

FULL COUNCIL

19th February 2020

To: All members of Haydon Wick Parish Council

Councillors L Brown (Chairman), E Baker Lee, S Callen, S Fateru, J Fuller, R Hailstone, J Jackson, S Heyes, A John, I Liddon, V Manro, S McDermott, D Rodgers, R Ross, A Roupelis, L Rhys-Jones, K T Naik and R Venkatesh.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council which will be held at the Parish Council Offices, Thames Avenue, Haydon Wick, SN25 1QQ on **Tuesday 25th February 2020** at 7.30pm.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited.

Yours sincerely

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), PSLCC
Clerk to Council

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Wiltshire Wildlife Trust & Swindon Borough Council Presentation**
To receive a presentation on the joint Forest Meadows Project and other related wildlife projects affecting the parish.
- 5. Chairman's Announcements (if any)**
- 6. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meeting held on Tuesday 28th January 2020 (attached).

- 7. Councillor Reports**
To receive reports from Councillors. For information only.
- 8. Swindon Borough Ward Councillor Reports**
To receive reports from and raise questions to Swindon Borough Ward Councillors. For information only.
- 9. Clerk's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 10. Grants Working Party Recommendations**
To receive recommendations from the 18th February Grants Working party.
- 11. Committee Recommendations**
To receive recommendations from 18th February Policy & Finance Committee:
 - A) Interim Internal Auditor's Report Recommendations (attached)
 - B) Swindon Borough Council's Codes & Protocols (attached)
 - C) CCTV Operational Guidelines & Policies (tabled)
- 12. Financial Matters**
To approve the additional Payment Schedule since Policy & Finance held on the 18th February 2020 (tabled).
- 13. Parish & Town Clerks Forum**
To note the minutes from the recent Parish & Town Clerks Forum and any matters arising.
- 14. Wiltshire Community Foundation (WCF) Swindon Connections Network**
To note the Clerk and Chairman have been invited to attend the WCF event to speak about the Parish Council's Community Transport scheme.
- 15. Wiltshire Branch Local Council Clerks (WALC) Training & Networking Event**
To note the Clerk has been invited to attend the WALC event to run a training session on Grant Funding.
- 16. National Association Local Council (NALC) Lobby Day**
To note NALC's Lobby Day is on the 10th March 2020. WALC's chairman would like members to consider if there are any particular subjects to be aired at his lobby meetings with local MPs.
- 17. Local Council Award Scheme**
To consider and approve registering Haydon Wick Parish Council into the Local Council Award Scheme (attached).
- 18. Skatepark Equipment Recycling**
To consider recycling the old skatepark equipment for a doggy play park (to follow).
- 19. Items for Next Agenda**
To propose agenda items for the Full Council meeting on 24th March 2020.

20. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: Contractual.

21. Security Provider

To receive an update on the security provision (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.