

Parks & Open Spaces Committee

4th January 2023

To: All members of the Parks & Open Spaces Committee

Councillors R Hailstone (Chair), S Heyes (Vice Chair) J Jackson, A John, V Manro, S McDermott, K T Naik, E Baker Lee, D Rodgers, and R Ross.

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 10th January 2023 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 9th January 2023.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

1. **Apologies**
To receive and note.
2. **Declarations of Interest**
To receive any Declarations of Interest.
3. **Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
4. **Chairman's Announcements (if any)**
5. **Minutes of the Previous Meetings**
To accept and approve the minutes of the meeting held Tuesday 9th December 2022.
6. **Seven Fields**
To receive a request from Wiltshire Wildlife Trust to conduct a Harvest Mouse Survey at Seven Fields on Thursday 26th January 2023 (attached).
7. **Cliffords Meadow SSSI**
To receive the Tier 2 Complaint Response from Natural England and an update on any matters arising at Cliffords Meadow (attached).
8. **Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.



9. **Deputy Clerk & Services Manager's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
10. **Head of Parks & Open Spaces' Report**
To receive an update in relation to work scheduling, team objectives and any matters arising (attached).
11. **Autumn/Winter Shrub & Hedge Maintenance**
To receive an update on the current schedule (attached).
12. **Parks & Projects Report**
To receive an update from the Parks & Projects Team (attached).
13. **Leisure Gardens Update**
To receive a verbal update on communications to plot holders and the status of the Leisure Garden sites.
14. **Parks & Open Spaces Grounds Maintenance Facility**
To receive a verbal update on the progress of the Grounds Maintenance Facility.
15. **Operational Budget Monitoring**
To note the Parks & Open Spaces Income and Expenditure for Month 8 (attached).
16. **Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting on 21st February 2023.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.