

## **HAYDON WICK PARISH COUNCIL**

Minutes of the Annual Council Meeting of Haydon Wick Parish Council held on Tuesday 4<sup>th</sup> May 2021 at 7.30pm held remotely via Microsoft Teams.

### **ATTENDANCE**

**MEMBERS:** Councillors L Brown, S Callen, E Baker Lee, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, V Manro (Chairman), K Naik, D Rodgers, R Ross, L Rhys-Jones, A Roupelis and R Venkatesh.

**OTHERS IN ATTENDANCE:** Ward Councillor D Renard (Haydon Wick)

**OFFICERS:** Chief Officer/Clerk & RFO, Georgina Morgan-Denn  
Deputy Clerk/Amenities & Leisure Officer, Laura Cutter  
Community Development Officer, Johanna Edwards  
Head of Parks & Open Spaces (POST), David Hunt

### **FC 001 ELECTION OF CHAIRMAN TO COUNCIL & SIGNING OF ACCEPTANCE OF OFFICE**

The Clerk presented two nominations for the Chairman to the Council position. Councillor V Manro requested a named vote.

Nomination 1: Councillor Linda Brown

Proposer: Councillor R Hailstone

Seconder: Councillor E Baker Lee

1. A Roupelis – Against
2. A John – Against
3. D Rodgers – Against
4. E Baker Lee – For
5. J Fuller – For
6. J Jackson – Against
7. K Naik – Against
8. L Rhys-Jones – Against
9. R Venkatesh – For
10. R Hailstone – For
11. R Ross – Against
12. S McDermott – Abstention
13. S Fateru – Against
14. S Heyes – Against
15. S Callen – For
16. V Manro – Against
17. L Brown – Abstention

Result of Vote 1: 5 For, 10 Against and 2 Abstentions

Nomination 2: Councillor Vinay Manro

Proposer: Councillor J Jackson    Seconder: Councillor S Heyes

1. A Roupelis – For
2. A John – For
3. D Rodgers – For

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4. E Baker Lee – Against
5. J Fuller – Against
6. J Jackson – For
7. K Naik – For
8. L Rhys-Jones – For
9. R Venkatesh – Abstention
10. R Hailstone – Against
11. R Ross – For
12. S McDermott – Abstention
13. S Fateru – For
14. S Heyes – For
15. S Callen – Against
16. V Manro – For
17. L Brown – Abstention

Result of Vote: 10 For, 4 Against and 3 Abstentions

**Proposed: Councillor J Jackson    Seconded: Councillor S Heyes**  
**Vote: Agreed with ten (10) For, four (4) Against and three (3) Abstentions.**  
**RESOLVED: That Councillor V Manro was elected as Chairman to the Council and duly signed their Acceptance of Office.**

**FC 002            ELECTION OF VICE CHAIRMAN TO COUNCIL & SIGNING OF ACCEPTANCE OF OFFICE**

There being only one nomination for the position of Vice Chairman of the Council, Councillor D Rodgers was elected.

**Proposed: Councillor V Manro            Seconded: Councillor J Jackson**  
**RESOLVED: That Councillor D Rodgers was elected as Vice Chairman to the Council and duly signed their Acceptance of Office.**

**FC 003            CHAIRMAN’S ANNOUNCEMENTS**

Would like to send condolences to the family that suffered the stabbing incident on Thames Avenue earlier today.

**FC 004            APOLOGIES**

There were no apologies.

**FC 005            DECLARATIONS OF INTEREST**

Councillors Manro and Heyes declared a prejudicial interest in Agenda Item 20 – Coronavirus Discretionary Grant.

**FC 006            SWINDON BOROUGH COUNCIL (SBC) WARD COUNCILLOR REPORTS**  
**Councillor D Renard (Haydon Wick): None.**

**Councillor S Heyes:** Advised of the flooding in Oakhurst and Taw Hill due to a burst sewage main. Pumping tankers present and Thames Water responded quickly and dealt with the process very well.

**Councillor V Manro (Priory Vale): None.**

**FC 007            PUBLIC PARTICIPATION**

There were two members of the public present. One member of public identified this will be the first time the parish council has been under a political

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leadership and requests that the Parish Council is open and transparent - he will be looking closely at conflicts and declarations of interest and items of a political bias. *The Chairman advised that the issues will be dealt with transparently as they arise, SBC Ward Councillors will declare interests where necessary and political issues will not come into the parish council, members will be free to vote as they choose and there will be no hidden agendas.*

The other member of public congratulated Councillor V Manro on his appointment as Chairman of the Council and queried about the upcoming elections. *The Chairman advised that SBC's Election Team will be able to assist and that the Parish Council is not involved in the elections.*

**FC 008**

**PREVIOUS MINUTES**

Members received and approved the minutes of the Full Council Meeting held on Tuesday 27<sup>th</sup> April 2021.

**Proposed: Councillor L Brown      Seconded: Councillor A John**

**Vote: Agreed with three (3) abstentions.**

**RESOLVED: The minutes of the Full Council Meeting held on Tuesday 27th April 2021 be agreed and signed as a correct record when physical meetings resume.**

**FC 009**

**2021/22 MEETING DATES**

Members approved the 2021/22 Meeting Dates as presented, subject to a possible amendment regarding the 21<sup>st</sup> December Full Council meeting. The Clerk will investigate how it can be moved to take place earlier in the month.

**Proposed: Councillor D Rodgers      Seconded: Councillor S Callen**

**Vote: Agreed unanimously.**

**RESOLVED: To approve the 2021/22 Meeting Dates as presented subject to a possible amendment regarding the 21<sup>st</sup> December Full Council meeting.**

**FC 010  
FC 010.1**

**NOMINATION OF MEMBERS OF COMMITTEES  
FINANCE & POLICY**

1. Sue Callen
2. Seyi Fateru
3. Richard Hailstone
4. Steve Heyes
5. Vinay Manro
6. Di Rodgers
7. Alex Roupelis
8. Linda Rhys-Jones
9. Vacancy for New Councillor
10. *Ex-Officio Chairman (no voting rights)*
11. *Ex-Officio Vice Chairman (no voting rights)*

**Proposed: Councillor A Roupelis      Seconded: S Fateru**

**Vote: Agreed Unanimously.**

**RESOLVED: To appoint the members onto the Finance & Policy Committee, as presented.**

**FC 010.2      PARKS & OPEN SPACES**

1. John Fuller
2. Richard Hailstone
3. Steve Heyes
4. John Jackson
5. Adam John
6. Vinay Manro
7. Kumar Naik
8. Rebecca Ross
9. Vacancy for New Councillor
10. *Ex-Officio Chairman (no voting rights)*
11. *Ex-Officio Vice Chairman (no voting rights)*

**Proposed: Councillor K Naik      Seconded: J Jackson**

**Vote: Agreed Unanimously.**

**RESOLVED: To appoint the members presented onto the Parks & Open Spaces Committee.**

**FC 010.3      PLANNING & HIGHWAYS**

1. Ellen Baker Lee
2. Linda Brown
3. Sarah McDermott
4. John Fuller
5. Adam John
6. Alex Roupelis
7. Rebecca Ross
8. Linda Rhys-Jones
9. Vacancy for New Councillor
10. *Ex-Officio Chairman (no voting rights)*
11. *Ex-Officio Vice Chairman (no voting rights)*

**Proposed: Councillor R Hailstone      Seconded: A John**

**Vote: Agreed Unanimously.**

**RESOLVED: To appoint the members presented onto the Planning & Highways Committee**

**FC 010.4      COMMUNITY DEVELOPMENT**

1. Ellen Baker Lee
2. Richard Hailstone
3. Vinay Manro
4. Sarah McDermott
5. Di Rodgers
6. Rebecca Ross
7. Vacancy for New Councillor
8. *Ex-Officio Chairman (no voting rights)*
9. *Ex-Officio Vice Chairman (no voting rights)*
10. *Non Councillor Vacancy or New Councillor?*
11. *Non Councillor Vacancy*

Councillor K Naik to confirm soon if he would like to join this committee.

**Proposed: Councillor E Baker Lee      Seconded: D Rodgers**

**Vote: Agreed Unanimously.**

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**RESOLVED: To appoint the members presented onto the Community Development Committee.**

**FC 011  
FC 011.1 NOMINATIONS OF CHAIRS OF COMMITTEES  
FINANCE & POLICY**

Councillor L Rhys-Jones was nominated.

**Proposed: Councillor D Rodgers    Seconded: Councillor A Roupelis**

**Vote: Agreed with one (1) Abstention.**

**RESOLVED: To appoint Councillor L Rhys-Jones as Chairman of Finance & Policy Committee.**

**FC 011.2 PARKS & OPEN SPACES**

Councillor R Hailstone was nominated.

**Proposed: Councillor E Baker Lee    Seconded: L Brown**

**Vote: Agreed Unanimously.**

**RESOLVED: To appoint Councillor R Hailstone as Chairman of Parks & Open Spaces Committee.**

**FC 011.3 PLANNING & HIGHWAYS**

Councillor S McDermott was nominated.

**Proposed: Councillor E Baker Lee    Seconded: Councillor A Roupelis**

**Vote: Agreed Unanimously.**

**RESOLVED: To appoint Councillor S McDermott as Chairman of Planning & Highways Committee.**

**FC 011.4 COMMUNITY DEVELOPMENT**

Councillor E Baker Lee was nominated.

**Proposed: Councillor L Brown    Seconded: Councillor R Hailstone**

**Vote: Agreed Unanimously.**

**RESOLVED: To appoint Councillor E Baker Lee as Chairman of Community Development Committee.**

**FC 012  
FC 012.1 NOMINATIONS OF VICE CHAIRS OF COMMITTEES  
FINANCE & POLICY**

Councillor D Rodgers withdrew her nomination in view of being Vice Chairman of the Council. Councillor S Callen was nominated and members voted after she accepted the nomination.

**Proposed: Councillor R Hailstone    Seconded: Councillor E Baker Lee**

**Vote: Agreed Unanimously.**

**RESOLVED: To appoint Councillor S Callen as Vice Chairman of Finance & Policy Committee.**

**FC 012.2 PARKS & OPEN SPACES**

Councillor S Heyes was nominated.

**Proposed: Councillor A John    Seconded: Councillor J Jackson**

**Vote: Agreed Unanimously.**

**RESOLVED: To appoint Councillor S Heyes as Vice Chairman of Parks & Open Spaces Committee.**

**FC 012.3 PLANNING & HIGHWAYS**

Councillor A John was nominated.

**Proposed: Councillor J Jackson    Seconded: Councillor Roupelis**

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**Vote: Agreed Unanimously.**  
**RESOLVED: To appoint Councillor A John as Vice Chairman of Planning & Highways Committee.**

**FC 012.4 COMMUNITY DEVELOPMENT**  
Councillor R Ross was nominated.  
**Proposed: Councillor E Baker Lee    Seconded: Councillor L Brown**  
**Vote: Agreed Unanimously.**  
**RESOLVED: To appoint Councillor R Ross as Vice Chairman of Community Development Committee.**

**FC 013 NOMINATIONS OF MEMBERS TO SUB COMMITTEES**  
**FC 013.1 PERSONNEL SUB COMMITTEE**  
1. Vinay Manro  
2. Di Rodgers  
3. Linda Rhys-Jones  
4. Richard Hailstone  
5. Alex Roupelis  
6. Rebecca Ross  
**Proposed: Councillor D Rodgers    Seconded: Councillor A Roupelis**  
**Vote: Agreed Unanimously.**  
**RESOLVED: To appoint the members presented onto the Personnel Sub Committee.**

**FC 013.2 COMMUNITY GRANTS SUB COMMITTEE**  
1. Vinay Manro  
2. Di Rodgers  
3. Ellen Baker Lee  
4. Linda Brown  
5. Rebecca Ross  
6. Sue Callen  
**Proposed: Councillor R Hailstone    Seconded: Councillor E Baker Lee**  
**Vote: Agreed Unanimously.**  
**RESOLVED: To appoint the members presented onto the Community Grants Sub Committee.**

**FC 013.3 CHAIRS & STRATEGIC DEVELOPMENT**  
**To note the following members on the Chairs & Strategic Development Sub Committee:**  
1. Chairman of Council – Vinay Manro  
2. Vice Chairman of Council – Di Rodgers  
3. Chair of Community Development – Ellen Baker Lee  
4. Chair of Finance & Policy – Linda Rhys-Jones  
5. Chair of Planning & Highways – Sarah McDermott  
6. Chair of Parks & Open Spaces – Richard Hailstone

**FC 014 WORKING PARTY MEMBERSHIPS**  
To note the Working Party Memberships.

**FC 014.1 TADPOLE LANE**  
1. Ellen Baker Lee  
2. Richard Hailstone

3. Vinay Manro
4. Di Rodgers
5. Rebecca Ross

**FC 014.2 PLAY AREAS & ACCESSIBILITY**

1. Ellen Baker Lee
2. Richard Hailstone
3. Steve Heyes

**FC 014.3 WILDFLOWERS, TREES & BULBS**

1. Richard Hailstone
2. Adam John
3. Sarah McDermott
4. Kumar Naik

**FC 014.4 DEPOT FEASIBILITY**

1. Steve Heyes
2. Richard Hailstone
3. John Jackson
4. Linda Brown
5. Vinay Manro

**FC 014.5 INTERNAL AUDIT**

1. Vinay Manro
2. Di Rodgers
3. Sue Callen

**FC 014.6 BUDGET SETTING**

1. Richard Hailstone
2. Di Rodgers
3. Vinay Manro

**FC 014.7 EMERGENCY PLANNING**

1. Linda Brown
2. Di Rodgers
3. Richard Hailstone
4. Alex Roupelis
5. Kumar Naik

**FC 014.8 HAYDON WICK LIVING**

1. Sarah McDermott
2. Rebecca Ross
3. Ellen Baker Lee

**FC 014.9 COMMUNITY CHOICES**

1. Rebecca Ross
2. Kumar Naik
3. Ellen Baker Lee

**FC 014.10 NATIONAL & LOCAL PLANNING CONSULTATIONS**

1. John Fuller
2. Adam John

**FC 015**                    **NOMINATIONS TO EXTERNAL BODIES**  
**FC 015.1**                 **WILTSHIRE ASSOCIATION OF LOCAL COUNCILS (WALC) & NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC)**

The Clerk will advise Full Council if and when a meeting is taking place and volunteer will was duly selected.

**FC 015.2**                 **SEVENFIELDS**  
                                  1. Ellen Baker Lee

**FC 015.3**                 **NORTH SWINDON POLICE COMMUNITY GROUP**  
To note the following three members expressed an interest to join this group once the number of representatives has been confirmed in the group's Terms of Reference.

1. Richard Hailstone
2. Alex Roupelis
3. Rebecca Ross

**FC 016**                    **COUNCILLOR REPORTS**

**Councillor S Fateru**        Apologised for missing the last Full Council meeting due to work commitments.

**Councillor S Heyes**        City Fiber works have finished within the Parish. City Fiber will be delivering letters to confirm which area it will be working on next, if any issues arise the SBC Ward Councillors have contact details and will be able to assist in resolving any complaints.

**Councillor A John**         A recent accident happened on Thamesdown Drive and witnesses are coming forward with statements. The burst sewage pipes have caused various delays for residents getting to work, college or school because of the temporary slow traffic management.

**Councillor S McDermott**    Deadline for Haydon Wick "Living" magazine is on Wednesday 26<sup>th</sup> May 2021, will be writing to Members shortly to obtain articles.

**Councillor L Rhys-Jones**    Queried with the SBC Ward Councillors about the Water Tankers being parked on Thamesdown Drive rather than Queen Elizabeth Drive. *SBC Ward Councillors confirmed that the roads were too narrow so Thamesdown Drive was the safest place to stop.*

**FC 017**                    **CLERK'S REPORT**

Confirmed the Finance Officer's retirement card and collection is now available in the office. Members were asked to call the Office before turning up at the Office unannounced because it is currently still closed to visitors.

**FC 018**                    **SWINDON BOROUGH COUNCIL (SBC) CORONAVIRUS DISCRETIONARY GRANT**

Members considered SBC's request to return £20,000 and resolved to return the full amount. How the Council will recoup the deficit caused by this will be added to the next Finance & Policy committee agenda.

**Proposed: Councillor S Fateru        Seconded: Councillor L Rhys-Jones**

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**Vote: Agreed with seven (7) Abstentions and one (1) Objection.  
RESOLVED: To return £20,000 of the SBC Coronavirus Discretionary Grant.**

**FC 019**

**NEXT AGENDA ITEMS**

To be passed to the Clerk in advance of the next meeting on 22<sup>nd</sup> June 2021.

**The meeting closed at 21.11**

**Chairman** \_\_\_\_\_

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