

FULL COUNCIL

10th July 2019

To: All members of Haydon Wick Parish Council

Councillors L Brown (Chairman), E Baker Lee, S Callen, S Fateru, J Fuller, R Hailstone, J Jackson, S Heyes, A John, I Liddon, V Manro, S McDermott, D Rodgers, R Ross, A Roupelis, K T Naik, R Venkatesh and R Worman.

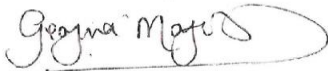
Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council which will be held at the Parish Council Offices, Thames Avenue, Haydon Wick SN25 1QQ on Tuesday 16th July 2019 at **7.30pm**.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited.

Yours sincerely



Georgina Morgan-Denn BA (Hons), PSLCC
Clerk to Council

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Wiltshire Police Crime & Commissioner Presentation**
To receive a presentation from Mr Angus McPherson, PCC (max 20 minutes including questions).
- 6. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the Annual Meeting held on Tuesday 18th June 2019 (attached).

7. Committee Recommendations

To approve any recommendations made to the Full Council:

7a) Policy & Finance: 16th June 2019

(i) Financial Regulations & Authorisation Limits (PF27)

To recommend to Full Council the draft set of Financial Regulations and Authorisation limit. Hard copies available on request.

(ii) Procurement Policy (PF28)

To recommend to Full Council the draft Procurement Policy Hard copies available on request.

(iii) Savings Proposal (PF30)

To recommend to Full Council the following:

- a) To invest in CCLA's PSDF Short Term savings product - £200,000 and review longer term savings later in the year
- b) To transfer £250,000 to a HSBC Business Account.

6b) Planning & Highways 2nd July 2019

Community Infrastructure Levy (PH26)

To recommend to Full Council for all future CIL receipts be transferred into a cost centre in the Council's accounts. Suggestions included Bus Hard Standings and Play Park Refurbishments.

6c) Amenities & Leisure Committee 9th July 2019

Autumn Shrub & Hedge Maintenance Contract

Confidential item - see Agenda item 21.

8. Smoke Free Play Areas

To consider imposing a voluntary smoking ban in all Haydon Wick play parks and associated signage costs. Hard copy of presentation to A&L Committee available upon request.

9. Councillor Reports

To receive reports from Councillors. For information only.

10. Swindon Borough Ward Councillor Reports

To receive reports from and raise questions to Swindon Borough Ward Councillors. For information only.

11. Community Engagement Working Group Recommendations

To receive a verbal report and recommendations following the Working Party meeting on 2nd July 2019:

- (i) 80th Haydon Wick Celebration Afternoon Tea (attached)
- (ii) Play Area Consultation/Rock Treasure Hunt (tabled)
- (iii) Smoke Free Play Ground - Children's Poster Competition (attached)
- (iv) VE Day 2020 (attached)

- 12. Grants Working Party Recommendation**
To receive a recommendation from the Grants Working Party meeting on 16th June 2019 and award a Grant to Safe Drive Stay Alive (SDSA) for £500 for the next three years. Then if any surplus budget is available at the end of the financial year to award an additional sum to a maximum of £1500. A hard copy of the SDSA presentation is available upon request.
- 13. Clerk's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 14. POST Statistics**
To note the first quarter statistics for all Parks & Open Spaces Team enquiries received in to the office (attached)
- 15. Swindon Area Committee (SAC)**
To discuss items for future SAC meetings and to note that reports will be presented to Full Council following every meeting.
- 16. Councillor Allowances**
To receive an update concerning the eligibility for co-opted Councillors to receive an allowance.
- 17. Parish Council Strategy**
To review the existing strategy 'Shaping the Future' and to consider forming a Strategic Working Party comprising Chairs of Committees, Chairman and Vice Chairman. Hard copies of the document available on request.
- 18. Meeting Etiquette and Predetermination**
To receive and note the briefing document concerning Meeting Etiquette and Predetermination (attached)
- 19. Financial Matters**
A) To receive the Income & Expenditure Statement for June 2019 (attached)
B) To receive the Bank Statements and Bank Reconciliations for June 2019 (tabled)
C) To approve the Payment Schedule for June/July 2019 (tabled)
D) To nominate two Councillors to attend the office to check and sign the Payment Schedule
- 20. Election Budget Fund redistribution**
To receive a proposal from Councillors Manro and Heyes to redistribute the unspent election budget (tabled)
- 21. Items for Next Agenda**
To propose agenda items for the Full Council meeting on 20th August 2019
- 22. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw'. Reason: Contractual.

23. Autumn Shrub & Hedge Maintenance Contract

To receive the recommendation from Amenities & Leisure Committee for Autumn Shrub & Hedge Maintenance Contract (tabled).

24. Planning Applications

In view of SBC's deadline, to consider two applications. Members of the Planning & Highways Committee are politely requested to stay behind at the end of the meeting:

Planning 1

Illuminated fascia signs at Lidl, North Swindon District Centre (plans available to download from Councillor partition)

Planning 2

Two storey extension at 38 Capesthrone Drive (plans available to download from Councillor partition)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.