

## FULL COUNCIL

21<sup>st</sup> October 2020

**To: All members of Haydon Wick Parish Council**

Councillors L Brown (Chairman), E Baker Lee, S Callen, S Fateru, J Fuller, R Hailstone, J Jackson, S Heyes, A John, V Manro, S McDermott, D Rodgers, R Ross, A Roupelis, L Rhys-Jones, K T Naik and R Venkatesh.

Dear Councillor,

You are summoned to a remote meeting of Haydon Wick Parish Council on **Tuesday 27<sup>th</sup> October 2020** at 7.30pm. Link: [shorturl.at/rwPTX](https://shorturl.at/rwPTX).

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to [clerk@haydonwick.gov.uk](mailto:clerk@haydonwick.gov.uk) no later than 12.00pm on Monday 26<sup>th</sup> October 2020.

Yours sincerely

*Georgina Morgan-Denn*

**Georgina Morgan-Denn BA (Hons), FSLCC**  
**Clerk to Council/RFO**

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### AGENDA

- 1. Apologies**  
To receive and approve.
- 2. Declarations of Interest**  
To receive any Declarations of Interest.
- 3. Swindon Borough Ward Councillor Reports**  
To receive reports from and raise questions to Swindon Borough Ward Councillors. For information only.
- 4. Public Participation**  
Public questions must be sent to [clerk@haydonwick.gov.uk](mailto:clerk@haydonwick.gov.uk) no later than 12.00pm on Monday 26<sup>th</sup> October 2020.
- 5. Chairman's Announcements (if any)**
- 6. Minutes of the Previous Meetings**  
To confirm as a true record the minutes of the meeting held on Tuesday 22<sup>nd</sup> September 2020 (attached).

- 7. Councillor Resignation**  
To note Councillor I Liddon's resignation from the Council.
- 8. Committee Policy & Finance Members**  
To accept Councillor Linda Rhys-Jones on to the Policy & Finance Committee.
- 9. Amenities & Leisure Committee Recommendations - 7<sup>th</sup> October 2020:**

  - 9.1 Depot Feasibility:** To note there will be an Extraordinary Meeting of Full Council to discuss the feasibility project for the Parks & Open Spaces Team Depot on Tuesday 3<sup>rd</sup> November at 7.30pm.
  - 9.2 Trent Road:** To note the Committee has agreed in principle to support the development of sports at Trent Road, working with local sports group, Allstarz Girls FC. It was noted that any financial implications will be brought to Council for consideration. It was suggested the group may be able to apply for grant funding from the Council to cover the costs.
- 10. Policy & Finance Committee Recommendations – 20<sup>th</sup> October 2020:**

  - 10.1 Grant:** To note the decision to award a grant was deferred pending further information.
  - 10.2 Trustees – King George V Field:** To consider a recommendation from P&F Committee to apply to become a Charitable Incorporated Organisation and to adopt the Foundation Model of this organisation (attached).
  - 10.3 Council Policies:** To resolve to adopt:

    - A) Data Retention and Disposal Policy (attached)
    - B) Revised Publication Scheme (attached)
    - C) Revised Financial Regulations (attached)
    - D) Safeguarding Policy (attached)
    - E) Youth Worker Safeguarding Policy (attached)
    - F) Disclosure and Barring Service Policy (attached)
  - 10.2 Telephone System:** To note an urgent decision made under the Covid-19 Scheme of Delegation to progress the transfer of services without disruption to the continuity of service. The quote was the most competitive and with revised Broadband charges the total over three years: is £10,344 instead of previously agreed £8,800.
- 11. Covid-19 Scheme of Delegation**  
To note the emergency Covid-19 Scheme of Delegation is now longer required due to regular formal meetings of the Council now being held.
- 12. Website Design, Development & Rebrand**  
To receive a presentation with recommendations from the Working Party concerning the Parish Council's rebrand (tabled).
- 13. Community Development Projects**  
To receive and note the Community Development Officer's report (attached).

**14. Councillor Reports**

To receive reports from Councillors. For information only. Members are politely reminded to report any Parks & Open Spaces to Tidy Up and not to raise at the meeting.

**15. Clerk's Report**

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

**16. Items for next agenda**

To propose agenda items for the Full Council meeting on 27<sup>th</sup> October 2020.

**17. Exclusion of Public & Press**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Commercially sensitive.

**18. Tree in Corfe Close**

To consider three quotations to prune the tree and crown lift by 20%.

**19. Haydonleigh Skate Park Fencing Costs**

To reconfirm the details of the Skate Park Fencing quotation as agreed at Amenities & Leisure on 7<sup>th</sup> October 2020.

*Members of the Planning & Highways Committee are asked to stay on the meeting to comment on Planning & Highways matters.*

**20. Grants, Refusals, Withdrawals, Lawful Developments and Prior Approvals**

<b>20.1</b>	S/TPO/20/0996	2 Guernsey Farm, Haydon End Lane	Ash; located to the rear garden of the property: Fell to ground level.	<b>Granted</b>
<b>20.2</b>	<a href="#">S/LDP/20/1058/EMMI</a>	1 Jasmine Close	Certificate of Lawfulness (proposed) for the erection of a single storey extension	<b>Granted</b>
<b>HWPC Comments: none</b>				
<b>20.3</b>	<a href="#">S/HOU/20/1041</a>	3 Deneb Crescent	Erection of a single storey rear extension	<b>Granted</b>
<b>HWPC Comments: none</b>				
<b>20.4</b>	<a href="#">S/PHOU/20/1151</a>	1 Rosetta Close	Prior Approval Notification for the erection of a single storey rear extension	<b>Granted</b>
<b>HWPC Comments: none</b>				

**21. Planning Consultations**

To receive collated responses (and SBC's presentation) to the three consultations and agree the final response to be submitted.

21.1 Changes to the Current Planning System

21.2 Planning for the Future (attached)

21.3 Transparency and Competition: A call for evidence on data on land control.

**22. Swindon Borough Council Planning Protocol**

To receive Swindon Borough Council's revised Protocol for Dealing with Planning and Related Applications as agreed by Planning committee 6th October 2020. This is an update from the version agreed in 2019 – note the additional paragraphs 30 – 30.3 relating to Interpretation of Planning Guidance – Habitable Room.

**23. S106 & CIL**

To receive an update on CIL Reporting for financial year 2019/20; confirmation of future CIL Receipts and notification of S106 income payments for use locally.

**24. Highways Matters**

**To receive various Highway matters:**

- 24.1 Temporary Closure of Oakhurst Way, Torthworth Road, Lady Lane and Manor Farm Roundabout (attached)
- 24.2 Resurfacing North Swindon Maintenance Works (attached)
- 24.3 Parking Restrictions – Casterbridge Road - to note (attached)
- 24.4 Reconfirm Council's support for 20mph systems (attached).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.