

HAYDON WICK PARISH COUNCIL

Minutes of the Community Development Committee meeting of Haydon Wick Parish Council held on Tuesday 4th July 2023 at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

ATTENDANCE:

MEMBERS: Councillors R Ross (Chair), J Ali, E Baker-Walker, J Jackson, A Jimmy and P Park

OFFICERS: Deputy Clerk & Services Manager, Laura Cutter
Community Development Officer, Caroline Hunt
Meetings Administrator, Julie Coe

ALSO IN

ATTENDANCE: Councillor R Worman

CD 023 APOLOGIES

Apologies received and approved from Councillor V Manro (work commitments) and Councillor B Patrick-Okoh (Personal Commitments). No apologies were received from Councillors C Flux and G Choudhury.

CD 024 DECLARATIONS OF INTEREST

There were none.

CD 025 PUBLIC PARTICIPATION

A local resident who also works at Community First (Wiltshire Association of Local Councils) expressed interest in how the Parish Council is developing projects and holding events within the local community and would like to bring attention to a recent article in the Community First magazine about Community Development and engaging local Councillors.

CD 026 MINUTES OF THE PREVIOUS MEETING

Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 6th June 2023 and the Chair of the Committee signed the minutes as a true record.

Proposed: Councillor J Jackson **Seconded: Councillor E Baker-Walker**

Vote: Agreed with one (1) abstention

RESOLVED: Members confirmed as a true record the minutes of meeting held on Tuesday 6th June 2023 and the Chairman signed the minutes as a true record.

CD 027 CHAIRMAN'S ANNOUNCEMENTS

Councillor R Ross raised two points:

1. Reminded the Committee about the introductory outdoor yoga session planned for Councillors & Staff next Wednesday 12th July outside the Parish Council Offices. The introductory session is a trial ahead of the new outdoor yoga sessions from Wednesday 19th July at Trent Road Field. Further details will be advertised soon.

2. Currently supports 'Haydon Wick Haven' but is unable to attend the session on 7th August 2023 and would appreciate it if someone could cover the session.

CD 028

MEMORY CAFÉ

Members noted the report. Thanks were given for the generous donations given to the Memory Café following its recent call out for donations. The previous session received a visit from Swindon Steam Museum which was incredibly popular. The Memory Café Co Ordinator is currently working on delivering the Summer Tea Dance and opening event for the Sensory Garden. Members passed on excellent feedback about the Memory Café Sensory Garden and were impressed with the progress of the project to date.

CD 029

YOUTH DEVELOPMENT

Members noted the report and the events programme for the remainder of 2023/ early 2024. One of the key projects is the new QR code trail which will be launching in the Summer Holidays in over half of the Council's play areas. Members requested posters for the events to be displayed where possible to be accessible to those who do not access the internet or have social media, it was noted advertising is in the Haydon Wick "Living" Magazine, noticeboards and a leaflet is being designed to deliver to houses within the parish by the end of July.

CD 030

SUMMER SPECTACULAR EVENT – SATURDAY 15TH JULY 2023

Members received a verbal report from the Community Development Officer on plans and progress for the Summer Spectacular Event. The arena event programme has recently been published and the Council has secured three music acts, free of charge, who have agreed to close the event. The volunteer rota has been drawn up and the Event Management Plan is being finalised. A varied selection of stalls and activities have been confirmed to cover all ages.

CD 031

COUNCILLOR ENGAGEMENT

Councillor E Baker-Walker requested that Councillors assist with the volunteering and engagement events where possible around work and other commitments so that the Council can be present at a wide range of community events. Event calendar reminders would be sent for some of the key/ large scale events which require attendance from Councillors and the monthly news bulletin and monthly committee reports capture the smaller event information.

CD 032

HAYDON WICK "LIVING" MAGAZINE

The magazine is currently in its delivery stages and should have been completed by the end of next week. The Community Development Officer has entered the Haydon Wick "Living" Magazine into a competition for the 'Best Parish Magazine Award' which is run by a large print company.

CD 033

COMMUNITY DEVELOPMENT OFFICER'S REPORT

Members noted the report. Key highlights included;

- The Mayor of Swindon will be in attendance at the Haven on the 12th September 2023. The Haven is also requesting donations of refreshments.

- The Community Development Officer and Youth & Community Co Ordinator would be attending Greenmeadow School to showcase recent play area designs for Trent Road Field Play Area which is due for refurbishment in early Autumn 2023.
- The Community Development Officer is working on Climate Change initiatives and will hold a Climate Change Working Party in the next few weeks.

CD 034

COUNCILLOR REPORTS

Councillor R Ross – Nothing to report.
Councillor J Ali – Nothing to report.
Councillor E Baker-Walker – Nothing to report.
Councillor J Jackson – Nothing to report.
Councillor P Park – Nothing to report.

CD 035

COMMUNITY GRANTS ROUND UP

Members noted the report detailing recent successful grant applicants' feedback and project progress. Members were reminded that the deadline for the next round of community grants is the end of September.

CD 036

GRANT FUNDING RECORD

Members noted the grant funding record from June 2022 to date. The Community Development Officer read some feedback on a recent unsuccessful application which will give some constructive advice for future applications.

CD 037

INCOME REVENUE REVIEW

Members noted the report from the Finance Officer/Deputy RFO reviewing the Income Revenue for 2023/2024. After discussion, Members agreed to the recommendations within the report.

Proposed: Councillor J Jackson Seconded: Councillor E Baker-Walker

Vote: Agreed unanimously.

RESOLVED:

1. **To approve the increase in the cost of room hire refreshments from £1.20pp to £1.50pp with effect from 1st July 2023. Please note that a small number of previous bookings will receive the prevailing rate.**
2. **To approve the increase the cost of magazine advertising from Spring 2024 by 20%.**

CD 038

OPERATIONAL BUDGET MONITORING

Members noted the Income & Expenditure for the Community Development Committee for Month 2.

CD 039

ITEMS FOR THE NEXT AGENDA

To be given to the Chief Officer in advance of the next meeting on the 1st August 2023.

The meeting closed at: 8.17pm

Chairman_____