

FULL COUNCIL

22nd July 2020

To: All members of Haydon Wick Parish Council

Councillors L Brown (Chairman), E Baker Lee, S Callen, S Fateru, J Fuller, R Hailstone, J Jackson, S Heyes, A John, I Liddon, V Manro, S McDermott, D Rodgers, R Ross, A Roupelis, L Rhys-Jones, K T Naik and R Venkatesh.

Dear Councillor,

You are summoned to a remote meeting of Haydon Wick Parish Council on **Tuesday 28th July 2020** at 7.30pm. Link: <https://tinyurl.com/y6htbyb5>.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 27th July 2020.

Yours sincerely

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Clerk to Council/RFO

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 27th July 2020.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To confirm as a true record the minutes of the meeting held on Tuesday 7th July 2020 (attached).

6. Amenities & Leisure Matters arising from 14th July 2020 discussion:

- 6.1 Shelter at Heaton Close:** To note the old skate park shelter will be relocated to Heaton Close in August to deter vandalism from the play park, once the CCTV is live.
- 6.2 CCTV:** To recommend to Full Council purchasing two CCTV cameras and install at Wick Farm play area and Luna Close play area. Cost will be met from existing budget. The CCTV cameras are mobile and can be relocated as required.
- 6.3 Haydon Leigh Skate Park:** To note the skate park shelter report and to consider recruiting a temporary skate park 'capacity monitor' for the first 8-10 weeks of the skate park being open (tabled).
- 6.4 Community Response working with Swindon Borough Council (SBC):** To recommend to Full Council the Parish Council continues to work with SBC until the end of July and to advise SBC that from 1st August there will be no assistance unless the demand increases because of a local lockdown or nationally, a second peak.
- 6.5 Community Clean/Neighbourhood Watch Signage:** To note the outstanding actions from the previous meeting is to progress a community clean-up of street signs and to consider assisting with a neighbourhood watch groups, potentially funding or supporting them. Items will be progressed by the Community Engagement Working Party and any recommendations being brought back to Full Council for consideration.

7. Policy & Finance Matters arising from the 21st July 2020 discussion:

- 7.1 Parish Office re-opening to public:** To recommend to Full Council to re-open the Parish Office in September dependent upon current government guidelines at the time. To give the Clerk delegated authority to delay this date if there is a change to the guidelines.
- 7.2 Community Bus re-starting:** To recommend to Full Council the Community Bus Services recommences after 1st August 2020, providing the safety guidelines can be met.
- 7.3 Meeting Hire & Council Meetings:** To recommend to Full Council re-commencing externally hiring out the Parish Meeting Rooms from September dependent upon current government guidelines. To give the Clerk delegated authority to delay this date if there is a change to the guidelines.

To recommend to Full Council that Haydon Wick Parish Council commences with a 'blended Council meeting' approach to enable face-to-face attendance combined with remote attendance for no more than five attendees (including the Officers) physically attending Council meetings. Attendance will be strictly

monitored and compliance with the Council's COVID-19 risk assessment and SLCC's checklist for 'Holding an In-Person Council meeting'.

- 7.4 Financial Year 2020/21 Month 3:** To note the Income and Expenditure Report and Bank Balance Report (attached).
- 7.5 Approval of Payments:** To approve the payments as per the schedule (tabled).
- 8. HWPC Living Magazine Summer 2020 Update**
To receive a verbal update from the Editor, Councillor S McDermott.
- 9. Councillor Reports**
To receive reports from Councillors. For information only.
- 10. Swindon Borough Ward Councillor Reports**
To receive reports from and raise questions to Swindon Borough Ward Councillors. For information only.
- 11. Clerk's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 12. Town Fund Community Engagement Panel**
To note Councillor R Ross and the Clerk provided feedback on the draft Town Investment Plan (TIP), developed in partnership with consultants supporting the project, Stantec. The TIP has been strengthened by the supportive and constructive feedback previously provided by the community engagement panel. The aim of the TIP is to secure £25 million to fund the projects.
- 13. Items for next agenda**
To propose agenda items for the Full Council meeting on 25th August 2020.
- 14. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded and they be instructed to withdraw'. Reason: Commercially sensitive.
- 15. Amenities & Leisure Committee Recommendation**
POST Vehicle Replacement: To note the Committee's support to leasing a replacement vehicle for the DFSK Loadhopper (Tuc Tuc GX12 ETU) for period of 12 months whilst the POST Deport Feasibility study is in progress. To consider and agree a leasing company (tabled).
- 16. Policy & Finance Committee Recommendation**
To recommend to Full Council Company 2 is selected for the new telecoms provider. Cost is £8,800 over three years (tabled).

Members of the Planning & Highways Committee are asked to stay on the meeting to comment Planning & Highways matters.

17. Planning & Highways Applications

<u>S/HOU/20/0641</u>	10 Thyme Close, Pembroke Park	Erection of a two-storey rear extension.
<u>S/HOU/20/0678</u>	13 Clary Road, Haydon Wick	Erection of two storey side/ rear and single storey rear extensions.
<u>S/HOU/20/0742</u>	72 Severn Avenue, Haydon Wick	Erection of a single storey rear extension.
<u>S/HOU/20/0766</u>	59 Sunningdale Road, Swindon	Erection of a conservatory.
<u>S/HOU/20/0805</u>	10 Shipley Drive, Abbey Meads	Erection of a single storey rear extension.

Grants, Refusals, Withdrawals, Lawful Developments and Prior Approvals

S/HOU/20/0303	11 Sherford Road, Haydon Wick	Erection of single storey side and rear extensions.	Granted
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HWPC Comments: No objection.

S/20/0472	Morrisons Supermarket, Haydon Wick	Change of use of part of car park to car valeting operation, including the siting of an office and canopy.	Granted
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HWPC Comments: No objection. However, concerns were cited and given the proximity to residential properties, the operation will cause increased noise and traffic. To mitigate these concerns an alternative location was suggested – moving the proposed operation to the north west corner of the car park, next to Westfield Way.

S/ADV/20/0473	Morrisons Supermarket, Haydon Wick	Display of various signs.	Granted
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HWPC Comments: No Objection. However please consider Committee's comments to S/20/0472.

S/HOU/20/0565	45 Larchmore Close, Haydon Wick	Conversion of garage into habitable space and replacement of flat garage roof with pitched roof.	Granted
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HWPC Comments: No objection.

S/HOU/20/0581 26 Tracy Close,
Abbey Meads Erection of a
single storey side/
rear extension. **Granted**

HWPC Comments: No objection.

S/20/0658 60 Tweed Close
Haydon Wick Prior Approval
Notification for the
erection of a
single storey rear
extension
measuring 4m
(from original rear
wall), 3.6m
(maximum height)
and 2.75m (height
to eaves). **Refused**

HWPC Comments: HWPC not required to comment.

S/LDP/20/0506 32 Metis Close,
Oakhurst Certificate of
lawfulness
(Proposed) for the
erection of a
dormer to rear. **Granted**

HWPC Comments: HWPC not required to comment.

Traffic Calming Measures VO7 Casterbridge Road 2020 - Update: To note the Parish Council reiterated support for this proposal to go ahead. The order will be made for permanent lines to be placed on the road and enforcement powers are with the Borough Council if residents start to park on the verge. The Parish Council will not be able to fund the scheme.

Planning Enforcement: S/19/0472 44 High Street Haydon Wick Swindon SN25 1HX. Emailed SBC on 2nd July 2020 regarding concerns the work being undertaken contravenes the planning permissions. No response from SBC.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.