

FULL COUNCIL

15th September 2020

To: All members of Haydon Wick Parish Council

Councillors L Brown (Chairman), E Baker Lee, S Callen, S Fateru, J Fuller, R Hailstone, J Jackson, S Heyes, A John, I Liddon, V Manro, S McDermott, D Rodgers, R Ross, A Roupelis, L Rhys-Jones, K T Naik and R Venkatesh.

Dear Councillor,

You are summoned to a remote meeting of Haydon Wick Parish Council on **Tuesday 22nd September 2020** at 7.30pm. Link: <https://tinyurl.com/y3jhn5qb>.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 21st September 2020.

Yours sincerely

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Clerk to Council/RFO

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Swindon Borough Ward Councillor Reports**
To receive reports from and raise questions to Swindon Borough Ward Councillors. For information only.
- 4. Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 21st September 2020.
- 5. Chairman's Announcements (if any)**
- 6. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meeting held on Tuesday 25th August 2020 (attached).

7. Amenities & Leisure Matters arising from 8th September 2020 discussion:

- 7.1 Legal Graffiti Wall:** To adopt the graffiti wall guidelines and display at the skate park and publish online (attached).
- 7.2 Park Run Seven Fields:** To receive a verbal update following a site visit on the 14th September 2020 with the organisers of the run.
- 7.3 Putting Trees at the Heart of Your Community:** To note the Deputy Clerk's report following attendance at an online conference held by National Association of Local Councils (attached).
- 7.4 Play Are Working Party:** To note an Invitation to Tender (ITT) for the resurfacing of King George V play area will be published in September to enhance the play area using funds allocated in this financial year.

8. Finance Matters:

- 8.1 Government's Coronavirus Discretionary Grant Fund:** To note a £40,000 grant was received on the 2nd September 2020.

Members are asked to consider what the funds could be used for. Examples could include loss of income (meeting hire, bus, advertising, grounds maintenance), community projects: Christmas parcel scheme, magazine, youth worker, skate park sessions, sports & mental health projects and a dementia café.

- 8.2 Annual Governance & Accountability Return (AGAR) for year ended 31 March 2020:** To note the external auditor's report and conclusion certificate [Section 3 of the AGAR Part 3] (attached).
- 8.3 Financial Year 2020/21 Month 5:** To note the Income and Expenditure Report and Bank Balance Report (attached).
- 8.4 Approval of Payments:** To approve the payments as per the schedule (tabled).
- 8.5 Bank Reconciliations:** To receive and note the Bank Statements and Bank Reconciliations for August 2020 (tabled).
- 8.6 King George V Field Trust:** To receive and note the update on the KGV field trust and actions arising (attached).

9. Best Value – A Parish Council Comparison

To note the report comparing parish councils, their precept and percentage of salaries (attached).

10. Councillor Remuneration 2021/22

To consider recommendations from the Swindon Independent Remuneration Panel on Parish Allowances for the 2021 – 2022 Municipal Year. To note The

Council's existing arrangement is that any increases are consistent with staff pay increases (attached).

11. Councillor Reports

To receive reports from Councillors. For information only. Members are politely reminded to report any Parks & Open Spaces to Tidy Up and not to raise at the meeting.

12. Swindon Area Committee (SAC)

To receive a report from the SAC representatives following the meeting held on the 17th September 2020.

13. Clerk's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

14. Planning Consultations

To give Delegated Authority to the Planning & Highways Committee members to submit responses on behalf of the Council for three Government Planning Consultations.

15. Community Development Projects

To receive and note the Community Development Officer's report and agree any matters arising.

16. Dementia Friendly Community: Memory Café

To receive and note the report and agree any matters arising.

17. Items for next agenda

To propose agenda items for the Full Council meeting on 27th October 2020.

18. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Commercially sensitive.

19. Website Design, Development & Rebrand

To receive a recommendation from the IT Working Party to confirm the supplier for the Website Design, Development & Rebrand project (tabled).

20. Haydon Wick Living Advertising

To receive a proposal to cancel an invoice.

Members of the Planning & Highways Committee are asked to stay on the meeting to comment Planning & Highways matters.

21. Planning & Highways Applications

21.1 S/HOU/20/0977	27 Greenwood Grove, Taw Hill	Conversion of garage into habitable space.
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<p>21.2 <u>S/HOU/20/1041</u></p> <p>21.3 <u>S/HOU/20/1135</u></p>	<p>3 Deben Crescent, Haydon Wick</p> <p>1 Melstock Road, Taw Hill</p>	<p>Erection of a single storey rear extension.</p> <p>Erection of a single storey side rear extension.</p>
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22. Grants, Refusals, Withdrawals, Lawful Developments and Prior Approvals

<p>22.1 S/HOU/20/0800</p>	<p>60 Tweed Close, Haydon Wick</p>	<p>Erection of single storey.</p>	<p>Granted</p>
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HWPC Comments: Not reviewed by HWPC as extension not granted.

<p>22.2 S/HOU/20/0806</p>	<p>1 Doyle Close, Taw Hill</p>	<p>Erection of a single storey rear extension and conversion of part of garage into habitable space.</p>	<p>Granted</p>
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HWPC Comments: Not reviewed by HWPC as extension not granted and subsequently approved.

<p>22.3 S/LDP/20/0910</p>	<p>20 Stevenson Road, Taw Hill</p>	<p>Certificate of lawful development (Proposed) for the erection of a single storey rear extension.</p>	<p>Granted</p>
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HWPC Comments: HWPC not required to comment.

<p>22.4 S/LDP/20/0929</p>	<p>4 Maybold Crescent, Haydon End</p>	<p>Certificate of lawfulness (Proposed) for the erection of a dormer window to rear.</p>	<p>Granted</p>
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HWPC Comments: HWPC not required to comment.

<p>22.5 S/HOU/20/0939</p>	<p>19 Primrose Close, Haydon Wick</p>	<p>Prior approval notification for the erection of a single storey rear extension measuring 6.0m (from original rear wall), 3.9m (maximum height) and 2.5m (height to eaves).</p>	<p>Prior Approval Granted</p>
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HWPC Comments: HWPC not required to comment.

23. Planning & Highways Comments 1st September 2020

To note the following comments were submitted to SBC following the discussion held on the 1st September 2020.

Application S/20/0546 / Land At Ventnor Close / Revised Consultation. Erection of 8 no. single storey dwellings (Site 1) and parking area (Site 2). **No Objection.**

24. **Planning Consultations**

To receive collated responses to the three consultations and agree the final response to be submitted.

- Changes to the Current Planning System
- White Paper: Planning for the Future
- Transparency and Competition: A call for evidence on data on land control

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.