

HAYDON WICK PARISH COUNCIL

Minutes of the Planning & Highways Committee of Haydon Wick Parish Council held on Tuesday 3rd December 2019 at 7.30pm in the Parish Council Offices, Thames Avenue, Haydon Wick.

ATTENDENCE

MEMBERS: Councillors J Fuller (Chair), E Baker Lee, L Brown, A John, I Liddon, V Manro, S McDermott and R Ross.

OFFICER: G Morgan-Denn (Clerk), L Cutter (Deputy Clerk)

PH 78 APOLOGIES

Apologies were received and accepted from Councillor A Roupelis (work commitments).

PH 79 DECLARATIONS OF INTEREST

Councillor J Fuller declared an interest in item 6.5, Councillors A John and V Manro declared an interest in item 6.6 and Councillor E Baker Lee declared an interest in item 8.

PH 80 PUBLIC PARTICIPATION

There were four (4) members of the public present. Two members were applicants interested in the planning process. Two were representatives of Haydon Wick Primary School, that wish to bring to the Committee's attention the parking issues on The Brow at collection and drop off times. The School have sent several communications to parents, but the problem of illegal and irresponsible parking continues. Police presence often helps, and parking agreements are in place with Fox & Hounds and Haydon Wick Club. After discussion, some suggestions included requesting a FOI request to see how restrictions in Churchward Avenue have improved that location and to consider implementing a 'walking train scheme' whereby there is a drop off/collection point locally to the school and the children could walk to school with members of the PTA. Councillor V Manro advised that statistics received from Swindon Borough Council show that the CamCar (mobile CCTV vehicles) has logged over £800.00 worth of fines in this location within the last six weeks. Proposals for SBC to purchase new cameras in 20/21 but the cameras are expensive and are shared between all the schools in Swindon. The representatives thanked the Committee for their time and suggestions.

19:48 Two representatives of Haydon Wick Primary School left the meeting.

PH 81 CHAIRMAN'S ANNOUNCEMENTS

None.

PH 82 MINUTES

Members received and approved the minutes of the Planning & Highways Committee Meeting held on Tuesday 5th November 2019.

Proposed: Councillor S McDermott **Seconded:** Councillor I Liddon

Vote: Agreed unanimously.

RESOLVED: the minutes of the Planning & Highways Committee Meeting held on Tuesday 5th November 2019 to be agreed and signed as a correct record.

Initials: _____

PH 83 PLANNING APPLICATIONS

The following applications were considered by the Committee, due to applicant being present item 6.3 was brought forward:

83.1 S/HOU/19/1640	39 Mellow Ground, Haydon Wick	Erection of a two storey side and single storey rear extension.
HWPC Comments: No objection.		
<i>20:03 The remaining two members of public left the meeting.</i>		
83.2 S/19/1611	84 Thetford Way, Taw Hill	Continued use of double garage building as a beauty salon.
HWPC Comments: No objection. The Committee wishes to raise to the Planning Officer that the Business Rates Team are included following the 'Change of Use'.		
83.3 S/HOU/1622	33 Deben Crescent, Haydon Wick	Erection of a single storey detached annex.
HWPC Comments: No objection.		
83.4 S/HOU/19/1669	3 Beck Close, Haydon Wick	Conversion of part of garage into habitable space.
HWPC Comments: No objection.		
<i>The Vice-Chair ran meeting for this one agenda item.</i>		
83.5 S/HOU/19/1678	2 The Brow, Haydon Wick	REVISED DESCRIPTION: Erection of a hip to gable roof conversion and erection of a detached annex.
HWPC Comments: Committee wishes to raise to the Planning Officer that this application contravenes the street scene guidance 7.1 of Swindon Borough Council's (SBC) Housing Design Guidelines. The roof dwelling is a major impact upon the character of the building and performs an important role within the wider street scene. Alterations to the main roof of the house by changing its shape, pitch or raising the ridgeline is not usually permitted. Also, the Committee wishes to raise that the width of the door contravenes 6.2 that all ancillaries should have no double width doors.		
83.6 S/HOU/19/1687	78 Queen Elizabeth Drive, Haydon End	Erection of a single storey rear extension, front porch and conversion of garage into habitable space.
HWPC Comments: No objection.		
83.7 S/HOU/19/1700	47 Cornflower Road, Haydon Wick	Erection of a single storey rear extension.
HWPC Comments: Committee wishes to raise to the Planning Officer that this application contravenes the 45° rule sections 2.1.6 and 2.1.7 of the Swindon Borough Council's (SBC) Housing Design Guidelines. The design of a residential extension must comply to ensure there is no material detracting of light to a neighbouring property and the extension must not impinge on the 45° line or area formed in front of it. The Committee do not wish to escalate to SBC's Planning Dept.		

Initials: _____

PH 84 GRANTS, REFUSALS, WITHDRAWALS AND LAWFUL DEVELOPMENTS

The following Grants, Refusals, Withdrawals and Lawful Development were **NOTED**:

			HWPC Comment
84.1 S/19/1328 GRANTED	Fessey House, Brookdene	Erection of a two storey extension, internal alterations and associated works.	No objection.
No objection to the application but Committee would like to see extensive surface water mitigation works, point 4 of the grant.			
84.2 S/LDP/19/1509	40 Capesthorpe Drive, Haydon Wick	Certificate of Lawfulness (Proposed) for the erection of a single storey rear extension.	HWPC not required to comment.
84.3 S/HOU/19/1555 GRANTED	127 Thames Avenue, Haydon Wick	Erection of a two storey side and single storey rear and front extensions.	No objection.
84.4 S/TPO/19/1674 GRANTED	17 Monet Close, Abbey Meads	Works to Various Trees in BOS TPO No.1 1987	HWPC not required to comment.

PH 85 PLANNING APPEAL S/18/1546

Erection of a canopy and siting of storage container to existing car park for use as car wash/valeting bays.

The Boundary House, 1 The Street, Moredon, Swindon, SN25 3ER

The Committee noted the appeal and wish to reiterate the objections previously submitted, as per minute reference PH 6.2. *Objection: on the grounds that the hours of business, i.e. 7 days a week 7.30am to 7.00pm., and an increase in noise from people and equipment will be detrimental to the amenity of the neighbouring residents.*

PH 86 CLERK'S REPORT

SBC's Local Plan - Consultation has commenced again with formal notifications due from SBC. This will be brought to January's meeting.

Staffing – The Council has a new Administration Assistant, Davinia Whittingham-Sharpe, who is a full time and permanent member of staff.

PH 87 COUNCILLOR'S REPORTS

Councillor V Manro

Attended the Clerks & Chairs meeting at SBC and HWPC were called out as having the best local plan submissions. The plan is not likely to be adopted until 2021. HWPC were also called out for the CIL report as the only Council to have replied. SBC are scheduling in a planning training session for June 2020.

Councillor A John

Met with the new Administration Assistant earlier today and received a warm and friendly welcome.

Councillor J Fuller

Attends the Community Safety Group meetings but due to personal commitments cannot always attend and would like to appoint a deputy to attend in his absence. *Clerk confirmed*

Initials: _____

once the groups Terms of References are received by Full Council, the memberships can be confirmed.

Councillor L Brown

Advised of a recent Facebook post by Councillor Donachie with regards to removing the parish boundary signs and installing new entrance gates at the top of Thames Avenue. Previously HWPC have investigated entrance gates but were advised unless there was a change in the speed limit, the gates could not be permitted.

PH 88 IMPACT ON TRAFFIC WITH NEW HOUSING DEVELOPMENT IN BLUNSDON
The Committee discussed the Turnpike junction being over capacity and would like to write to SBC Highways and Highways England to establish their plans to mitigate the traffic congestion especially now there is increased traffic from the renovation of the Abbey Stadium and Abbey Farm housing estate.

PH 89 BT CONSULTATION ON REMOVAL OF PUBLIC PAYPHONES
The Committee noted the report and after discussion agreed to the removal of the public payphone on Bryony Way.

PH 90 THE GOOD COUNCILLORS GUIDE TO TRANSPORT PLANNING
The Committee noted NALC's guide to Transport Planning.

PH 91 A GUIDE TO THE COMMUNITY INFRASTRUCTURE LEVY (CIL) FOR PARISH AND TOWN COUNCILS
The Committee noted NALC's guide to Community Infrastructure Levy for Parish and Town Councils.

PH 92 SWINDON BOROUGH COUNCIL'S (SBC) PARISH MAINTENANCE OPPORTUNITY
The Clerk reminded the Committee of SBC's offer to undertake additional traffic management & highways maintenance in the next 12-18 months and confirmed that requests can still be submitted. After discussion, the Committee suggested that maintenance of bus shelters and installing bus hard standings could be referred to SBC for consideration.

PH 93 PLANNING TRAINING
The Committee discussed any training gaps and felt that attending the proposed training session with SBC in June 2020 would be beneficial as the officers have local knowledge and the Committee could provide them with case studies to demonstrate any issues and inconsistencies that have arisen.

PH 94 ITEMS FOR THE NEXT AGENDA
To be passed to the Clerk prior to the next meeting.

The meeting closed at **Chairman:**
21:07

Initials: _____