

AMENITIES & LEISURE COMMITTEE

5th November 2019

To: All members of Amenities & Leisure Committee

Councillors R Hailstone (Chairman), E Baker Lee, L Brown, S Heyes, J Jackson, A John, V Manro, K T Naik, R Venkatesh and R Worman.

To: All other Haydon Wick Parish Councillors

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council which will be held at the Parish Council Offices, Thames Avenue, Haydon Wick SN25 1QQ on **Tuesday 12th November 2019 at 7.30pm.**

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited.

Yours sincerely

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), PSLCC
Clerk to Council

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Committee Vacancy**
Following the resignation of Councillor Worman a vacancy exists on the Committee and to appoint a replacement.
- 5. Chairman's Announcements (if any)**

- 6. Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Amenities & Leisure Committee meeting held on 8th October 2019.
- 7. Councillor Reports**
To receive reports from Councillors. For information only.
- 8. Clerk's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 9. Haydonleigh Skate Park**
To receive an update on Haydonleigh Skate Park.
- 10. Grass & Hedge Cutting Update**
To receive an update on the grass and hedge cutting in the Parish and agree any matters arising (attached).
- 11. Parks & Projects Update**
To receive an update on parks & projects and consider any matters arising (attached).
- 12. Winter Projects**
To confirm the Winter Projects for the Parks & Open Spaces Team.
- 13. Parks & Open Spaces Team (POST) Statistics**
To note the monthly statistics of cases received for POST to action (attached).
- 14. Leisure Gardens**
To receive a verbal update on the Annual Plot Holders meeting that took place on Monday 28th October 2019 and any actions arising.
- 15. Pond Street Maintenance**
To discuss additional grounds maintenance to be undertaken in Pond Street.
- 16. Bus Shelter Relocation**
To consider relocating a surplus shelter at Westfield Way to Tweed Close.
- 17. Operational Budget Monitoring**
To receive the Month 6 operational Income & Expenditure against budget report (attached).
- 18. Budget Aspirations**
To receive budget aspirations for 2020/2021.
- 19. Vehicle Trackers**
To resolve to install Vehicle Trackers on the Council's fleet of vehicles (tabled).
- 20. Tree Maintenance Issues**
To discuss tree maintenance issues within the parish.
- 21. Items for the next Agenda**
To propose agenda items for the next Amenities & Leisure Committee meeting.

22. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual and Complaint.

23. Tree Survey

To receive three estimates to undertake a Tree Survey of tree owned by the Parish Council (tabled).

24. Grounds Maintenance Tender

To receive an update on the Grounds Maintenance Tender for 2020-2023.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.