

HAYDON WICK PARISH COUNCIL

Minutes of the Full Council of Haydon Wick Parish Council held on Tuesday 17th September 2019 at 7.30 pm in the Parish Council Offices, Thames Avenue, Haydon Wick.

ATTENDENCE

MEMBERS:

Councillors L Brown (Chairman), S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, I Liddon, S McDermott, V Manro, K Naik, D Rodgers, R Ross and R Venkatesh.

OFFICERS:

Clerk, Georgina Morgan-Denn
Administrator, Sandra Kelly

BOROUGH COUNCILLORS:

Councillors S Heyes & V Manro

FC 94 APOLOGIES

Apologies were received and accepted from Councillors E Baker Lee (holiday), A Roupelis (family commitment) and R Worman (holiday).

Proposed: Councillor S McDermott Seconded: Councillor S Heyes

Vote: Agreed unanimously.

Resolved: To accept the apologies.

FC 95 DECLARATIONS OF INTERESTS

There were no declarations of interest.

FC 96 PUBLIC PARTICIPATION

There were no members of the public present.

FC 97 CHAIRMAN'S ANNOUNCEMENTS

Reminded all members that if anyone is on call to inform the Chairman. Two members present confirmed their phones would be on throughout the meeting, as they were on call.

FC 98 MINUTES

Members received and approved the minutes of the Meeting held on 20th August 2019.

Proposed: Councillor J Fuller Seconded: Councillor J Jackson

Vote: Agreed with eight (8) abstentions.

RESOLVED: the minutes of the Meeting held on Tuesday 20th August 2019 be agreed and signed as a correct record.

FC 99 COMMITTEE RECOMMENDATIONS

FC 99.1

Amenities & Leisure Committee Meeting held on 11th June 2019 recommended two proposals for Full Council adoption. There was a thorough discussion and a concern was raised to do with potential conflict of interest from the proposer and seconders who are also Swindon Borough Councillors. The original proposal was then withdrawn and an amendment was proposed and voted was taken.

Proposal 1 - To enhance safety and security in the Parish, install a new post for the camera, associated signage at White Eagle open space.

Initials: _____

Proposed: Councillor D Rodgers Seconded: Councillor A John
Vote: Agreed with three (3) abstentions and one (1) objection.

RESOLVED: To enhance safety and security in the Parish, install a new post for the camera and associated signage at White Eagle open space.

Proposal 2 - To enhance safety and security in the Parish, purchase two additional CCTV cameras and 4G Data Sim cards using available 2019/2020 budget. Each camera is £705.00 with 60W solar panel and 40AH battery. Total cost £1,410.

Proposed: Councillor R Hailstone Seconded: Councillor S Callen
Vote: Agreed with five (5) abstentions.

RESOLVED: To enhance safety and security in the Parish, purchase two additional CCTV cameras and 4G Data Sim cards using available 2019/2020 budget. Each camera is £705.00 with 60W solar panel and 40AH battery. Total cost £1,410.

FC 99.2 Amenities & Leisure Committee - 10th September 2019: Creation of Wildflower Meadows proposal was discussed and a vote was taken.

Proposed: Councillor R Hailstone Seconded: Councillor A John
Vote: Agreed unanimously.

RESOLVED:

- Four locations across the Parish to trial
- Mixture of leaving areas fallow and creation of wildflower meadows
- Communicate with the local community to manage expectations particularly as areas will be left uncut
- Liaise with SAC and share best practice with other local town and parish councils
- Involve the local residents who joined the Working Party and use the workforce internally and our groups from our volunteer programme
- Acknowledge generous donation of £100 towards initial order of seeds
- Allocate a budget of £2,000 from Council's general reserves.
- Cost to take away the cuttings to be included in the next budget
- SBC to confirm the initiative in writing and collective Parish involvement.

FC 100 CHRISTMAS PARCELS 2019

Noted the timetable and parcel contents. May need to reassess contents in light of rising costs and the budget will remain the same.

FC 101 COUNCILLOR REPORTS

Jackson Francombe Play Park - concerned the play park was in a poor state of maintenance. Committee confirmed this was a play area that hasn't been transferred to the Parish Council as still owned by the developers. The Parish Council maintains only from a health and safety perspective and is waiting to hear from Borough's Solicitors

Initials: _____

regarding any potential asset transfer. Councillors commented that future asset transfers will require the play areas to be brought up to an acceptable standard before considering any transfer status.

John Brook on Galloway Road is on the Haydon Wick Brook. Sign has been vandalised and Galloway Road toddler park is being used by older youths. This will be raised with our community police liaison and residents were encouraged to call 101.

McDermott Thanks to the Office for organizing Wildflower working party. Confirmed her attendance at the driving safety presentation which the Parish Council recently help to fund. Mentioned the Haydon Wick Tuesday Art Group is having their annual exhibition with the help of Parish Council funding. The group reported they are very pleased with their grant.

Hailstone Westfield Way bus shelter we put Perspex panels and needs fixing. Reinforced the standard of work at the art exhibition is very good.

Fuller Complaint received re Torun Way paving complaint received which resident has been ongoing with SBC Highways for 18 months. Cllr Manro offered to investigate further.

Callen Raised issue with SBC weeds on kerbs at Greenmeadow and Thames Avenue. Local schools are discussing safeguarding issues, knife crime and county lines. Clerk had an update from police liaison officer who confirmed low levels of knife crime in North Swindon.

Liddon Informed meeting of an incident concerning 20+ youths on their bikes which caused a lot of concern for the nearby pedestrians and motorists. Incident needs to be raised with local police.

Manro Confirmed the Bus Hard Standings on Queen Elizabeth Drive (x 2) have been completed, with an additional one but not the Parish's cost.

FC 102 SWINDON BOROUGH WARD COUNCILLOR REPORTS

Manro Shepperton Way / Kelly Garden water burst and closures until end of the month. Taw Hill doctors will be taken over by Westrop from 1 October. Homeground Surgery is closing their patient list until January.

Heyes Waste Collection has been sporadic over the past few weeks due to a shortage of drivers. Reallocation of collection days is being investigated.

FC 103 SWINDON BOROUGH COUNCIL (SBC) LIAISON - TOWN & PARISH CLERKS FORUM

Beat The Street - SBC is running another Beat the Street community health exercise. In last year's campaign Swindon had the best results nationwide.

Highways - SBC Highways is launching an initiative whereby Parishes can request non-urgent works - such as dropped kerbs, speed control measures etc - and employing a short term person to deal directly with this on a trial basis. The service can provide the whole solution and give Parishes an alternate option. Trial system and feedback encouraged.

Food Waste - food waste pilot being implemented by the Borough.

Local Plan Review/ Planning - Parishes can request an extension for submitting their feedback on the Local Plan Review. SBC officer, Karen Phimister is now the Heritage Action Zone Coordinator not working on Neighbourhood Plans etc.

Parish Concerns - concerns were raised by the clerks concerning SBC's lack of tree maintenance and potential cost to the parishes. They also questioned SBC's lack of proactivity in addressing issues.

FC 104 CLERK'S REPORT

Exam success - Laura Cutter (Council Administrator) has passed her Certificate in Local Council Administration qualification.

Meeting cancelled - Policy & Finance Committee on 24 September has been cancelled.

Police update - Wiltshire Police are conducting a two-week knife amnesty and so far, reported there are no major concerns in North Swindon. Request from police to look at painting anti-vandal paint on the flood defence walls at Clarey Road to discourage the congregation of youths. *To investigate the ownership of the walls and raise with SBC improved lighting in this area.*

Christmas opening hours - Office closed from Tuesday 24 December midday - Thursday 2 January 9am with a reduced Parks & Open Spaces service during this time.

FC 105 SWINDON BOROUGH COUNCIL BOROUGH/PARISH ELECTION CYCLES CONSULTATION

SBC has commenced a consultation to change the election cycle which would have an impact for parish councils. The proposed alternative model, 'whole council elections' would mean that all seats on the Council will be elected at the same time, once every four years. The biggest difference with whole council elections is that there would be no borough elections between the four yearly elections apart from by-elections. More details available at www.swindon.gov.uk/electioncycles. The consultation runs until 25 October 2019 and Parish Councils are encouraged to submit their thoughts on the consultation. Further SBC meetings with the Parish Councils are being organized.

20.58 Councillor S Fateru stepped out of the meeting

FC 106 SWINDON BOROUGH COUNCIL LOCAL PLAN REVIEW

Councillors reviewed the submissions from the Local Plan Review Working Party and agreed to give the Chair of the Planning & Highways Committee delegated authority to submit the Parish Council's final

comments on the Local Plan Review consultation. An additional working party meeting was arranged before the next Planning & Highways Committee.

Proposed: Councillor A John Seconded: Councillor S McDermott
Vote: Agreed unanimously.

RESOLVED: To give the Chair of the Planning & Highways Committee delegated authority to submit the Parish Council's final comments on the Local Plan Review consultation.

21:00 Councillor I Liddon left the meeting

21:02 Councillor S Fateru returned to the meeting

FC 107 FINANCIAL MATTERS

FC 107.1 Income & Expenditure: Noted the Income & Expenditure Statement for August 2019.

Proposed: Councillor S Heyes Seconded: Councillor V Manro
Vote: Agreed unanimously with one (1) abstention.

RESOLVED: to note the Income & Expenditure Statement for August 2019.

FC 107.2 Bank Statements & Bank Reconciliations: Noted the bank statements and bank reconciliations for August 2019. The Chairman signed the bank statements and reconciliations.

Proposed: Councillor D Rodgers Seconded: Councillor K Naik
Vote: Agreed unanimously.

RESOLVED: to note the bank statements and bank reconciliations for August 2019.

FC 107.3 Approval and signing the Payment Schedule Council considered the payment schedules totaling £40,320.59 (less £34,150.52 approved last month); £12,326.01 inc VAT under purchase day book references 608-642 and cashbook reference 204, totaling £31,457.90. After discussion, the Chairman signed the Schedule. Queries were raised which the Clerk and Administrator answered satisfactorily.

Proposed: Councillor D Rodgers Seconded: Councillor S Callen
Vote: Agreed unanimously.

RESOLVED: to note the payment schedule for August/September 2019.

FC 107.4 Nomination of two Councillors to spot check the Payment Schedule Councillor S Fateru and Councillor V Manro were nominated.

FC 107.5 EXTERNAL AUDITOR'S RESPONSE TO AGAR

Members noted the interim External Auditor's comments in relation to the review of Annual Governance Accountability Return (AGAR Part 3). Due to a risk assessment not taking place during the financial year 'other' matters will be raised by the external auditor. This will be reviewed by an engagement lead at PKF Littlejohn and a final statement produced before 30th September 2019.

FC 108 PARISH COUNCIL SHARING RESOURCES

Members agreed for the Clerk to Clerk to investigate sharing the Parish Council's mini bus with neighbouring parishes and to look at associated legalities and costs.

Proposed: Councillor L Brown Seconded: Councillor S Heyes

Vote: Agreed with one (1) abstention and two (2) objections.

RESOLVED: for the Clerk to investigate sharing the Parish Council's mini bus with neighbouring parishes and to look at the associated legalities and costs.

FC 109 FUTURE COUNCIL STRATEGY

Due to a lack of time this item was deferred until the October Full Council meeting.

FC 110 COUNCILLOR EXTERNAL REPRESENTATION

Due to a lack of time this item was deferred until the October Full Council meeting.

The meeting closed at 9.30pm

Chairman:

Initials: _____