

AMENITIES & LEISURE COMMITTEE

3rd December 2019

To: All members of Amenities & Leisure Committee

Councillors R Hailstone (Chairman), E Baker Lee, L Brown, S Heyes, J Jackson, A John, V Manro, K T Naik, R Ross and R Venkatesh.

To: All other Haydon Wick Parish Councillors

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council which will be held at the Parish Council Offices, Thames Avenue, Haydon Wick SN25 1QQ on **Tuesday 10th December 2019 at 7.30pm.**

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited.

Yours sincerely

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), PSLCC
Clerk to Council

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Amenities & Leisure Committee meeting held on 12th November 2019.

- 6. Councillor Reports**
To receive reports from Councillors. For information only.
- 7. Clerk's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 8. Grass & Hedge Cutting Update**
To receive an update on the grass and hedge cutting in the Parish and agree any matters arising (attached). To include an update on Wildflower Creation sites.
- 9. Parks & Projects Update**
To receive an update on parks & projects and consider any matters arising (attached).
- 10. Parks & Open Spaces Team (POST) Statistics**
To receive a verbal update on the monthly statistics of cases received for POST to action.
- 11. Laughton Way – Thames Water Case**
To discuss and agree whether the Parish Council wish to pursue a case for Thames Water to replace the hedges at this location or give to the landowner (SBC) to do.
- 12. Ward Councillor Assistance – Parking Issues**
To request assistance from SBC Ward Councillors on parking issues in Winterbourne Road and consider a request to plant shrubbery in this area.
- 13. Removal of Small Tree in Greenvalley Avenue**
To consider a request from a resident to remove a small, dead tree from Greenvalley Avenue.
- 14. Havisham Drive Benches**
To consider relocating the benches at Havisham Drive as a trial to ease anti-social behavior (tabled).
- 15. Bus Hard Standings**
To note a resident has commented the new bus hard standings in Queen Elizabeth Drive and Galloway Road are not raised.
To consider a request for a new hard standing to be installed the other end of Queen Elizabeth Drive.
- 16. SmokeFree Play Parks**
To agree to proceed with installing signs at a cost of £1,267.68 using available funds from 307/4302 Fencing and 307/4308 Notice Boards, Seats & Bin.
- 17. Operational Budget Monitoring**
To receive the Month 7 operational Income & Expenditure against budget report (attached). Month 8 (as at 10/12/19 will be tabled at the meeting).

18. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual.

19. Grounds Maintenance Tender

To consider the Tender Scrutiny Panel's feedback for the award of the Grounds Maintenance Tender (Shrubs, Bushes, Hedges, Low-Level Trees) 2020-2023 and agree a recommendation to Full Council on 17th December 2019.

20. Grass Cutting Renewal

To receive a renewal cost for the continuation of the existing provider (tabled).

21. Hedge Reduction Areas

To note the final cost and schedule for hedge reduction programme to commence in January 2020 (tabled).

22. Vehicle Review

To receive a report on the Council's POST vehicles and consider purchasing a replacement (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.