

FULL COUNCIL

9th October 2019

To: All members of Haydon Wick Parish Council

Councillors L Brown (Chairman), E Baker Lee, S Callen, S Fateru, J Fuller, R Hailstone, J Jackson, S Heyes, A John, I Liddon, V Manro, S McDermott, D Rodgers, R Ross, A Roupelis, K T Naik and R Venkatesh.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council which will be held at the Parish Council Offices, Thames Avenue, Haydon Wick SN25 1QQ on **Tuesday 15th October 2019** at 7.30pm.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited.

Yours sincerely

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), PSLCC
Clerk to Council

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meeting held on Tuesday 17th September 2019 (attached).
- 6. Swindon Borough Council Borough/Parish Election Cycles Consultation**
To receive a presentation from SBC's Head of Corporate Finance concerning changes to the Borough & Parish Council Election Cycles.

- 7. Councillor Reports**
To receive reports from Councillors. For information only.
- 8. Swindon Borough Ward Councillor Reports**
To receive reports from and raise questions to Swindon Borough Ward Councillors. For information only.
- 9. Swindon Area Committee**
To receive an update following the recent Swindon Area Committee.
- 10. Clerk's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 11. Swindon Borough Council Borough/Parish Election Cycles Consultation**
To consider a response to SBC's consultation to change the current election cycles and the impact on Parish Councils (tabled).
- 12. Swindon Borough Council Local Plan Review**
To note the final submission sent to SBC in response to the Local Plan Review Consultation - delegated authority given to Cllr J Fuller [FC 106] (attached).
- 13. Committee Recommendations**
To approve any Committee recommendations made to the Full Council:

Policy & Finance - 27th August 2019:
A) To resolve to adopt the Document Retention Policy (attached)
B) To resolve to adopt the Financial/Operational Risk Assessment (attached)
C) To resolve to adopt the Flyposting Policy (attached)

Amenities & Leisure - 8th October 2019:
D) To resolve to purchase a Skate Park Shelter and give delegated authority to the Clerk to spend up to £4200.00 from the General Reserves - unless a grant is secured.
- 14. Chairs Co-ordinating / Future Council Strategy Working Party**
To discuss the Council's future strategy and agree recommendations from the recent Working Party meeting (tabled).
- 15. Community Engagement Working Party**
To agree to recommendations arising from the recent Working Party meeting (tabled).
- 16. Councillor External Representation**
Councillors to provide updates on any external representations they hold and to discuss the impact this has on the Council's media policy.

17. Financial Matters

- A) To receive the Income & Expenditure Statement for September 2019 (attached).
- B) To receive the Bank Statements and Bank Reconciliations for September 2019 (tabled).
- C) To approve the Payment Schedule for September/October 2019 (tabled).
- D) To nominate two Councillors to attend the office to check and sign the Payment Schedule.
- E) To note the final External Auditor's response to the AGAR (attached).
- F) To note the Report on CIL Neighbourhood Proportion for 2018/19

18. Councillor 'Checking-In'

Discussion for all Councillors to exchange how they are getting on since joining the Council in May and what further support is needed.

19. SBC Parish Maintenance: Future Opportunities

To note SBC's offer to undertake additional works, particularly in respect of traffic management and maintenance of public spaces, including the public highway. To consider any projects suitable for SBC to do over the next 12 to 18 months period.

20. Planning Application

To receive feedback from SBC on Haydon Wick Parish Council's objection to planning application S/HOU/10/1256PK.

21. Items for Next Agenda

To propose agenda items for the Full Council meeting on 19th November 2019.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.