

Finance & Policy Committee

11th August 2021

To: All members of the Finance & Policy Committee

Councillors: S Callen, S Fateru, R Hailstone, S Heyes, V Manro, L Rhys-Jones (Chair), D Rodgers, and A Roupelis.

To: All other Haydon Wick Parish Councillors

Dear Councillor,

You are summoned to a formal meeting of the Haydon Wick Parish Council Finance & Policy Committee on Tuesday 17th August 2021 at 19:45.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 16th August 2021.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer & RFO**

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Committee Membership**
To accept Councillor S McDermott on to the Finance & Policy Committee.



- 6. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meeting held on 20th July 2021.
- 7. Councillor Reports**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 8. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 9. Financial Matters**
 - A) To receive the Income & Expenditure Reports for Month 4 – July 2021 (attached).
 - B) To receive the Bank Statements and Bank Reconciliations for July 2021 (attached).
 - C) To approve the Payment Schedule for July/August 2021 (tabled).
 - D) To approve a Direct Debit for Castle Water and request a bank signatory to sign
- 10. Community Venue Hire**
To consider giving the Chief Officer delegated authority to allow up to two (2) hours free of charge venue hire for community and charitable benefit eg. police surgeries, charity awareness and fundraising events.
- 11. CCTV Policy**
To consider and agree to recommend to Full Council the updated CCTV policy. Amendment is to permit the Council's Security Contractors to view the CCTV footage under strict control measures – Ref 1.5.10 on page 10 (attached).
- 12. Skatepark Audit**
To note the skate park audit report and any recommendations arising (attached).
- 13. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting 21st September 2021.
- 14. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'.
Reason: Confidential.
- 15. Insurance Matters**
To receive a verbal update on current insurance matters.
- 16. Accident Reporting**
To receive a verbal update concerning an accident.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or



belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.