

Finance & Policy Committee

13th November 2024

To: All members of the Finance & Policy Committee

Councillors: V Manro (Chair), A Roupelis (Vice Chair), S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A Jimmy, O Munagala, B Patrick-Okoh and R Worman

To: All other Haydon Wick Parish Councillors

Dear Councillor,

You are summoned to a meeting of the Haydon Wick Parish Council Finance & Policy Committee on **Tuesday 19th November 2024 at 19:30** to be held in the Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 18th November 2024.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meeting held on the 17th September 2024 (attached).



6. Councillor Reports

To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

7. Chief Officer's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

8. Actions arising from previous Finance & Policy Committee meetings

To receive and note the progress on actions arising from previous Finance & Policy Committee meetings (attached).

9. Financial Reports

- A. To note the income and expenditure to October 2024 (attached).
- B. To receive the Bank Statements and Bank Reconciliations for October 2024 (attached).
- C. To approve the Payment Schedule for October/November 2024 (to follow)
- D. To retrospectively approve the payments made using the credit card for payments made in September 2024 (attached).

10. Budget

To consider the following reports holistically and the impact on Council's future budget:

- A) EMRs (attached)
- B) Budget Aspirations 2025/26 (attached)
- C) Public Works Loan (PWL) Drawdown (attached).

11. Council Revenue

To note the consolidated table of Council revenue table (to follow).

12. Independent Remuneration Panel Recommendations / Councillors' Allowance 2025-26

To receive recommendations from the Independent Remuneration Panel on the levels of Allowances for Parish and Town Councils in 2025-26. To consider the level of Councillor Allowances for 2025-26 (attached).

13. Internal Auditor Interim Report 2024-25

To receive and consider the Internal Auditor's interim report with recommendations (attached).

14. Items for the Next Agenda

To be sent to the Chief Officer in advance of the next meeting 21st January 2025.

15. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual & Sensitive.

16. Insurance Matters

To receive an update on insurance matters (to follow).

17. Tree Survey

To receive an addendum to the Tree Survey contract award taken to Parks & Open Spaces Committee on 5th November 2024 - minute reference POS077 (attached).

18. Land at Tadpole

To receive a verbal update on the land at Tadpole following the Working Party held before the Committee meeting.



Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights. Recording including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer at least 24 hours before the meeting so that every effort may be made to provide access.