requested to purchase sundries. The Council has repeatedly, but politely, asked the resident to refrain from removing graffiti from these locations. After discussion, the Committee decided not to purchase sundries for the resident as the utility boxes are privately owned. Useful telephone numbers will be provided to the resident to contact the utility box owners directly.

Basil Close Play Park Clearance

The two boys who have recently tidied up Basil Close play park have been identified and it has been established by their school that the boys would prefer a small meeting rather than a public display in assembly. The Committee suggested that the Vice Chairman of the Council attend with a

letter of thanks and a gift voucher (to the value of £15 each) to reward the boys for their hard work.

AL 47 OPERATIONAL BUDGET MONITORING

Members received and noted Month 2 operational income and expenditure against budget report for the Parks & Open Spaces cost centre.

AL 48 GRASS & HEDGE CUTTING

The Committee noted the report.

AL 49 LEISURE GARDENS

The Committee noted the report and after discussion resolved to agree the recommendations in the report.

Proposed: Councillor L Brown

Seconded: Councillor E Baker Lee

Vote: Agreed unanimously.

RESOLVED: To agree to the following recommendations:

- (a) Distribute the work amongst the Parks & Open Spaces Team
- (b) Agree the request from a plot holder to divide her plot in to two and allocate the other half to the next person on the waiting list.

AL 50 PARKS & PROJECTS

The Committee noted the report and after discussion resolved to agree to recommendations in the report.

Proposed: Councillor Baker Lee

Seconded: Councillor Heyes

Vote: Agreed unanimously.

RESOLVED: To agree to the following recommendations:

- (a) That the litter bin at Haydonleigh Skate Park is given to Haydonleigh School to maintain.

Councillor Liddon left the meeting at 8.55pm.

AL 51 BIN POLICY AND BIN REMOVALS

The Committee reviewed the bins policy and noted the report regarding bin removals across the parish. After discussion the Committee resolved to agree to the recommendations in the report, with the exception of retaining the bin at Wicks Close, as well as new locations at:

- Elstree Way
- Woodhall Drive
- Moredon Shops - exchange for a larger bin
- Torun Way
- Haydon End Lane.

Proposed: Councillor L Brown

Seconded: Councillor K T Naik

Vote: Agreed unanimously.

RESOLVED: To agree the following recommendations:

- (a) To agree to the amendments in the bin policy
- (b) To approve the removal of bins included within the report, with the exception of Wicks Close and new locations.

AL 52 ITEMS FOR THE NEXT AGENDA

To be given to the Clerk in advance of the next meeting.

AL 53 EXCLUSION OF PUBLIC & PRESS

RESOLVED: In accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw'. Reason: Contractual.

AL 54 TREE WORKS REPORT

The Committee noted the report and requested further clarification from SBC regarding the responsibility for maintenance costs.

AL 55 TREE SURVEY ESTIMATES

The Committee deferred their decision until further information is available regarding the responsibility of trees within leased areas. Councillor L Brown requested that the TPO maps are located because our 2010 Tree Report states that SBC has confirmed there are no trees with TPOs in the parish. The Clerk agreed to investigate further and report at a future Amenities & Leisure Committee meeting.

AL 56 AUTUMN SHRUB & HEDGE MAINTENANCE

The Committee noted the report and after a full discussion agreed to the recommendations in the report.

Proposed: Councillor E Baker Lee **Seconded:** Councillor J Jackson

Vote: Agreed unanimously.

RESOLVED: To recommend to Full Council awarding the contract to provide the Autumn/Winter 2019 grounds maintenance: hedges, shrubs and bushes to Countrywide at a total cost of £23,000 (excl VAT).

To use General Reserves to meet the overspend of £6,500. Grounds Maintenance Contract [4522/307]

To Recommend to Full Council to undertake a full tender process for a 3-year contract to provide future Hedges, Shrubs and Bushes Grounds Maintenance (value approx. £115,000). Process to commence in September/October to feed into the budget setting timetable.

The meeting closed at 9.25pm

Chairman:

Initials: _____