

HAYDON WICK PARISH COUNCIL

Minutes of the Amenities & Leisure Committee of Haydon Wick Parish Council held on Tuesday 10th November 2020 at 7.30pm remotely via Teams.

ATTENDENCE

MEMBERS: Councillors R Hailstone (Chairman), E Baker Lee, L Brown, S Heyes, J Jackson and A John.

OFFICERS: Deputy Clerk, Laura Cutter
Deputy RFO, Sandra Kelly

ATTENDANCE IN THE OFFICE: None.

AL 028

APOLOGIES

Apologies were received and accepted from Councillor R Ross (Work Commitments). Councillor K Naik joined the meeting late.

AL 029

DECLARATIONS OF INTEREST

None.

AL 030

PUBLIC PARTICIPATION

There was one member of the public present, who made no representation.

AL 031

CHAIRMAN'S ANNOUNCEMENTS

Reminder this is a formal meeting and normal meeting procedures, and etiquette will apply.

AL 032

MINUTES

Members received and approved the minutes of the Amenities & Leisure Committee Meeting held on Tuesday 13th October 2020.

Proposed: Councillor L Brown Seconded: Councillor J Jackson

Vote: Agreed unanimously.

RESOLVED: The minutes of the Amenities & Leisure Committee Meeting held on Tuesday 13th October 2020 be agreed and signed as a correct record when physical meetings resume.

AL 033

COUNCILLOR REPORTS

Councillor S Heyes

Advised that himself and Councillor Jackson took a walk around the parish recently and noticed some litter building up in Haydon Court Drive.

Councillor L Brown

On Remembrance Sunday a few Councillors and couple of members of the public attended the memorial garden outside the front of the office to pay their respects to those that had fallen. A local bagpiper also arrived to perform which was a welcome surprise. Social distancing measures were observed.

Councillor E Baker Lee

Raised an issue with rats in Brookdene, The Brow and James Wilkes House area of Haydon Wick. The private householders and rented properties are liaising with external pest control companies but some SBC housing tenants will need assistance from SBC. *Councillor D Renard was working with*

residents on a rat infestation recently so this issue will be raised to him via the Ward Councillors present at the meeting today.

**Councillor V
Manro**

Advised the Committee that a press release is imminent from a vexatious complainant with regards to hedge cutting which may result in enquiries to the office.

**Councillor R
Hailstone**

Advised himself, Councillor Brown and the Deputy Clerk carried out an end of season leisure garden inspection across all three sites on Friday 6th November. A few items have been passed to the Parks & Open Spaces Team to action. The Deputy Clerk and Administrator will be sending out letters and allocating plots shortly. At present there are 75 people on the waiting list.

AL 034

**CLERK'S REPORT
Plastic Free Swindon**

The Deputy Clerk and Community Development Officer met with Plastic Free Swindon and discussed many ideas of anti-littering campaigns. Plastic Free Swindon is rolling out the campaign to our local schools in the new year. As the plans coincide with some of the Community Engagement Working Party's plans to do an anti-littering campaign (like the recent SmokeFree Play Area campaign). The Community Development Officer will discuss this further with the Community Engagement Working Party at their next meeting on Friday 13th November 2020 with an update to follow at Full Council.

AL 035

GRASS & HEDGE CUTTING

The Committee noted the Officers' report. There were no recommendations for the Committee to consider. The Deputy Clerk advised that Countrywide's schedule is slightly delayed due to issues that they have with the flail. Councillors requested that the contract was finely checked to see if any penalties can be triggered with regards to delayed timescales incase the schedule continues to be delayed.

AL 036

PARKS & PROJECTS

The Committee noted the Officers' report. There were no recommendations for the Committee to consider.

AL 037

WINTER PROJECTS

A list of winter projects was circulated prior to the meeting with a call out for Councillors to report any items for the Parks & Open Spaces Team to attend over the winter months (Nov-Feb) to tidyup@haydonwick.gov.uk

AL 038

CCTV CAMERA

The Committee approved the purchase of a new CCTV camera and post for Brookfield Play Area at a cost of £1,000.00.

Proposed: Councillor S Heyes Seconded: Councillor E Baker Lee
Vote: Agreed unanimously.

RESOLVED: To purchase a new CCTV camera and post for Brookfield Play Area at a cost of £1,000.00 (4027/302).

AL 039

WILDFLOWER CREATION AND BULB PLANTING UPDATE

Councillor R Hailstone updated the Committee on the recent bulb planting that has taken place throughout the last couple of weeks. The events were well attended by staff, Councillors and some volunteers. The Committee also noted the report submitted by Councillor S McDermott. There were no recommendations for the Committee to consider.

AL 040

FESTIVE BUILDING ENHANCEMENTS

The Deputy Clerk updated the Committee that a 10ft Christmas tree will be erected outside the front of the offices by the main gate. The tree has been sponsored by McDonalds and the Technical Officers will receive advice from other parish council operatives with regards to a suitable base to attach the tree to.

AL 041

SEVEN FIELDS UPDATE

Councillor E Baker Lee confirmed that the Seven Fields Conservation Group believed Seven Fields is not a suitable location for the oak tree donated by a local resident. Councillor V Manro advised that part of a 170 year old oak tree fallen down in Haydon End which SBC will shortly be removing and this could be a suitable location, away from properties. The oak tree will be the 'Covid Oak' and it could include a plaque with the details of the donation.

AL 042

HEDGE REDUCTION CONSULTATIONS

The Deputy Clerk advised that the hedge reduction consultations have been discussed at several Committee meetings, it is now suggested that we send consultation letters to those effected and ask for views. The letter should give a few limited options for the residents to consider. The deadline for the consultation will be before the next Amenities & Leisure meeting. There are costs associated with the reduction of the hedges, but these can be considered once the full scope of works has been identified.

20:13 Councillor K Naik joined the meeting

AL 043

BENCH INSTALLATION AT REX BARNETT WALK

Councillor R Hailstone advised he has received several requests from elderly residents asking for the bench to be reinstated at Rex Barnett Walk. The Technical Officers confirmed that there is a spare bench in stock that could be repaired and placed in the previous location at no extra cost to the Council. It was suggested that a plaque could be attached to the bench as a tribute to the late Rex Barnett, but as the bench will be placed next to the existing memorial plaque, another plaque would not be necessary. [was this location actually agreed?] Again add to FC agenda as a TO Note a bench will be installed at Rex Barnett.

AL 044

OPERATIONAL BUDGET MONITORING

Members received and noted Month 7 income and expenditure report for Parks & Open Spaces cost centres.

AL 045

BUDGET ASPIRATIONS

The following items were identified in the budget aspiration discussion: 1. Depot Feasibility
2. Play Areas to include CCTV installations
3. Refurbishment of two play areas in 2021/2022
4. Identify a budget to enable works to be carried out at Tadpole Lane to further progress this project

AL 046

ITEMS FOR THE NEXT AGENDA

To be sent to the Clerk in advance of the next meeting.

AL 047

EXCLUSION OF PUBLIC & PRESS

RESOLVED: In accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Commercially Sensitive.

AL 048

TREE WORKS

The Deputy Clerk informed that unfortunately to date, only one quote has been received for the next phase of tree works identified in the Tree Survey, despite several tree surgeons being contacted. Many of the tree surgeons have been very busy during their peak season and the timescales for quotes to be received back was too short. Therefore, this item will be deferred until December's Committee meeting and further quotes will be sought.

AL 049

KING GEORGE V FIELD – PLAY AREA SAFETY SURFACING TENDER

The Committee received an update from the Play Area Working Party having recently scrutinized three tender document following an Invitation to Tender being published for 4 weeks on our website and due to the value of the contract on the public contracts .gov finder website from 28th September to 28th October 2020. The Working Party recommended Vitaplay to the Committee for their innovative design and the quality of the specification. For the final cost of £33,915.00 excluding VAT. The committee noted There may be the potential of cost savings as detailed within their quotation.

Proposed: Councillor J Jackson Seconded: Councillor S Heyes

Vote: Agreed unanimously.

RESOLVED:

- 1. To recommend to Full Council the contract for King George V Field Play Area Safety Surfacing be awarded to Vitaplay for a maximum cost of £33,915.00 + VAT. The reasons for their selection are the innovative design, the quality of the specification and included some potential cost savings.**

AL 049

PARKS & OPEN SPACES TEAM (POST) DEPOT FEASIBILITY

Councillor S Heyes gave a brief update following the discussions at the Extraordinary Full Council meeting on 3rd November 2020. Councillors are looking at suitable local depots and will be working closely with the Head of Parks & Open Spaces who is starting on the 23rd November. SBC will be conducting a Clerks & Chairs meeting in early January specifically for depot space at Waterside Depot, Cheney Manor and this may be of interest.

AL 050

VEHICLE REPLACEMENT

The Deputy Clerk advised that one of the Council's transit tippers had been stolen from an operative's home address. The police and our insurance

company have been informed. In the meantime, the Parks & Open Spaces Team would like to swap the current hire vehicle for a larger caged tipper more suitable during the Winter months (i.e. tree works, hedge cutting, chipping, etc). At present there is no cost implication because the Council has paid for the current hire vehicle for a month in advance, but there will be a slight price increase from December which is when options can be reviewed.

AL 051

The Play Area Working Party updated the meeting that the King George V Field will be reopened. The Parks & Open Spaces Team will open weekday mornings and the Technical Officers will close at 4pm. The Security provider will open and close during weekends and bank holidays. The skate park will remain closed until current lockdown restrictions may ease after 2nd December 2020 or a Youth Engagement Worker is in post.

The meeting closed at 20.47

Chairman: