

HAYDON WICK PARISH COUNCIL

Minutes of the Amenities & Leisure Committee of Haydon Wick Parish Council held on Tuesday 13th August 2019 at 8.00pm in the Parish Council Offices, Thames Avenue, Haydon Wick.

ATTENDENCE

MEMBERS: Councillors R Hailstone (Chairman), E Baker Lee, L Brown, J Jackson, A John and R Worman

OFFICERS: Clerk, Georgina Morgan-Denn
Administrator, Laura Cutter

IN ATTENDANCE: Councillor S McDermott

AL 57 APOLOGIES

Apologies were received and accepted from Councillors V Manro (Holiday), S Heyes (Holiday), K T.Naik (Work), R Venkatesh (Holiday).

AL 58 DECLARATIONS OF INTEREST

Councillors S McDermott and L Brown declared an interest in Item 10 – Parkrun at Seven Fields.

AL 59 PUBLIC PARTICIPATION

There were three members of the public present. One of which was a Parkrun representative, giving further information with regards to Item 10 – Parkrun at Seven Fields.

Parkrun is a multinational event with two million runners every Saturday morning. The idea is to combine a social activity with exercise. Parkrun is currently working with Sport England to launch 200 more runs, targeting lower economical areas and women in particular. Due to Parkrun's current location at Lydiard Park, it has been noted that this area is quite difficult for some people to travel to. Therefore, an additional route at Sevenfields was identified. Two tests runs have taken place and have been very positive. The organisers are not expecting huge numbers (100-150 max), and they will encourage people to be able to walk or cycle. Councillors were concerned with the parking arrangements and stated the organisers should not dismiss that some people may wish to drive and this may cause inconvenience to local residents. It was confirmed that North Central Parish Council has agreed to install D-cycle stands at Penhill changing areas and the organisers will look at additional parking with local businesses. Any insurance claims due to pot holes will be covered with the organiser's public liability. The route is inspected before every run and risks are highlighted to the organisers, if it is safe to proceed. As the season changes, they will work out an alternative and safer route. Another two members of the public attended to hear about the creation of wildflower spaces in the parish.

AL 60 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones were switched off or on silent during the meeting.

AL 61 MINUTES

Members received and approved the minutes of the Amenities & Leisure Committee Meeting held on Tuesday 9th July 2019

Proposed: Councillor A John

Seconded: Councillor E Baker Lee

Vote: Agreed unanimously.

RESOLVED: The minutes of the Amenities & Leisure Committee Meeting held on Tuesday 9th July 2019 be agreed and signed as a correct record.

AL 62 COUNCILLOR REPORTS

Councillor R Worman

Weed spraying is delayed, asked if office can flag with SBC.

Councillor J Jackson

Thanked the team for cutting back overhanging trees in Heaton Close play park.

Councillor A John

Thanked for the works that have been carried out down Thamesdown Drive, areas are looking tidy.

Councillor L Brown

Raised the issue of 81-101 The Street not being within the parish and dumping green waste. An update on this was included within the Clerk's Report.

Councillor R Hailstone

Reported that a tree has blown down on Clary Road. The Administrator confirmed that the Grass Team has been instructed to remove. Also reported that the brambles need cutting back along the stream on Harebell Close footpath.

AL 63 CLERK'S REPORT

Tadpole Fields

Updated conceptual designs for the scheme have been received from the Council's Civil Engineer and this needs to be reviewed in more detail. This project needs to be progressed with a Working Party meeting in due course – *Clerk will arrange.*

Fessey House Extension

A presentation was received at Planning & Highways earlier this month. Swindon Borough Council Architect gave a pre-application presentation informing of a new wing which will result in more than 20 new beds for the dementia floor at the care home. The Architect met with the Clerk following the planning meeting and discussed the need to remove some of the trees along the south side of the bank to facilitate the construction. He confirmed that SBC would be happy to replace these if required although there are no major trees there, just a collection of smaller common species trees, most of which could regenerate anyway. They also discussed how it would help the scheme if they were able to provide a footway at the north end of the building to allow improved fire escape and maintenance access, but this would extend into the Parish maintained land (although being the stream bank, SBC are actually responsible for this maintenance). *Clerk asked the Committee if there were any objections, none were received.*

Waste Licence Renewal

Renewed the waste licence (registered number is WEX 195290) additional

licences applied for S1 of storing waste in containers and S2 of securely storing waste.

POST Office Water Leakage

Following the recent heavy rain, it has come to light that POST container is not water tight and has been some damage to the electrics. POST Supervisor discussing issue with supplier to see if this can be fixed under warranty, if not the Technical Assistants will add to work schedule. POST Supervisor will discuss further requirements with electrician and if necessary we may be able to claim on our insurance.

Waste Metal Income

Received £22.40 for metal whilst Grass Team tipped some waste when tidying out the containers.

83-101 The Street

According to HWPC's grounds maintenance maps (passed from SBC) 83-101 is not in the parish. However, it has been confirmed by Swindon Borough Council that these properties are within Haydon Wick Parish and Haydon Wick Ward. This will have an impact on our grounds maintenance teams who will now be tasked to include this area on their rounds. *[Clerk: to verify that PC received the precept from these households].*

Art Exhibition

Councillors to spread the word - the Tuesday Art Group Haydon Wick Art Exhibition is taking place 16th - 21st September included from 11am – 4pm daily in the upstairs meeting room at The Council Offices, Thames Avenue.

Pond Street Benches

Both benches now in and we will do some publicity very soon.

AL 64 CREATION OF WILD FLOWER GREEN SPACES

The meeting noted a report from Councillor S McDermott, who suggested that further research is required and the Council would need to create a strategy of how wild flower green spaces should be maintained. A working party will be created. Suitable places need to be identified and consultation with the residents that the Council is suggesting to plant wildflower seeds. More investigation with regards to cutting, as some costs offset against not cutting at all. The meeting heard how the process requires patience as it will take a year or so for the flowers to bed in and as such the Council needs to be seen managing expectations of the residents. Next steps are to report to Full Council, to see if any other Councillors want to be involved in the working party and invite residents that have responded to the recent article in the Haydon Wick "Living" magazine.

AL 65 HEDGE REDUCTION PROJECT

The Committee noted the report from Councillor J Jackson regarding improving safety at roundabouts and pedestrian crossing points across the parish. The initial sites are the hedges centred around Shepperton Way roundabout. It has been suggested that work should be scheduled during the winter period. Also, giving consideration to the ongoing maintenance and for it to be included in the annual contract for maintenance. After discussion, the Committee agreed to Option 2 of the report. Councillor

A John and J Jackson to provide a list of priority areas to Clerk to commence works in the winter.

Proposed: Councillor J Jackson **Seconded:** Councillor E Baker Lee
Vote: Agreed unanimously.

RESOLVED: To cut all shrubs and greenery in the beds down to approximately 1 to 1.5' in height using a combination of flail and hand trimming (where tractor access is not possible in the middle of the shrub beds) at a cost of £550.00 (ex VAT).

AL 66 PARKRUN SEVENFIELDS

The Committee agreed to support the introduction of Parkrun at Sevenfields.

Proposed: Councillor E Baker Lee **Seconded:** Councillor A John
Vote: Agreed with one abstention.

RESOLVED: To support the introduction of Parkrun at Sevenfields.

AL 67 LEISURE GARDEN COMPETITION

The Committee noted Councillor R Worman's report and after discussion resolved to agree to recommendations in the report.

Proposed: Councillor R Worman **Seconded:** Councillor L Brown
Vote: Agreed unanimously.

RESOLVED:

1. To agree in principal to introduce the Leisure Gardens Competition from October 2019.
2. To launch the competition at the Annual Plot Holder's Meeting in October 2019.
3. To develop the competition, prizes, schedule and budget at the next Community Engagement working party meeting.
4. To present the final budget for A&L in October or November to include in the 2020/21 Council budget.

AL 68 OPERATIONAL BUDGET MONITORING

Members received and noted Month 3 operational income and expenditure against budget report for the Parks & Open Spaces cost centre.

AL 69 GRASS AND HEDGES

The Committee noted the report. Councillor E Baker Lee advised that the grass in King George V Playing Field near the back of the pub needs to be added to Countrywide remit. Bind weed query there too. Also reported fly tipping at first bridge on Pond Street next to the dog bin.

AL 70 PARKS & OPEN SPACES TEAM (POST) STATISTICS

The Committee noted the statistics for POST.

9.05pm – Councillor L Brown left meeting to take an urgent call.

AL 71 PARKS & PROJECTS

The Committee noted the report and after discussion, resolved to the recommendations in the report.

Proposed: Councillor J Jackson **Seconded:** Councillor R Worman
Vote: Agreed unanimously.

RESOLVED: To agree the following recommendations:

1. Approve quote for the bowl to be fitted at Luna Close Play Area £194.00.
2. Approve quote for the see saw handles at Brookfield Play Area £80.00.

9.09pm – Councillor E Baker Lee left the meeting.

9.11pm – Councillors L Brown and E Baker Lee returned to the meeting.

AL 72 LEISURE GARDENS

The Committee noted the report and agreed to distribute the work to POST.

AL 73 ITEMS FOR THE NEXT AGENDA

To be given to the Clerk in advance of the next meeting.

AL 74 EXCLUSION OF PUBLIC & PRESS

RESOLVED: In accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw’. Reason: Contractual and Complaint.

AL 75 TADPOLE LANE ANNUAL GRASS CUT

The Committee received quotations for cutting the grass at Tadpole Lane. After discussion the Committee resolved to delegate authority to the Clerk to proceed with the works up to the value of £900.00.

Proposed: Councillor R Hailstone **Seconded:** Councillor J Jackson

Vote: Agreed unanimously.

RESOLVED: To delegate authority to the Clerk to proceed with the works up to the value of £900.00.

AL 76 SKATE PARK TENDER

The Committee noted the report from the Play Area Working Party and agreed to pass the recommendation to award of the Skate Park tender to Canvas Spaces Ltd up to the value of £80,000.00 (ex VAT) to Full Council for approval on 20th August 2019.

Proposed: Councillor E Baker Lee **Seconded:** Councillor L Brown

Vote: Agreed unanimously.

RESOLVED: To recommend to Full Council to award the Skate Park Contract to Canvas Spaces Ltd to the value of £80,000 (ex VAT).

AL 77 POST DEPOT COMPLAINT

The Clerk advised that a letter has been received from the Environment Agency asking for confirmation of machinery and vehicle washing facilities. The Clerk highlighted again the need for the Council to review its depot facilities. The Committee suggested that the vehicles are washed on Old Blunsdon Road, just outside the depot, so that the water does not go in to the brook.

The meeting closed at 9.25pm

Chairman: _____