

Haydon Wick Parish Council
Annual Budget - By Centre (Actual YTD Month 3)

											>15% Under budget expenditure or >15% over budget income for quarter one
											>15% Over budget expenditure or >15% under budget income for quarter one
			2022/23		2023/24				% Budget Spend to Q1	Budget Notes	
			Budget	Actual	Total	Actual YTD	Projected	Committed			
101	Administration										
1176	Precept		892,865	892,865	974,815	487,408	974,815	-	50%		
1177	Council Tax Support Grant		16,598	16,598	16,598	8,299	16,598	-	50%	23/24: Two instalments	
1190	Interest Received		500	4,273	2,000	2,554	8,500	-	128%	23/24: Interest rates positively affected CCLA investments	
1195	FIT Payments		100	100	100	(100)	-	-	-100%	23/24: Solar panel payment due, part payment into 22/23	
	Total Income		910,063	922,356	993,513	498,160	999,913	-	50%		
4000	Salaries		243,856	231,593	265,990	64,688	265,990	-	24%	23/24: NJC increase to be agreed nationally. Expected Oct/Nov 23	
4007	Councillors' Allowances		17,656	13,614	16,967	3,138	15,167	-	18%	23/24: cllrs £899.64 ea (X17) + chr £1,672.80. no inc agrd 22.11.22. Some Cllrs refusing allowances	
4008	Professional Services		9,000	3,891	2,500	-	2,500	-	0%	23/24: HR consultants and other non-project related fees.	
4011	Photocopier Lease & charges		1,500	1,364	1,470	(31)	1,470	-	-2%	23/24: Invoiced quarterly in arrears. Q1 invoices in process.	
4012	Insurance		3,500	624	3,696	3,121	3,696	-	84%	23/24: Due Feb 24. 10/12 paid into 23/24	
4013	Insurance Claims		500	465	500	144	500	-	29%	23/23: Damaged motorcycle.	
4016	Travelling Expenses		400	87	200	1	200	-	1%	23/24: No travelling for training to date	
4018	Stationery		1,250	962	1,000	186	1,000	-	19%		
4019	Postage		1,000	294	200	77	200	-	39%	23/24: Franking machine return charged.	
4020	Staff Training		6,000	2,025	5,200	(320)	5,200	325	-6%	23/24: Refund for training in 22/23 received.	
4021	Councillor Training		600	305	1,200	-	1,200	-	0%	23/24: Training TBC	
4023	Audit Internal/External		3,366	3,435	2,972	(75)	2,969	-	-3%	23/24: Internal £943.31. External £2100. 22/23 accrual overstated.	
4024	IT Support		6,487	8,391	8,700	5,984	8,700	3,169	69%	23/24: Most annual software paid for 23/24.	
4025	IT Equipment		1,000	1,070	1,750	48	1,750	-	3%	23/24: One laptop to purchase	
4026	Medical expenses		850	130	630	-	630	-	0%	Eye tests, glasses etc.	
4090	Elections/Co-options		-	-	18,985	13,437	13,437	-	71%	23/24: Contested election May 23.	
4109	Mobile phones		450	616	647	150	600	-	23%	22/23:5 phones £50pm + one off delivery £15.60	
4215	Subscriptions		3,500	2,779	2,973	2,740	2,973	-	92%	23/24: Most annual subs paid.	
4220	Legal Fees		8,000	4,788	2,000	(700)	2,000	-	-35%	23/24: Ongoing works accrual frm 22/23 remaining	
4480	Climate Change & Biodiversity		2,500	-	2,500	-	2,500	-	0%	22/24: Project in planning stage	
4490	Bank charges		-	210	252	92	218	-	37%	23/24: Annual credit card fee (£50) paid.	
4510	Workwear & PPE		500	-	510	-	510	-	0%	23/24: No purchases to date	
4600	New Office Equipment		1,000	864	500	6	500	-	1%	23/24: No purchases to date	
4702	Defib Expenses/Maintenance		-	33	-	-	-	262		23/24: Recharge to RCCG Church	
4999	Sundries		250	320	200	129	200	-	65%	23/24: bulk refreshments purchased. Staff larder reinstate in Q3	
5900	EMR Spend		-	-	-	1,838	-	-		Expenditure code used for processing payments from EMR's	
	Overhead Expenditure		317,665	277,864	341,542	94,653	334,110	3,756	28%		
	101 Net Income over Expenditure		592,398	644,491	651,971	403,507	665,803	(3,756)	62%		
6000	plus Transfer From EMR		-	-	-	1,838	-	-			
6001	less Transfer To EMR		-	8,295	-	-	-	-			
	Movement to/(from) Gen Reserve		592,398	636,197	651,971	405,345	665,803		62%		
102	Office Expenditure										
1000	Hire Of Premises		5,000	7,078	9,000	840	5,000	-	9%	23/24: Room hire income requires improvement	
	Total Income		5,000	7,078	9,000	840	5,000	-	9%		
4009	Maintenance Contractor		2,500	227	1,000	903	1,000	-	90%	23/24: Meeting room lighting repairs	
4017	Cleaning Materials		300	310	368	96	368	-	26%		
4040	Covid19/Staff Larder		1,250	1,733	750	235	750	-	31%	23/24: Staff larder to be reinstated Q3	
4100	Office Site Lease		2,760	2,590	2,720	1,295	2,590	-	48%	22/23: £647.50 per quarter	
4101	Utilities		3,500	3,763	3,000	(1,639)	3,000	-	-55%	23/24: Accrual remains. SSE investigating issue with meter to begin billing	
4102	Health & Safety		1,168	167	1,010	-	1,010	-	0%	23/24: H&S Consultant £30pm July onwards + £400 annual audit	
4104	Repairs/Replacements		1,000	166	500	-	500	-	0%	23/24: Bowak £74 pd to end Feb 24 - March to pay	
4105	Alarm Fire/Intruder		616	90	647	224	647	-	35%		
4106	Sanitary Waste		184	-	193	74	85	-	38%		
4107	Contracts & Agreements		918	-	190	181	181	-	95%	Blue Mountain £181	
4110	Landline/Broadband		2,646	2,003	2,203	551	2,272	-	25%	23/24: :£191.27pm - price increase from June 23	
4111	Maintenance - office & POST fa		500	482	525	(30)	525	-	-6%	23/24: Window clean, PAT Testing etc.Bond p'ment for repairs received	
4112	Room Hire Sundries		250	110	105	2	105	-	2%	23/24: Not required to date	

4304	Bin collections	300	504	630	263	684	-	42%	23/24: 120pa conf bin, collection 3x60. Hills £33.5pm - inreased frm June 23
	Overhead Expenditure	17,892	12,145	13,841	2,155	13,717	-	16%	
	Movement to/(from) Gen Reserve	(12,892)	(5,067)	(4,841)	(1,315)	(8,717)		27%	
202	Grants								
4209	Grants	6,000	11,992	5,000	1,336	5,000	-	27%	
	Overhead Expenditure	6,000	11,992	5,000	1,336	5,000	-	27%	
	Movement to/(from) Gen Reserve	(6,000)	(11,992)	(5,000)	(1,336)	(5,000)		27%	
302	Play Areas								
1410	Play Area Grant	-	-	10,000	-	10,000	-	0%	23/24: No grant received to date
	Total Income	10,000	-	10,000	-	10,000	-	0%	
4010	Play Area Contractor/Security	14,000	12,131	13,000	2,000	12,000	-	15%	22/23: Crocsec £1,000pm payment in arrears
4027	CCTV	1,224	1,020	1,071	255	1,020	-	24%	22/23: CCTV Sims £85pm
4305	Play Equipment Repairs	15,000	11,830	10,000	1,201	10,000	-	12%	
4306	Play Area Inspection	2,436	1,224	1,208	-	1,208	-	0%	23/24: Inspections in Q4
4518	Surface Repairs	15,000	15,000	2,500	-	2,500	143	0%	Expenditure code used to process payments from EMR's
5900	EMR Spend	-	2,500	-	17,117	-	535		
	Overhead Expenditure	71,817	41,962	27,779	20,573	26,728	678	74%	
	302 Net Income over Expenditure	(61,817)	(41,962)	(17,779)	(20,573)	(16,728)	(678)	116%	
6000	plus Transfer From EMR	-	2,500	-	17,117	-	-		
	Movement to/(from) Gen Reserve	(61,817)	(39,462)	(17,779)	(3,456)	(16,728)	-	19%	
305	Leisure Gardens								
1004	Leisure Garden Tenants	3,259	1,187	2,539	1,246	2,539	-	49%	23/24: Income to end Sept received. Invoices to issue Aug/Sept 23
	Total Income	3,259	1,187	2,539	1,246	2,539	-	49%	
4310	Leisure Gardens Maintenance	1,500	151	2,329	31	2,329	-	1%	23/24: Budget code used to offset income and make 305 cost neutral. Balance to EMR at YE
4315	Leisure Garden Water Rates	320	109	210	139	210	-	66%	23/24: Invoiced in advance
	Overhead Expenditure	1,820	260	2,539	170	2,539	-	7%	
	Movement to/(from) Gen Reserve	1,439	927	-	1,076	-			
307	Parks & Open Spaces								
1008	Great Western Community Forest	1,197	10,057	1,414	-	1,414	-	0%	23/24: Grant expected. Contra Expenditure at 4206/307. EMR any remaining budget at YE
1183	Grounds Maint Work	950	1,424	1,800	-	1,800	-	0%	23/24: Works planned for July - weather dependant.
	Total Income	2,147	12,414	3,214	-	3,214	-	0%	
4000	Salaries	357,072	363,950	407,882	97,102	407,882	-	24%	23/24: NJC increase to be agreed nationally. Expected Oct/Nov 23.
4006	General Maintenance	1,500	1,672	2,000	169	2,000	80	8%	23/24: Budgeted for GMF Building
4009	Maintenance Contractor	2,500	-	400	-	400	-	0%	23/24: Budgeted for GMF Building
4017	Cleaning Materials	100	94	25	2	25	-	8%	23/24: Budgeted for GMF Building
4020	Staff Training	5,050	2,405	4,600	-	4,600	-	0%	23/24: Training to be organised
4026	Medical expenses	1,430	380	1,000	-	1,000	-	0%	23/24: Not required to date
4033	Staff licences	570	380	570	-	570	-	0%	SIA CCTV renewal x3 every 3 years next in 23/24
4040	Covid19/Staff Larder	1,250	1,518	750	234	750	-	31%	23/24:Staff Larder to be reintroduced Q3
4101	Utilities	3,500	2,698	3,500	365	3,500	-	10%	23/24
4102	Health & Safety	500	-	250	-	250	-	0%	23/24: Budgeted for GMF Building
4105	Alarm Fire/Intruder	700	-	450	-	450	-	0%	23/24: Budgeted for GMF Building
4106	Sanitary Waste	100	-	50	-	50	-	0%	23/24: Budgeted for GMF Building
4109	Mobile phones	1,506	1,236	1,298	309	1,236	-	24%	22/23: 9x contracts £90pm + Wifi Sim £13pm
4111	Maintenance - office & POST fa	250	-	250	-	250	-	0%	23/24: Budgeted for GMF Building
4200	Bus Shelters & Repairs	500	-	500	-	500	-	0%	23/24: Not required to date
4206	Great Western Climate Tree	1,197	(922)	1,414	-	1,414	-	0%	23/24: Contra income at 1008/307. EMR remaining budget at YE
4301	Arboricultural Work	6,500	498	6,825	-	6,825	-	0%	23/24: Rolling EMR
4304	Bin collections	100	-	50	-	50	-	0%	23/24: Not required to date
4308	Notice Boards, Seats & Bins	500	291	500	100	500	-	20%	
4309	Horticultural work	4,550	2,456	4,778	103	4,778	-	2%	22/23:Wildflower £750, Bulbs £500, Planters £1000, Flower beds £2300.
4314	Equipment	-	-	2,000	1,178	2,000	-	59%	23/24: hire fees, tools, equipment, materials
4350	Vandalism	500	103	500	32	500	-	6%	23/24: Not required to date
4506	Fuel	7,850	13,712	10,000	1,426	8,000	-	14%	23/24:
4507	Vehicle Insurance	4,550	371	4,628	1,856	4,628	-	40%	23/24: 9/12 paid 23/24. Jan - March to pay
4508	Road Fund Licence	1,173	439	840	439	840	-	52%	23/24: Taxed to December 23
4509	Servicing & Maintenance (Vehic	10,344	11,514	9,930	195	9,930	-	2%	23/24: Repairs undertaken in June/July - invoices to process
4510	Workwear & PPE	2,500	3,190	2,735	871	2,735	-	32%	
4511	Vehicle Tracking	749	495	788	424	820	-	54%	23/24: Paid quarterly in advance. 4 contracts @ £7each pm, 3 @ £9each pm, 3 add'n frm Aug 23 @ £9pm
4514	Grass Cutting M/C Lease	11,000	11,026	11,000	13,757	11,000	-	125%	23/24:1 lease £6kpa, add'n mower purchase contribution. Maintenance requires split.
4515	Grass Cutting M/C maint	8,000	4,214	6,000	2,861	6,000	-	48%	23/24: Maintenance to split from 4515/307

4517	Litter, Cleansing & gritting	4,000	2,444	2,750	1,418	2,750	-	52%	23/24: large bin bag order processed.
4522	Grounds Maintenance Contract	47,919	25,974	18,922	4,340	18,922	7,254	23%	23/24: £6500 tractor and flail rental (10 days), £10,765 summer cuts + contingency extra cuts
4523	Fuel - Grass cutting	3,040	4,938	5,052	1,147	5,052	-	23%	23/24: Q2 = peak mowing season.
4524	Vehicle Electricity (fuel)	-	-	3,000	(825)	3,000	-	-28%	23/24: 3 Elec vehicles - Accrual for 22/23 in budget. SSE to sort meter issue to start billing.
4604	Festive Enhancements	500	100	500	-	500	-	0%	23/24: Expenditure in Q3
4610	Vehicles	27,400	25,391	20,499	7,690	20,499	-	38%	
4615	New Machinery	35,400	35,491	2,800	-	2,800	-	0%	23/24: Not required to date
4633	Street Sweeper Lease	-	-	25,376	18,390	18,390	-	72%	23/24: Full year payment - to vire balance to 4634/307
4634	Street Sweeper Maintenance	-	-	4,324	5,002	5,002	-	116%	23/24: budget to be vired from 4633/307
4700	PWLB Repayment	12,500	-	12,500	-	12,500	-	0%	23/24: £12500 in EMR for first year repayment
5900	EMR Spend	-	43,574	-	4,688	-	-		23/24: Code for EMR expenditure
	Overhead Expenditure	572,250	559,633	581,236	163,272	572,898	7,334	28%	
	307 Net Income over Expenditure	(570,103)	(547,219)	(578,022)	(163,272)	(569,684)	(7,334)	28%	
6000	plus Transfer From EMR	-	43,492	-	4,688	-	-		
	Movement to/(from) Gen Reserve	(570,103)	(503,727)	(578,022)	(158,584)	(569,684)		27%	
401	Newsletter								
1001	Newsletter Advertising	1,250	331	500	2,070	2,500	-	414%	23/24: Dramatic increase in advertisers
	Total Income	1,250	331	500	2,070	2,500	-	414%	
4400	Newsletter Printing	9,694	9,225	9,888	3,523	10,569	-	36%	23/24: Increased printing costs, change in paper. Offset by income.
4403	Newsletter Distribution	2,550	2,460	3,690	-	3,690	1,230	0%	£1230 per issue - Summer invoice not processed yet.
4404	Newsletter Artwork	1,734	1,426	1,554	512	1,554	-	33%	Design £512, Games £6 x3 editions
5900	EMR Spend	-	4,065	-	-	-	-		
	Overhead Expenditure	13,978	17,176	15,132	4,035	15,813	1,230	27%	
	401 Net Income over Expenditure	(12,728)	(16,845)	(14,632)	(1,965)	(13,313)	(1,230)	13%	
6000	plus Transfer From EMR	-	4,065	-	-	-	-		
	Movement to/(from) Gen Reserve	(12,728)	(12,780)	(14,632)	(1,965)	(13,313)		13%	
402	Community Development								
1005	Community Development & Grant	15,000	10,000	15,000	-	15,000	-	0%	23/24: None received to date
1009	Memorial benches	3,462	-	3,462	-	3,462	-	0%	Expenditure to contra at 4418/402
1210	Mem Cafe Income & Donations	-	544	-	90	90	-		Donations received
1220	Football Pitch Income	-	400	-	170	695	-		23/24: AFCHV £10pw. Inc to £15pw from Aug 23. Income not budgeted for in error
1400	I&L Events Income	-	642	-	919	1,500	-		23/24: Income to offset expenditure for events.
	Total Income	18,462	13,069	18,462	1,179	20,747	-	6%	
4000	Salaries	73,351	78,368	83,681	19,758	83,681	-	24%	23/24: NJC pay rise to be agreed nationally, expected Oct/Nov 23.
4002	Memory Cafe salaries	-	18,743	10,000	5,006	10,000	-	50%	23/24: Transferred from EMR 346 - grant funded for first 6 months
4212	Christmas Activities	1,500	1,839	1,500	-	1,500	-	0%	23/24: Expenditure in Q3
4320	Youth Engagement	1,000	-	1,000	-	1,000	-	0%	23/24: Events planned - use of Community Choices budget
4330	Memory Cafe	4,500	1,367	5,000	1,414	4,330	986	28%	23/24: Sensory Garden project finished
4331	Memory Cafe Consumables	-	-	2,500	58	2,500	325	2%	23/24: Laptop expenditure to process
4332	CD Aspirations	-	-	3,834	-	3,834	-	0%	23/24: Plans in progress.
4401	Web Site & Social Media	1,155	-	500	-	500	-	0%	23/24: Not required to date
4402	Marketing & Events	5,250	328	5,000	2,234	5,000	1,942	45%	23/24: Summer Spectacular
4412	Branding	500	-	500	-	500	245	0%	23/24: Badges ordered, invoice to process
4413	Consultation/Events	250	44	250	-	250	-	0%	23/24: Not required to date
4416	Competitions	500	493	500	25	500	-	5%	Allotment x3 sites £350, Hero £150
4418	Memorial benches	3,462	-	3,462	-	3,462	-	0%	Income to contra at 1009/402
4629	Community Choices	12,000	5,486	7,500	1,861	7,500	-	25%	23/24: Projects underway and in planning stages
	Overhead Expenditure	103,468	123,463	125,227	30,356	124,557	3,498	24%	
	402 Net Income over Expenditure	(85,006)	(110,394)	(106,765)	(29,178)	(103,810)	(3,498)	27%	
6000	plus Transfer From EMR	-	32,384	-	5,006	-	-		
	Movement to/(from) Gen Reserve	(85,006)	(78,010)	(106,765)	(24,171)	(103,810)		23%	
501	Community Transport								
1002	Community Transport Fares	2,000	2,323	2,300	768	3,000	-	33%	23/24: Income improving yoy.
1003	Community Transport BSOG	250	491	250	(125)	250	-	-50%	Grant frm 09.22 - 04.23 to be submitted in Sept 23 - some income into 22/23
	Total Income	2,250	2,814	2,550	643	3,250	-	25%	
4500	Bus Tax & Insurance	1,450	370	920	538	-	-	58%	10/12 paid 2/12 due January 24
4501	Bus Fuel Costs	800	973	840	144	600	-	17%	23/24: Fuel prices slowly reducing
4502	Bus Servicing & Repairs	600	990	1,050	147	1,050	-	14%	
4504	Bus Driver Training	820	320	600	-	600	-	0%	23/24: Not required to date
4505	Bus Admin/Misc	75	26	75	-	75	-	0%	23/24: Not required to date
	Overhead Expenditure	3,745	2,679	3,485	828	2,325	-	24%	
	Movement to/(from) Gen Reserve	(1,495)	135	(935)	(185)	925		20%	

605	Capital Projects											
4705	GMF Build		-	-	-	-	-	-	640,590			
		Direct Expenditure	-	-	-	-	-	-	640,590			
4622	Councillor devices		-	-	1,000	17	1,000	-		2%	23/24: Ipads for Cllrs.	
5900	EMR Spend		-	34,937	-	-	-	-				
		Overhead Expenditure	20,500	48,599	1,000	17	1,000	187		2%		
6000		plus Transfer From EMR	-	34,937	-	-	-	-				
		Movement to/(from) Gen Reserve	(20,500)	(13,662)	(1,000)	(17)	(1,000)			2%		
		Total Budget Income	952,431	959,248	1,039,778	504,138	1,047,163	-		48%		
		Expenditure	1,129,135	1,095,773	1,116,781	317,396	1,098,687	657,274		28%		
		Net Income over Expenditure	(176,704)	(136,525)	(77,003)	186,742	(51,524)	(657,274)		-41%		
		plus Transfer From EMR	-	117,379	-	28,649	-	-				
		less Transfer To EMR	-	8,294	-	-	-	-				
		Movement to/(from) Gen Reserve	(176,704)	(27,441)	(77,003)	215,391	(51,524)			36%		