

Finance & Policy Committee

12th October 2022

To: All members of the Finance & Policy Committee

Councillors: L Rhys-Jones (Chair), S Callen (Vice Chair), S Fateru, R Hailstone, S Heyes, V Manro, A Roupelis, J Fuller, R Venkatesh, and B Patrick-Okoh.

To: All other Haydon Wick Parish Councillors

Dear Councillor,

You are summoned to a meeting of the Haydon Wick Parish Council Finance & Policy Committee on Tuesday 18th October 2022 at 20:00 to be held in the Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 17th October 2022.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meeting held on the 16th August 2022.



- 6. Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 7. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 8. Financial Reports**
 - A) To note the monthly Income & Expenditure Report for September 2022 (attached).
 - B) To receive the Bank Statements and Bank Reconciliations for September 2022 (attached).
 - C) To approve the Payment Schedule for September/October 2022 (to follow).
 - D) Q2 Budget Review 22/23 (to follow).
 - E) Q2 Earmarked Reserves Update (to follow).
- 9. Annual Governance & Accountability Return (AGAR)**
To note the completion of the limited assurance review for the year ended 31st March 2022 (attached).
- 10. Sale of Rialtas Business Solutions and Leadership Handover**
To note the correspondence from Council's financial management software provider, Rialtas Business Solutions (attached).
- 11. Budget Setting Update**
To receive a verbal update following the budget setting working party meeting held on 11th October 2022.
- 12. Public Open Spaces Leases and Deed of Covenants - Legal Advice**
To receive a report from the Council's solicitors and discuss next steps (to follow).
- 13. Leisure Garden Rents**
To receive an update on Leisure Garden Rents (attached).
- 14. Community Emergency Planning**
To receive an update from the Community Emergency Planning Working Party (attached).
- 15. Christmas Opening Hours**
To note the Parish Council Office and Parks & Open Spaces Team Christmas working/opening hours (attached).
- 16. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting 22nd November 2022.



Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights. Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.