

## **HAYDON WICK PARISH COUNCIL**

Minutes of the Annual Council Meeting of Haydon Wick Parish Council held on Tuesday 3<sup>rd</sup> May 2022 at 7.30pm at Haydon Parish Council Office, Thames Avenue, Haydon Wick, Swindon SN25 1QQ.

### **ATTENDANCE**

**MEMBERS:** Councillors L Brown, S Callen, E Baker Lee, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, V Manro (Chairman), R Ross, L Rhys-Jones, A Roupelis, B Patrick-Okoh and R Venkatesh.

**OFFICERS:** Chief Officer/Clerk & RFO, Georgina Morgan-Denn  
Deputy Clerk & Services Manager, Laura Cutter  
Senior Administrator, Jill Sharp

*19.32 Councillors L Rhys Jones and B Patrick-Okoh joined the meeting.*

### **FC 001**

#### **ELECTION OF CHAIRMAN TO COUNCIL**

There being only one nomination for the position of Chairman of the Council, Councillor V Manro was elected.

**Proposed: Councillor S Heyes                      Seconded: Councillor A Roupelis**

**RESOLVED: That Councillor V Manro was duly elected as Chairman to the Council.**

### **FC 002**

#### **SIGNING OF ACCEPTANCE OF OFFICE**

Councillor V Manro was elected as Chairman to the Council and duly signed their Acceptance of Office.

### **FC 003**

#### **ELECTION OF VICE CHAIRMAN TO COUNCIL**

The Clerk presented two (2) nominations for the Vice Chairman of the Council position and a paper ballot was taken:

Nomination 1: Councillor E Baker Lee

Proposer: Councillor L Brown

Seconder: Councillor V Manro

Nomination 2: Councillor S Heyes

Proposer: Councillor A Roupelis

Seconder: Councillor J Jackson

Councillor E Baker Lee      FOR: 7    AGAINST: 7    ABSTENTIONS: 0

Councillor S Heyes            FOR: 7    AGAINST: 7    ABSTENTIONS: 0

Standing Orders 8a was executed and the tie in votes was settled by the casting vote exercisable by the Chairman of the meeting who voted for Councillor E Baker Lee.

**RESOLVED: That Councillor E Baker Lee was duly elected as Vice Chairman to the Council.**

### **FC 004**

#### **SIGNING OF ACCEPTANCE OF OFFICE**

Councillor E Baker Lee was elected as Vice Chairman to the Council and duly signed their Acceptance of Office.

Initials \_\_\_\_\_

**FC 005 CHAIRMAN'S ANNOUNCEMENTS**

There were none.

**FC 006 APOLOGIES**

Apologies were received and accepted from Councillors D Rodgers, (Personal Commitments) and K Naik (Work Commitments).

**FC 007 DECLARATIONS OF INTEREST**

There were none.

*Item 18 was brought forward and combined with Swindon Borough Ward Councillor Reports.*

<b>FC 008</b>	<b>COUNCILLOR REPORTS</b>	
	<b>Councillor S Fateru</b>	Nothing
	<b>Councillor S Heyes</b>	Advised that City Fibre has completed the Haydon Wick area and were now in preparation to commence the Haydon End location but as the roadways had not been excavated previously, it may cause a little more disruption.
	<b>Councillor A John</b>	Nothing
	<b>Councillor S McDermott</b>	Read out a statement concerning the proposal she brought to Full Council on 26 <sup>th</sup> April 2022. Several issues were raised on the conduct of business that evening and members discussed areas for improvement. Learning points to be discussed in more detail at a future Full Council meeting.
		<i>Councillor S McDermott left the meeting at 19.39 and returned at 1954.</i>
		<i>Chief Officer left the meeting at 1950 and returned at 1954.</i>
	<b>Councillor L Rhys-Jones</b>	Asked if any member knew why City Fibre were not using the ducting already laid to avoid some road disruption. Councillor Manro advised that they consider their cables to be primary and therefore not to be shared.
	<b>Councillor V Manro</b>	Nothing to report.
	<b>Councillor E Baker Lee</b>	Advised that Seven Fields had been assessed with the Head of POST and was very productive with a map now being drawn up with work to be carried out, areas of priorities which will be amalgamated into the work planner. Also liaising with the Deputy Clerk with regards to the bin collection and buildup of rubbish within the Haydon Court areas. This will be investigated and will report back at a later meeting.
	<b>Councillor B Patrick-Okoh</b>	Nothing to report.

Initials \_\_\_\_\_

	<b>Councillor R Hailstone</b>	Nothing to report.
	<b>Councillor R Ross</b>	Nothing to report.
	<b>Councillor S Callen</b>	Suggested that reminders be sent to all Councillors on rule of debate and issuing motions. The Chairman and Chief Officer agreed to include this in the next Full Council agenda.
	<b>Councillor L Brown</b>	Nothing to report.
	<b>Councillor J Fuller</b>	Nothing to report.
	<b>Councillor J Jackson</b>	Nothing to report.
	<b>Councillor A Roupelis</b>	Nothing to report.
	<b>Councillor R Venkatesh</b>	Nothing to report.

**FC 009****PUBLIC PARTICIPATION**

There was one (1) members of the public present who responded to the comments from Councillor McDermott. They were disappointed in the Members' attitude to a point of order. Also asked who is responsible for updating the Declarations of Interest (DOI). The Chairman advised that it is the responsibility of the individual Councillor to keep their DOI's current. The Chief Office stated she had already had it on next Full Council agenda to remind members.

**FC 010****PREVIOUS MINUTES**

Members received and approved the minutes of the Virtual Full Council Meeting held on Tuesday 4<sup>th</sup> May 2021.

**Proposed: Councillor A John                      Seconded: Councillor R Ross**

**Vote: Agreed with one (1) abstention.**

**RESOLVED: The minutes of the Full Council Meeting held on Tuesday 4<sup>th</sup> May 2021 be agreed and signed.**

**FC 011****2022/23 MEETING DATES**

Members approved the 2022/23 Meeting Dates, as presented.

**Proposed: Councillor S Heyes                      Seconded: Councillor J Jackson**

**Vote: Agreed unanimously.**

**RESOLVED: Members approved the 2022/23 Meeting Dates, as presented.**

**FC 011****NOMINATION OF MEMBERS OF COMMITTEES****FC 011.1****COMMUNITY DEVELOPMENT**

Members noted the Community Development Committee membership:

1. Rebecca Ross
2. Bose Patrick-Okoh
3. Vinay Manro
4. Ellen Baker Lee
5. Richard Hailstone
6. Sarah McDermott
7. Ravi Venkatesh
8. Kumar Naik
9. John Jackson

Leaving space for two (2) non-Council members as required.

Initials \_\_\_\_\_

**FC011.2**

**PARKS & OPEN SPACES**

Members noted the Parks & Open Spaces Committee membership:

1. Richard Hailstone
2. John Jackson
3. Linda Brown
4. Steve Heyes
5. Ellen Baker Lee
6. Vinay Manro
7. Adam John
8. Rebecca Ross
9. Sarah McDermott
10. Kumar Naik
11. Di Rodgers

**FC 011.3**

**PLANNING & HIGHWAYS**

Members noted the Planning & Highways Committee membership:

1. Adam John
2. Linda Brown
3. Ellen Baker Lee
4. John Fuller
5. Alex Roupelis
6. Linda Rhys-Jones
7. Richard Hailstone
8. Sue Callen
9. Rebecca Ross
10. Seyi Fateru
11. Di Rodgers

**FC 011.4**

**FINANCE & POLICY**

Members noted the Finance & Policy Committee membership:

1. Linda Rhys-Jones
2. Sue Callen
3. Steve Heyes
4. Ellen Baker Lee
5. John Fuller
6. Alex Roupelis
7. Vinay Manro
8. Richard Hailstone
9. Ravi Venkatesh
10. Bose Patrick-Okoh
11. Seyi Fateru

**FC 012**

**NOMINATIONS OF CHAIRS OF COMMITTEES**

**FC 012.1**

**COMMUNITY DEVELOPMENT**

**Proposed: Councillor E Baker Lee      Seconded: Councillor L Brown**

**Vote: Agreed Unanimously.**

**RESOLVED: To appoint Councillor R Ross as Chairman of  
Community Development Committee.**

Initials \_\_\_\_\_



5. Rebecca Ross
6. Ellen Baker Lee

**FC 014.2**

**CHAIRS & STRATEGIC DEVELOPMENT SUB COMMITTEE**

Members noted the Chairs & Strategic Sub Committee membership:

1. Chairman of Council – Vinay Manro
2. Vice Chairman of Council – Ellen Baker Lee
3. Chair of Community Development – Rebecca Ross
4. Vice Chair of Community Development – Bose Patrick-Okoh
5. Chair of Finance & Policy – Linda Rhys-Jones
6. Vice Chair of Finance & Policy – Sue Callen
7. Chair of Planning & Highways – Adam John
8. Vice Chair of Planning & Highways – John Fuller
9. Chair of Parks & Open Spaces – Richard Hailstone
10. Vice Chair of Parks & Open Spaces – Steve Heyes

**FC 015**

**WORKING PARTY MEMBERSHIPS**

Members received and noted the following Working Party Memberships.

**FC 015.1**

**DEEDS WORKING PARTY**

1. Richard Hailstone
2. Linda Brown
3. Sue Callen
4. Ellen Baker Lee

**FC 015.2**

**TADPOLE FIELD**

1. Ellen Baker Lee
2. Richard Hailstone
3. Vinay Manro
4. John Fuller
5. Rebecca Ross
6. Kumar Naik
7. John Jackson

**FC 015.3**

**PLAY AREAS & ACCESSIBILITY**

1. Richard Hailstone
  2. Steve Heyes
  3. John Jackson
  4. Vinay Manro
  5. Sue Callen
- Non-Councillor 1*  
*Non-Councillor 2*

**FC 015.4**

**WILDFLOWERS, TREES & BULBS**

1. Richard Hailstone
  2. Adam John
  3. Sarah McDermott
  4. Kumar Naik
  5. Ellen Baker Lee
  6. Ravi Venkatesh
- Non-Councillor 1*

**FC 015.5                    GROUNDS MAINTENANCE FACILITY**

1. Steve Heyes
2. Linda Brown
3. Vinay Manro
4. Richard Hailstone
5. John Jackson

**FC 015.6                    INTERNAL AUDIT**

1. Vinay Manro
2. Sue Callen
3. Linda Rhys Jones
4. Alex Roupelis

**FC 015.7                    BUDGET SETTING**

1. Vinay Manro
2. Ellen Baker Lee
3. Rebecca Ross
4. Bose Patrick-Okoh
5. Richard Hailstone
6. Steve Heyes
7. Adam John
8. John Fuller
9. Linda Rhys Jones
10. Sue Callen

**FC 015.8                    EMERGENCY PLANNING**

1. Linda Brown
2. Kumar Naik
3. Adam John
4. Alex Roupelis
5. Ravi Venkatesh

**FC 015.9                    HAYDON WICK LIVING**

1. Sarah McDermott
2. Rebecca Ross
3. Bose Patrick-Okoh
4. Kumar Naik
5. Ellen Baker Lee

**FC 015.10                    COMMUNITY CHOICES**

1. Rebecca Ross
2. Bose Patrick-Okoh
3. Richard Hailstone
4. Ellen Baker Lee
5. Sue Callen

**FC 015.11                    PLATINUM JUBILEE EVENT**

1. Vinay Manro
2. Adam John
3. Rebecca Ross
4. Ellen Baker Lee

**FC 015.12 NATIONAL & LOCAL PLANNING CONSULTATIONS**

All members of Planning & Highways Committee.

**FC 016 NOMINATIONS TO EXTERNAL BODIES**

**FC 016.1 WILTSHIRE ASSOCIATION OF LOCAL COUNCILS (WALC) & NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC)**

The Chief Officer will advise Full Council if and when a meeting is taking place and volunteer will be duly selected.

**FC 016.2 SEVEN FIELDS**

1. Ellen Baker Lee

**FC 016.3 NORTH SWINDON POLICE COMMUNITY GROUP**

1. Rebecca Ross
2. Richard Hailstone

**FC 017 CHIEF OFFICER'S REPORT**

There was nothing to report.

The meeting closed at 20.20.

Chairman \_\_\_\_\_

Initials \_\_\_\_\_