

Personnel Sub-Committee

2nd June 2021

To: All members of the Personnel Sub-Committee

Councillors L Rhys-Jones (Chair), R Hailstone, V Manro, D Rodgers, R Ross and A Roupelis.

Dear Councillor

You are summoned to a meeting of the Personnel Sub-Committee on Tuesday 8th June 2021 at 9.30am. The meeting will take place in the Parish Council Offices on Thames Avenue at 9.30am.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Clerk to Council/RFO**

AGENDA

1. **Apologies**
To receive and approve.
2. **Declarations of Interest**
To receive any Declarations of Interest.
3. **Chairman's Announcements (if any)**
4. **Minutes of the Previous Meetings**
To consider and approve the previous meeting minutes from 11th March 2021.
5. **Staffing Matters**
To receive a tabled report concerning staffing matters to include:
 - 5.1 POST Deputy Manager internal vacancy
 - 5.2 Staff Review Recommendations
 - 5.3 Changes to Staff Handbook & Policies
 - 5.4 Temporary staff recruitment to fill the immediate resourcing requirements.
6. **Items for the Next Agenda**
To be sent to the Clerk in advance of the next meeting – date to be confirmed.