

Parks & Open Spaces Committee

4th August 2021

To: All members of the Parks & Open Spaces Committee

Councillors J Fuller, R Hailstone (Chair), J Jackson, A John, S Heyes (Vice Chair), V Manro, K T Naik and R Ross.

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 10th August 2021 at 19.30 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 9th August 2021.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer & RFO**

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To review the previous meeting minutes from 13th July 2021 and to recommend approval when physical meetings recommence.

- 6. Committee Membership**
To accept Councillor S McDermott on to the Parks & Open Spaces Committee.
- 7. Seven Fields**
To receive a verbal update from Councillor E Baker Lee on any matters arising from Seven Fields.
- 8. Community Groups using Parks & Open Spaces within the parish**
To consider giving community groups use of the parish's parks and open spaces for specific events.
- 9. Councillor Reports**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 10. Deputy Clerk & Services Manager's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 11. Tree Planting and Creation of Wildflower Areas**
To receive recommendations from the working party, regarding proposed locations and tree types to take part in the Great Western Community Forest project and the Queens Green Canopy 2022 (to follow).
- 12. SBC's Electric Vehicle ChargePoint Strategy Consultation**
To review the strategy and make comments to the consultation by Monday 27th September 2021.
- 13. Swindon Local Cycling and Walking Infrastructure Plan - Public Consultation**
To review the draft plan and make comments to the consultation by Monday 27th September 2021.
- 14. Parks & Projects**
To receive an update on parks & projects and agree any matters arising (attached).
- 15. Grass & Hedge Cutting**
To receive an update on the grass/hedge cutting schedule (attached).
- 16. Head of POST's Report**
To receive an update in relation to work scheduling, team objectives and any matters arising (to follow).
- 17. Leisure Garden Terms & Conditions**
To review the Leisure Garden Terms & Conditions and recommend any changes to the Finance & Policy Committee (attached).
- 18. Cliffords Meadow**
To receive an update on the future maintenance of Cliffords Meadow.
- 19. Parks & Open Spaces Grounds Maintenance Facility**
To receive a verbal update on the POST Facility.

20. Operational Budget Monitoring

To note the Parks & Open Spaces expenditure for Month 4 (to follow).

21. Items for the Next Agenda

To be sent to the Clerk in advance of the next meeting 14th September 2021.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.