

FULL COUNCIL

14th August 2019

To: All members of Haydon Wick Parish Council

Councillors L Brown (Chairman), E Baker Lee, S Callen, S Fateru, J Fuller, R Hailstone, J Jackson, S Heyes, A John, I Liddon, V Manro, S McDermott, D Rodgers, R Ross, A Roupelis, K T Naik, R Venkatesh and R Worman.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council which will be held at the Parish Council Offices, Thames Avenue, Haydon Wick SN25 1QQ on Tuesday 20th August at 7.30pm.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited.

Yours sincerely

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), PSLCC
Clerk to Council

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the Annual Meeting held on Tuesday 16th July 2019 (attached).
- 6. Committee Recommendations**
To approve any recommendations made to the Full Council:

6a) Policy & Finance: 23rd July 2019

(i) Meeting Etiquette and Predetermination

To recommend to Full Council the following amendment to the Meeting Etiquette and Predetermination briefing note:

Mobile phones are not permissible as a viewing device. If the Member has no other device for viewing documents, then paper versions will be made available. Telephony and messaging functions on mobile phones should be disabled during meetings.

(ii) Members' Code of Conduct

To recommend that Full Council adopts the Members' Code of Conduct revised 2019 (attached).

6b) Amenities & Leisure Committee

(i) 11th June 2019: CCTV (attached)

Proposal 1) To recommend to Full Council to have our Parks & Open Spaces Team (POST) install a new post for the camera, associated signage at White Eagle open space.

Proposal 4) To purchase two additional CCTV cameras and 4G Data Sim cards from our available 2019/2020 budget (£3500.00 available). Each camera is £705.00 with 60W solar panel and 40AH battery. Total cost £1,410. The supplier will be the same as the previous two purchase. The supplier was chosen based on camera specifications, value, support and stock availability.

(ii) 13th August 2019: Haydon Leigh Skatepark Contract

Confidential item - see Agenda item 15.

7. Councillor Reports

To receive reports from Councillors. For information only.

8. Swindon Borough Ward Councillor Reports

To receive reports from and raise questions to Swindon Borough Ward Councillors. For information only.

9. Swindon Area Committee

To receive an update from the Swindon Area Committee representatives following a meeting on the 18th July 2019.

10. Clerk's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

11. Parish Allowances 2020-2021 Municipal Year

To consider recommendations from the Swindon Independent Remuneration Panel on Parish Allowances for the 2020 – 2021 Municipal Year.

12. Creation of Wild Flower Green Spaces

To invite Councillors to join a working party to develop the project.

13. Financial Matters

- A) To receive the Income & Expenditure Statement for July 2019 (attached).
- B) To receive the Bank Statements and Bank Reconciliations for July 2019 (tabled).
- C) To approve the Payment Schedule for July/August 2019 (tabled)
- D) To nominate two Councillors to attend the office to check and sign the Payment Schedule.

14. Items for Next Agenda

To propose agenda items for the Full Council meeting on 17th September 2019.

15. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw'. Reason: Contractual.

16. Haydon Leigh Skate Park Contract

To receive the recommendation from Amenities & Leisure Committee to award the Haydon Leigh Skate Park Contract (tabled).

17. Personnel Sub Committee

To receive an update from the Personnel Sub Committee meeting on 19th August 2019 and agree any matters arising.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.