

Personnel Sub-Committee

18th October 2024

To: All members of the Personnel Sub-Committee

Councillors V Manro, J Ali, E Baker-Walker, R Hailstone, S Heyes, A Roupelis and R Worman

Dear Councillor,

You are summoned to a meeting of the Personnel Sub-Committee on Monday 21st October 2024 at 18:00. The meeting will take place in the Parish Council Offices.

Yours sincerely

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any declarations of interest.
- 3. Chairman's Announcements (if any)**
- 4. Minutes of the Previous Meeting**
To consider and approve the minutes of the meeting held 15th July 2024 (attached).
- 5. Parks & Open Spaces Team (POST) Staffing Structure**
To discuss and note the POST Staff Structure and resourcing for Autumn/Winter 2024 (attached).
- 6. Stepping Up & Additional Duties Policy**
To recommend to Full Council adopting a new Stepping Up & Additional Duties Policy and to agree to the associated budgetary impact for 2024/25.
- 7. NJC Cost of Living Pay Increase Payment**
To recommend to Full Council paying the NJC Cost of Living offer ahead of national agreement (attached)
- 8. Staffing Matters**
To receive an update on staffing matters.
- 9. Items for the Next Agenda**
To be sent to the Chief Officer before the next meeting – date to be confirmed.