

## **HAYDON WICK PARISH COUNCIL**

Minutes of the Community Development Committee meeting of Haydon Wick Parish Council held on Tuesday 7<sup>th</sup> June 2022 at 7.30pm held at Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ.

### **ATTENDANCE:**

**MEMBERS:** Councillors B Patrick-Okoh (Chairman), E Baker Lee, R Hailstone, R Venkatesh, S McDermott, J Jackson and V Manro.

**OFFICERS:** Deputy Clerk & Services Manager, Laura Cutter  
Community Development Officer, Caroline Hunt  
Youth Development Co Ordinator, Kate New

**ALSO IN ATTENDANCE:** SBC Ward Councillors M Lodge (Haydon Wick) and R Heath (Priory Vale)

### **CD 001**

#### **APOLOGIES**

Apologies were received and accepted from Councillors R Ross and K Naik (personal commitments).

### **CD 002**

#### **DECLARATIONS OF INTEREST**

Councillor R Hailstone advised that he is a social member of Haydon Wick Bowls Club and would therefore abstain from voting on the grant application during Agenda Item 14a.

### **CD 003**

#### **PUBLIC PARTICIPATION**

Three (3) members of the public present and an email submitted by a member of public which thanked Councillor E Baker Lee for her attendance at the recent attendance at the Swindon Interactive Arts Service Jubilee Event and gave some useful feedback regarding observations from the Council's recent Platinum Jubilee Event. Overall the member of public was happy with the event and thanked for the hard work that went into the organisation and to the community who came along to support.

Two SBC Ward Councillors observing the meeting and information gathering.

One member of the public represented the grant for AFC Haydon Vale (as per Agenda Item 14b). The grant requested is for the implementation of a new football club for Haydon Wick & Priory Vale that will play at Trent Road Field. There has already been 190 young people (a mixture of boys and girls) that have registered an interest to join the club. All the coaches and supporting staff are volunteers. AFC Haydon Vale ensures that all coaches and supporting staff receive adequate training on safeguarding, coaching and welfare matters. The club has also been fundraising for uniform. There were several requests from AVC Haydon Vale for the Parks & Open Spaces Committee to consider ahead of the final lease contract being approved by Finance & Policy Committee.

### **CD 004**

#### **MINUTES OF THE PREVIOUS MEETING**

Members reviewed the minutes of the Community Development Committee meeting held on Tuesday 5<sup>th</sup> April 2022 and the Chair of the Committee signed the minutes.

**Proposed: Councillor V Manro      Seconded: Councillor E Baker Lee  
Vote: Agreed with two abstentions.**

**RESOLVED: Members confirmed as a true record the minutes of meeting held on Tuesday 5<sup>th</sup> April 2022 and the Chairman signed the minutes.**

**CD 005**

**CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed Caroline Hunt, Community Development Officer, on her first meeting of the Community Development Committee. It was recognised that Caroline has been involved in many projects already, most recently the Jubilee Event and the Committee look forward to working with her on future projects.

**CD 006**

**HAYDON WICK BOWLS CLUB**

Members received an update from the Youth Development Co Ordinator regarding the family fun day at Haydon Wick Bowls Club set to take place 11am – 2pm on Sunday 3<sup>rd</sup> July 2022. The Parish Council is assisting with the advertising and the Bowls Club is working on the day's entertainment, such as organised mini matches, coaching, accessible sports, and a raffle. The Bowls Club will be providing light refreshments. A team from the Memory Café has been created and will be in attendance. Councillor attendance is encouraged to support the event and share the advertising material.

**CD 007**

**MEMORY CAFÉ**

Members received and discussed the report from the Memory Café Co Ordinator. Members noted the external hire of Mobi Interactive Table documents are being prepared and will be ready to review at the next meeting. Members also discussed and agreed that the Memory Café will run up to 25 users (including carers) indefinitely. A suggestion was to explore Haydon Wick Bowls Club when numbers exceed 25 users, to see if the Parish Council can hire the Club House which will have space for a larger capacity.

**CD 008**

**YOUTH DEVELOPMENT**

Members received, discussed, and noted the events programme. In particular, the upcoming Father's Day Crafts Workshop, the Allstarz Football Programme, and the upcoming BEST Summer Youth Programme.

**CD 009**

**MURDER MYSTERY EVENT**

Members received and noted the contents of the report. The proposal is to host a murder mystery event at Haydon Wick Club. The event will be hosted locally to promote ticket sales, however, in the event of an under sale the Co Ordinator was confident that the tickets would sell as the Purton Amateur Dramatics Society has a large following.

There will also be a ploughman's supper served. The catering costs are expensive, and the ploughman's supper could be prepared by the staff using the Haydon Wick Club's kitchen facilities. It was agreed that the Coordinators could undertake a food hygiene training course (at a cost of £20.00 + VAT per person) as this will be practical for upcoming community events and the Memory Café.

**Proposed: Councillor S  
McDermott**

**Seconded: Councillor R  
Venkatesh**

**Vote: Agreed unanimously.**

**RESOLVED: To host a Murder Mystery Evening on Friday 15<sup>th</sup> July 2022 and to enroll the Coordinators on to a food hygiene course.**

**CD 010**

**ISOLATION/LONELINESS WITH THE COMMUNITY (2022  
COMMUNITY CHOICES PROJECT)**

Members received an update from the Deputy Clerk & Services Manager regarding the background of the isolation/loneliness project within the community and advised that there was an opportunity to engage with residents further at the recent Platinum Jubilee Event. The Community Development Officer shared the data collected, in order of the most popular choices:

1. Over 50's Support Group
2. Youth Club
3. Toddler/Baby Groups
4. Guided Walking Groups
5. Film Evenings
6. Coffee in the Community
7. Haydon Wick Choir
8. Bus Trips
9. Bowling

It was acknowledged that many of these ideas already exist within the community so the Parish Council may need to sign post and promote, as well as find partnership opportunities. The Community Development Officer will review options and present an update at the next meeting.

**CD 011**

**COUNCILLOR REPORTS**

**Councillor B Patrick-Okoh**

Nothing to report.

**Councillor V Manro**

Was pleased to see 14 out of 18 Councillors present at the Platinum Jubilee Event. Would like to see an audit of the event with useful learning points and feedback from those who attended. *Action: Community Development Officer to bring back the audit report to the next Committee meeting.*

**Councillor E Baker Lee**

Attended the Swindon Interactive Arts Service, there was good attendance from Haydon Wick, Moredon and Abbey Meads. Also met some members of the rotary club who were in attendance discussing a possible grant application for craft days and partnership opportunities.

**Councillor R Hailstone**

Congratulated on the organisation and the success of the Platinum Jubilee Event.

**Councillor S McDermott**

Items will be covered under Agenda 15 – Haydon Wick “Living” Magazine.

**Councillor R Venkatesh**

Nothing to report.

**Councillor J Jackson**

Nothing to report.

CD 012

**DEPUTY CLERK & SERVICES MANAGER'S REPORT**

**North Swindon Police Department** is doing daily patrols of the skate park since there was a report of a male in his late 20's saying indecent things to children. The Parish Council's security provider is also on the lookout for the male based on the description given by the Police. The CCTV cameras have also been checked.

**KGV Play Area** remains closed until at least Thursday 9<sup>th</sup> June 2022 as the porta loos hired for the Platinum Jubilee Event have not yet been collected from the provider. There is a risk to fire and damage and as the Council is hiring these units, it will be liable for any charges and insurance claims.

**Haydon Wick Guides** is interested in learning more about what the Council has to offer and was very grateful for being able to borrow jubilee bunting at short notice.

CD 013

**THE QUEEN'S PLATINUM JUBILEE**

Members had covered the success of the Platinum Jubilee Event in other reports and will await the final audit report of any learning points and ideas for future events.

CD 014

**COMMUNITY GRANTS SCHEME**

To consider community grant applications for:

CD 014A

**a) Haydon Wick Bowls Club**

The application was considered. Members agreed that there are other avenues that the Bowls Club could explore, for example, the Haydon Wick Fund and Sports England. The Parish Council is keen to support in other ways, such as promotion of memberships, partnership opportunities and assisting them in applying for grants to other organisations. As the Parish Council leases the land in which the Bowls Club is built upon, there is an opportunity to renew the lease due in 2023. A proposal of creating a Bowls Club Working Party – with terms of references to confirm that members of the Bowls Club can attend as active members – to discuss ways in which the relationship can be built upon. As there were no time constraints, further information could be gathered, and the application could be reconsidered at a future meeting.

CD 014B

**b) AFC Haydon Vale**

The application was considered. Members felt like this was a worthwhile project to fund as will be a good initiative and introduction to sport. The initiative would benefit the community of Haydon Wick and make use of Trent Road Field. After discussion, it was agreed that the full grant amount £3,000.00 should be awarded.

CD 014C

**c) Swindon Interactive Arts Service**

Application deferred to next grants round as not received in time for this meeting.

CD 014D

**d) To note additional funds to Wiltshire Search & Rescue has been taken out of this financial year's budget due to an accrual error**

**Proposed: Councillor J Jackson      Seconded: Councillor E Baker  
Lee**

**Vote: Agreed unanimously.  
RESOLVED:**

1. To approve the grant of £3,000.00 to be paid to AFC Haydon Vale.
2. To note an accrual error of £1,350.00 that will mean the grants budget for 2022/2023 will be overspent.

CD 015

**HAYDON WICK LIVING MAGAZINE**

Members received an update from Councillor S McDermott (Editor) that the first draft of the magazine will be shared shortly ahead of submitting to the printers. For future editions, the Working Party will meet to discuss which tasks each person can take forward to distribute the work evenly.

CD 016

**COMMUNITY BULB PLANTING EVENT**

Councillor S McDermott advised that the proposal is still being developed and considerations for the types of locations and the application criteria will be researched further and discussed with Parks & Open Spaces Committee ahead of the marketing and community engagement considerations coming back to the Community Development Committee to implement.

CD 017

**UKRAINE CAFE**

Members received a verbal update from Councillor E Baker Lee about the research stages of implementing a community café for Ukrainian Refugee's. Councillor E Baker Lee and the Community Development Coordinator will visit Pattern Church where a regular café has been set up. Official statistics provided by Swindon Borough Council suggests that there are 67 individuals that have arrived from Ukraine and are residing in Swindon. Feedback from the volunteers is that there is a need for traditional cooking recipes, English lessons, networking, finding out about local services and meeting with other Ukrainian citizens.

CD 018

**ITEMS FOR THE NEXT AGENDA**

To be given to the Clerk in advance of the next meeting on the 5<sup>th</sup> July 2022.

CD 019

**EXCLUSION OF PUBLIC & PRESS**

**RESOLVED: To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Confidential.**

CD 020

**OPERATION LONDON BRIDGE & BUDGET REQUIREMENTS**

Members received an update from the Community Development Officer regarding the protocol for Operation London Bridge. Budgetary amounts have been minimal thus far and a formal plan, that will be transferable to all unforeseen circumstances, can be reviewed and adopted at a future meeting.

The meeting closed at: 21.23

Chairman: \_\_\_\_\_