

Full Council

4th December 2024

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), S Heyes (Vice Chairman), J Ali, E Baker-Walker, G Choudhury, S Fateru, J Fuller, R Hailstone, J Jackson, A Jimmy, A John, O Munagala, B Patrick-Okoh, P Park, R Ross, A Roupelis, L Stevenson and R Worman.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on Tuesday 10th December 2024 at 19:30. The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 3.00pm on Monday 9th December 2024.

Yours sincerely,

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to the clerk@haydonwick.gov.uk no later than 12.00pm on Monday 9th December 2024.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meeting held on Tuesday 26th November '24 (attached).
- 6. Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.



7. Councillors Reports

To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

8. Chief Officer's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

9. Actions arising from previous Full Council meetings

To receive and note the progress on actions arising from previous Full Council meetings (attached).

10. Councillor Resignation

To note the Resignation of G Choudhury and advise next steps.

11. Grounds Maintenance Facility – Public Works Loan

To receive a verbal update on the recent application to draw down funds from the Public Works Loan.

12. Parks & Open Spaces: Grounds Maintenance End of Season Audits

- A) To receive the Grass Cutting Audit (attached).
- B) To receive the Hedge & Shrub Cutting Audit (attached).

13. Tree Works

To receive a verbal update and quotation for tree works (attached).

14. Finance Matters

- A) To note the income and expenditure to November 2024 (to follow).
- B) To receive the Bank Statements and Bank Reconciliations for November 2024 (to follow).
- C) To approve the Payment Schedule for November/December 2024 (to follow)
- D) To retrospectively approve the payments made using the credit card for payments made in October 2024 (to follow).

15. Budget 2025-26

To receive a verbal update following the Budget Working Party meeting held before Full Council.

16. Legal Matters

Public Open Spaces Lease Renewal - To consider Swindon Borough Council's response regarding Little Copse: The commercial team have said as the site has been cleared & returned to grass then the best route is to remove this from the Lease as it would be an open space rather than a play area. Open Space is dealt with under the Maintenance Deed & this area can be added to that. If this is agreed as the way forward, we can put together a document to be entered into at the same time as the lease for the new open space within the Maintenance Deed.



17. Community Development Committee Recommendations

A) Scheme to Provide Thermal Imaging Cameras in Swindon

To join the parish-wide scheme and allocate £1,000 of Community Development – Community Choices to fund to the project (4629 / 402), in the absence of SBC funding becoming available (attached).

B) Councillor Surgeries

To discuss a timetable of Councillor Surgeries to be held across the Parish.

18. Swindon Local Councils Forum

To note the minutes from the recent meeting and agree to any matters arising (attached).

19. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Staffing.

20. Personnel Sub Committee Recommendation

Salary Budget 2025-26 - To receive the Sub Committee's recommendation for the Salary Budget for the forthcoming financial year (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.