

From: [Jodie Smart](#)
To: [REDACTED]
Cc: [Georgina Morgan-Denn](#)
Subject: FW: submitted on Haydon Wick Parish Council
Date: 17 July 2024 11:52:00
Attachments: [image004.png](#)
[image005.png](#)

Dear [REDACTED],

Please see below, responses to the questions within your freedom of information request.

Horticultural advisor used on this action, and the recommendation report.

The Head of Parks & Open Spaces (David Hunt) as agreed within an extensive programme designed to reduce and remove shrub beds at busy road junctions. These particular areas require over the average schedule of visits throughout the year due to the health and safety risk to the pedestrians and improving the visibility for road users.

This practice is also written within the Parish Council's Hedge Cutting specifications for in-house staff and external contractors.

Cost analysis of this action and project timeline.

Cost, one day x 3 people = 21 hours (£394.79 with on costs based on lowest SCP), one vehicle caged tipper 7 hours, tractor and flail 7 hours £70.00, fuel for both vehicles and machinery £25.00

Traffic safety advisor report on claimed vision impairment at junctions.

This is not a function that was necessary nor requested from Swindon Borough Council. The decision was made based on public enquires and the sheer amount of reports received in to the Parish Council Offices. The Head of Parks & Open Spaces and the team conduct the necessary on-site assessments of the location prior to commencing works.

Minutes of any meetings that are appropriate to this action.

Minutes & Reports are available to view on the Parish Council's website

<https://haydonwick.gov.uk/council-meetings/>

- 13th August 2019: Members resolved to reduce the hedges to 1-1.5ft at this particular junction and instruct the Contractor to carry out the works in the winter months. *Min Ref AL65.*
- 8th November 2022 Parks & Open Spaces (Exempt Session). *Min Ref POS 166.*
- 8th March 2023 during the Parks & Open Spaces Committee. Detail listed within the Head of Parks & Open Spaces report. *Min Ref POS 198.*
- 12th September 2023 Parks & Open Spaces Committee. Detail listed within the Head of Parks & Open Spaces report. *Min Ref POS*
- 26th September 2023 Full Council. *Min Ref FC 128.*
- 10th October 2023 Parks & Open Spaces Committee (Exempt Session). *Min Ref POS 110.*
- 7th November 2023 Parks & Open Spaces Committee. Detail listed within the Head of Parks & Open Spaces report. *Min Ref POS 118.*

Contacts by parishioners (anonymised) objecting to, or asking for these actions.

Data captured from the Daily Work Sheets (July 2021 to date). Please note: these will not show duplicate entries/calls as if the area is already on the list, the same reference number is given to resident and task assigned to operatives.

Date Reported	Method	Description	Date Completed
2 nd July 2021	Email	Elstree Way – Shrub Beds overgrown and encroaching the footpath & main road on roundabout	Cut back 20.7.21 by operative with hand tools
2 nd August 2021	Email	Elstree Way – Shrub Beds overgrown	Cut back 10.8.21 by operative with hand tools
24 th August 2021	Email	Elstree Way – Shrub Beds overgrown	Cut back 11.9.21 by operative with hand tools
30 th September 2021	Email	Elstree Way - Shrub Beds Overgrown	Cut back 4.10.21 by the Contractor with tractor and side arm flail
17 th October 2021	Email	Elstree Way - Shrub Beds Overgrown	Cut back 12.12.21 by the Contractor with tractor and side arm flail
12 th June 2022	Email	Elstree Way - Shrub Beds Overgrown	Cut back 22.06.21 by operative with hand tools
14 th June 2022	Phone	Elstree Way - Shrub Beds Overgrown & Litter, also needs street sweeper visit	Cut back, litter pick and swept by operative 22.06.21 with hand tools
16 th November 2022	Email	Elstree Way - Shrub Beds Overgrown	Cut back 17.11.21 by operative with hand tools
10 th July 2023	Email	Elstree Way – Overgrown Hedges & Shrubs	Cut back 31.07.23 by operative with hand tools.
21 st September 2023	Email	Elstree Way – Overgrown Roundabout Junctions	Cut back 25.09.23 by operative, heavier cut back with tractor and side arm flail
21 st February 2024	Email	Elstree Way – Overgrown Roundabout Junctions	Cut back 23.02.24 by operative with hand tools
25 th March 2024	Email	Elstree Way – Overgrown hedges, especially at road junctions and pathways by school	Cut back 23.03.24 by operative with hand tools
26 th June 2024	Email	Trees and bushes still in location are overhanging the footpath	Cut back 04.07.24 by operative with hand tools

Many thanks and kind regards,

Jodie Smart

Finance Officer / Deputy RFO

Working Hours: 8.00am-3.30pm Monday-Friday

Tel: 01793722446

Parks & Open Spaces / Tidy Up Out Of Hours – **07598 403789**



Haydon Wick Parish Council
The Council Offices
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Swindon SN25 1QQ

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