

Finance & Policy Committee

15th January 2025

To: All members of the Finance & Policy Committee

Councillors: V Manro (Chair), A Roupelis (Vice Chair), S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A Jimmy, O Munagala, B Patrick-Okoh and R Worman

To: All other Haydon Wick Parish Councillors

Dear Councillor,

You are summoned to a meeting of the Haydon Wick Parish Council Finance & Policy Committee on **Tuesday 21st January 2025 at 19:00** to be held in the Council Offices, Thames Avenue, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 20th January 2025.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meeting held on the 19th November 2024 (attached).



6. Councillor Reports

To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

7. Chief Officer's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

8. Actions arising from previous Finance & Policy Committee meetings

To receive and note the progress on actions arising from previous Finance & Policy Committee meetings (attached).

9. Financial Reports

- A. To note the quarter three budget review to December 2024.
- B. To receive the Bank Statements and Bank Reconciliations for December 2024 (attached).
- C. To approve the Payment Schedule for December 2024/January 2025 (to follow)
- D. To retrospectively approve the payments made using the credit card for payments made in November 2024 (attached).

10. General Insurance Renewal

To consider and agree to the General Insurance renewal (attached).

11. Grounds Maintenance Facility Working Party

To receive an update from the GMF Working Party held on the 20th January 2025.

12. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Staffing & Sensitive Matter.

13. Personnel Sub Committee Recommendations

To receive recommendations from the Personnel Sub Committee held on the 20th January 2025:

- A) Employee Welfare Service (to follow)
- B) Call Out Policy (to follow)
- C) Accountant Consultant contract (to follow)

14. Health & Safety Consultant Renewal

To consider and agree to the Health & Safety Consultant renewal (attached).

15. Open Session

Members of the Public & Press are invited back into the meeting.

16. Budget & Precept

To consider the Finance & Policy Committee's recommendation for the 2025/26 budget and resulting precept (attached).

17. Items for the Next Agenda

To be sent to the Chief Officer in advance of the next meeting on the 25th March 2025.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights. Recording



including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer at least 24 hours before the meeting so that every effort may be made to provide access.