

FULL COUNCIL

13th November 2019

To: All members of Haydon Wick Parish Council

Councillors L Brown (Chairman), E Baker Lee, S Callen, S Fateru, J Fuller, R Hailstone, J Jackson, S Heyes, A John, I Liddon, V Manro, S McDermott, D Rodgers, R Ross, A Roupelis, K T Naik and R Venkatesh.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council which will be held at the Parish Council Offices, Thames Avenue, Haydon Wick, SN25 1QQ on **Tuesday 19th November 2019** at 7.30pm.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited.

Yours sincerely

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), PSLCC
Clerk to Council

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meeting held on Tuesday 15th October 2019 (attached).
- 6. Community Grant Recipient Presentation**
To receive a presentation from 5th Swindon Guides & Ranger Unit following a grant received in November 2018.

- 7. Councillor Reports**
To receive reports from Councillors. For information only.
- 8. Swindon Borough Ward Councillor Reports**
To receive reports from and raise questions to Swindon Borough Ward Councillors. For information only.
- 9. Clerk's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 10. Community Engagement Working Party**
To agree to recommendations arising from the 12th November 2019 Working Party meeting (tabled).
- 11. Tree Maintenance - Swindon Area Committee Update**
To receive a verbal update from the Chair of Amenities & Leisure/ Swindon Area Committee Representative concerning all parishes in Swindon contributing towards Swindon Borough Council's Tree Team.
- 12. Financial Matters**
 - A) To receive the Income & Expenditure Statement for October 2019 (attached).
 - B) To receive the Bank Statements and Bank Reconciliations for October 2019 (tabled).
 - C) To approve the Payment Schedule for October/November 2019 (tabled).
 - D) To nominate two Councillors to attend the office to check and sign the Payment Schedule.
- 13. Election Update**
To receive an update on the election of a Parish Councillor to Haydon Wick Parish.
- 14. Future Election Poll Cards**
To consider if future elections should have polling cards issued. Cost is approximately £2,600 Haydon End and £3,700 for Haydon Wick. Note benefits at a stand-alone election are self-evident in communicating the date and place of the poll, along with key registration deadlines to the entire electorate.
- 15. Outstanding Roundabout Income**
To receive an update from Swindon Borough Council's Director of Communities & Housing regarding outstanding Roundabout Income.
- 16. North Swindon Library**
To consider Swindon Borough Council's request to fund extra staffed hours in 2020/21.
- 17. Tadpole Allotments**
To resolve to formally invite neighbouring parishes to consider sharing the allotment space allocated at this site.
- 18. Budget Aspirations 2020/21**
To receive any future budget aspirations for 2020/21.

19. CCTV Locations

To note the Policy & Finance Committee has authority to confirm CCTV locations in the Parish. Council's adopted Scheme of Delegation policy gives Policy & Finance Committee delegated authority to oversee Community Safety.

20. Wiltshire Council Community Governance Review

To consider if a representation to [Wiltshire Council's CGR](#) is required. Deadline 31st November 2019.

21. Items for Next Agenda

To propose agenda items for the Full Council meeting on 17th December 2019.

22. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: Staffing Matters.

23. Personnel Sub-Committee

To agree to recommendations arising from the 15th November 2019 Personnel Sub-Committee (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.