

## Finance & Policy Committee

12<sup>th</sup> April 2022

**To: All members of the Finance & Policy Committee**

Councillors: L Rhys-Jones (Chair), S Callen, S Fateru, R Hailstone, S Heyes, V Manro, S McDermott, D Rodgers and A Roupelis.

**To:** All other Haydon Wick Parish Councillors

Dear Councillor,

You are summoned to a formal meeting of the Haydon Wick Parish Council Finance & Policy Committee on Tuesday 19<sup>th</sup> April 2022 at 20:00 to be held in the Council Chamber, Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to [clerk@haydonwick.gov.uk](mailto:clerk@haydonwick.gov.uk) no later than 12.00pm on Monday 18<sup>th</sup> April 2022.

Yours sincerely

***Georgina Morgan-Denn***

**Georgina Morgan-Denn BA (Hons), FSLCC  
Chief Officer/Clerk & RFO**

### AGENDA

- 1. Apologies**  
To receive and approve.
- 2. Declarations of Interest**  
To receive any Declarations of Interest.
- 3. Public Participation**  
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**  
To confirm as a true record the minutes of the meeting held on the 15<sup>th</sup> March 2022.



- 6. Councillor Reports**  
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 7. Chief Officer's Report**  
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 8. @HaydonWick Your Community Matters – strategy consultation**  
To receive a verbal update on the community consultation event that took place on Wednesday 6<sup>th</sup> April 2022.
- 9. Financial Matters**

  - A) To receive the Income & Expenditure Reports for Month 12 – March 2022 (attached).
  - B) To receive the Bank Statements and Bank Reconciliations for February 2022 (attached).
  - C) To approve the Payment Schedule for April 2022 (to follow) and note the retrospective payments up to 30<sup>th</sup> March 2022 – ref 2087-.2111 total £8,054.83 – agreed FC215B.
  - D) To note the Solar Panel - FIT Payments for the period spanning December 2021 to March 2022 has been claimed for - value £403.22.
  - E) To retrospectively authorise the Direct Debit for the Investec Contract Hire Agreement for two electric caged vehicles – per vehicle cost is £554.12 per month on a 5-year term – agreed FP145.
- 10. Annual Governance & Accountability Return (AGAR) 2021/2022**  
To receive a report on the requirements and timetable for the 2021/2022 AGAR Return (attached).
- 11. Room Hire Rates**  
To consider a review of Room Hire rates (to follow).
- 12. Freedom of Information Request**  
To note a FOI request regarding the recruitment and retention of British Muslims was submitted on the 7<sup>th</sup> March and responded to on 16<sup>th</sup> March 2022 (attached).
- 13. Articles for Haydon Wick “Living” Magazine**  
To receive Finance & Policy items for inclusion in the summer edition of Haydon Wick “Living” Magazine. Copy deadline end of May 2022.
- 14. Items for the Next Agenda**  
To be sent to the Chief Officer in advance of the next meeting 17<sup>th</sup> May 2022.
- 15. Exclusion of Public & Press**  
To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw’. Reason: Sensitive.



**16. Tadpole Field**

To receive an update on the proposal to unlock the land at Tadpole Field.

**Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.**

**Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer/Clerk prior to the meeting as there are rules which must be followed.**

**Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.**