

Finance & Policy Committee

10th November 2021

To: All members of the Finance & Policy Committee

Councillors: L Rhys-Jones (Chair), S Callen, S Fateru, R Hailstone, S Heyes, V Manro, S McDermott, D Rodgers and A Roupelis.

To: All other Haydon Wick Parish Councillors

Dear Councillor,

You are summoned to a formal meeting of the Haydon Wick Parish Council Finance & Policy Committee on Tuesday 16th November 2021 at 20:00 to be held in the Council Chamber, Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 15th November 2021.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meeting held on the 19th October 2021.



- 6. Councillor Reports**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 7. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 8. Financial Matters**
 - A) To receive the Income & Expenditure Reports for Month 7 – October 2021 (attached).
 - B) To receive the Bank Statements and Bank Reconciliations for October 2021 (attached).
 - C) To approve the Payment Schedule for October/November 2021 (tabled).
 - D) To note a VAT reclaim for Q1 (£14,464.06) and Q2 (£16,175.57) has been submitted to HMRC.
- 9. Pensions Regulator Automatic Enrolment Re-Declaration**
To note the three-yearly re-declaration has been submitted.
- 10. Budgets & Investments**
To receive an update on the budget preparations and future investment proposal.
- 11. Parks & Open Spaces Team Vehicle Audit**
To consider and note the Parks & Open Spaces Team vehicle audit report (to follow).
- 12. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting 14th December 2021.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer/Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.