

Parks & Open Spaces Committee

5th July 2023

To: All members of the Parks & Open Spaces Committee

Councillors R Hailstone (Chair), S Heyes (Vice Chair) J Ali, Ellen Baker-Walker, A Jimmy, A John, V Manro, O Munagala, P Park, R Ross and R Worman

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 11th July 2023 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 10th July 2023.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

1. **Apologies**
To receive and note.
2. **Declarations of Interest**
To receive any Declarations of Interest.
3. **Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
4. **Chairman's Announcements (if any)**
5. **Minutes of the Previous Meetings**
To accept and approve the minutes of the meeting held Tuesday 13th June 2023 (attached).
6. **Friends of Mouldon Hill Country Park**
To receive a verbal update from Wiltshire Wildlife Trust regarding matters arising at Mouldon Hill Country Park and the creation of the Friends of Mouldon Hill Group.
7. **Seven Fields**
To receive matters arising from Seven Fields.
8. **Deputy Clerk & Services Manager's Report**
To update on issues and actions since the last meeting that do not appear on the agenda.



- 9. Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 10. Foodcycle Swindon**
To consider signing up to Foodcycle Swindon and asking plot holders to donate surplus crops to those in need (attached).
- 11. Leisure Garden Competition**
To receive an update on the Leisure Garden Competition 2023 and note the judging criteria (attached).
- 12. Head of Parks & Open Spaces' Report**
To receive an update in relation to work scheduling, team objectives and any matters arising (attached).
- 13. Spring/Summer Shrub Bed Maintenance**
To receive an update on the current schedule (attached).
- 14. Grass Cutting Scheduling and Communications**
A. To receive an update on the current schedule (attached).
B. To note the new communication methods being used to improve transparency to residents (attached).
- 15. Parks & Projects Report**
To receive an update from the Parks & Projects Team (attached).
- 16. Parks & Open Spaces Grounds Maintenance Facility**
To receive a verbal update on the progress of the Grounds Maintenance Facility (tabled).
- 17. Operational Budget Monitoring**
To note the Parks & Open Spaces Income and Expenditure for Month 3 (to follow).
- 18. Income Revenue Review**
To review the income revenue for Parks & Open Spaces Committee for 2023/2024 (attached).
- 19. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting on 8th August 2023.
- 20. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual.
- 21. Parks & Open Spaces Grounds Maintenance Facility**
To agree any contractual elements to the project (if required).
- 22. Trent Road Field Play Area ITT**
To receive an interim verbal update from the Play Area Working Party on the recent tender bids received ahead of a formal recommendation to Full Council at the end of July.
- 23. Street Sweeper**
To receive an 'off-hire' invoice from the supplier of the previous mini compact sweeper (to follow).



Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.