

Parks & Open Spaces Committee

30th October 2024

To: All members of the Parks & Open Spaces Committee

Councillors R Hailstone (Chair), S Heyes (Vice Chair) J Ali, Ellen Baker-Walker, J Jackson, A John, V Manro, O Munagala, R Ross, L Stevenson and R Worman

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 5th November 2024 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ at 7.30pm.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 4th November 2024.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

1. **Apologies**
To receive and note.
2. **Declarations of Interest**
To receive any Declarations of Interest.
3. **Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
4. **Chairman's Announcements (if any)**
5. **Minutes of the Previous Meetings**
To approve the minutes of the meeting held 3rd September 2024 (attached).
6. **Seven Fields**
To receive a verbal update on matters arising from Seven Fields.
7. **Parks & Open Spaces Report**
To receive an update in relation to work scheduling, team objectives and any matters arising (attached).
8. **Deputy Clerk & Services Manager's Report**
To update on issues and actions since the last meeting that do not appear on the agenda.



9. **Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
10. **Parks & Open Spaces Maintenance Schedules**
To receive a verbal update on the Parks & Open Spaces Maintenance Schedules and plans for the Winter Projects 2024/25.
11. **Sensory Garden/Community Plot, Goodearl**
To receive an update on the progress of the Sensory Garden/Community Plot at Goodearl Leisure Garden Site (attached).
12. **Request for a Bus Shelter on Torun Way**
To receive a request from residents for a bus shelter in Torun Way (attached).
13. **Parks & Projects Team Update**
To receive an update on works recently completed and upcoming by the Parks & Projects Team (attached).
14. **Play Area Working Party Update**
To receive suggestions for budgetary spend in 2024/25 and aspirations for 2025/26 onwards (attached).
15. **Grounds Maintenance Facility**
To receive a verbal update on the progress of the Grounds Maintenance Facility.
16. **Budget Aspirations**
To receive any budget aspirations for consideration during budget setting for 2025/26 onwards.
17. **Operational Budget Monitoring**
To note the Parks & Open Spaces Income and Expenditure for Month 6 (attached).
18. **POS Action Review Summary**
To receive an update on any actions arising from Parks & Open Spaces Committee.
19. **Items for the Next Agenda**
To be sent to the Chief Officer before the next meeting on 7th January 2025.
20. **Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual, Staffing and Complaint.
21. **Weed Spraying**
To consider the options and costs associated with offering a weed spraying service across the parish (to follow).
22. **Tree Survey 2025 – 2030**
To receive quotations for the Tree Survey 2025 – 2030 (to follow).



23. Grounds Maintenance Facility

To note any contractual arrangements (if applicable) regarding the Grounds Maintenance Facility.

24. Tadpole Lane – Improvements To Access/ Proposed Plans

To receive suggestions for improvements to Tadpole Lane and installing a permissive path.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.