

Parks & Open Spaces Committee

4th May 2022

To: All members of the Parks & Open Spaces Committee

Councillors R Hailstone (Chair), S Heyes (Vice Chair) J Jackson, A John, V Manro, S McDermott, K T Naik, E Baker Lee, L Brown, D Rodgers and R Ross.

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 10th May 2022 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 9th May 2022.

Yours sincerely,

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer & RFO**

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To accept and approve the minutes of the meeting held 8th March 2022 as a true record (attached).
- 6. Great Western Community Forest Project**
To receive a verbal update from the SBC Project Officer regarding future project plans.
- 7. Seven Fields**
To receive a request from Wiltshire Wildlife Trust to use Seven Fields Local Nature Reserve as a location under the Swindon Forest Meadows Project (attached).
- 8. Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.



- 9. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 10. Parks & Projects**
To receive an update on parks & projects and agree any matters arising (attached).
- 11. Hedge & Grass Cutting Specification Draft (2022)**
To review the proposed draft hedge and shrub bed cutting specifications for 2022 (attached).
- 12. Head of Parks & Open Spaces' Report**
To receive an update in relation to work scheduling, team objectives, winter projects and any matters arising (attached).
- 13. Purchase of a Noticeboard**
To approve the purchase of a replacement noticeboard for Haydon View (attached).
- 14. Proposed Tree Location at Seaton Close**
To receive a request from a member of public for the Council to plant trees on the open space in Seaton Close (attached).
- 15. Enclosed Green Spaces for Dogs**
To consider a request from a resident to enclose an area of open space to allow dogs safely off leads (attached).
- 16. Community Bulb Planting**
To receive a verbal update from Councillor S McDermott on the progress of the Community Bulb Planting initiative.
- 17. Haydon Meadow SSSI**
To receive a verbal update regarding matters arising at Haydon Meadow SSSI.
- 18. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting on 14th June 2022.
- 19. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'.
Reason: Contractual.
- 20. Articles for Haydon Wick "Living" Magazine**
To receive Parks & Open Spaces items for inclusion in the summer edition of Haydon Wick "Living" Magazine. Copy deadline end of May 2022.
- 21. Permission to use Trent Road Field**
To receive a request from a local football club that wishes to use Trent Road Field.
- 22. Grass Cutting 2022**
To discuss operational grass cutting matters for 2022.
- 23. Parks & Open Spaces Grounds Maintenance Facility**
To receive a contractual update on the Grounds Maintenance Facility and agree any matters arising, if required.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.