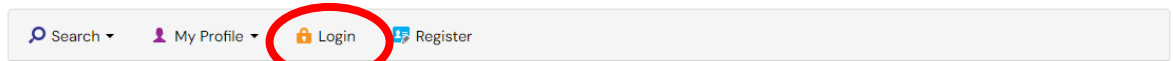
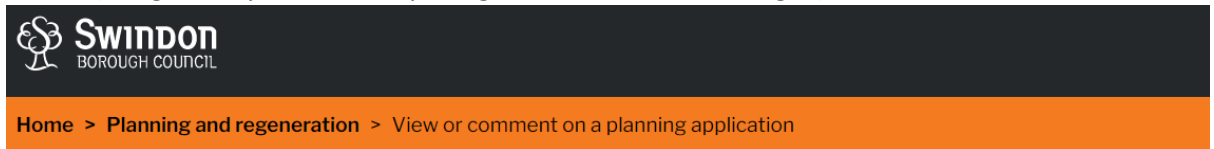


Quick Guide to Consultee Access

1. Open the planning website at <https://pa.swindon.gov.uk/publicaccess/> and click Login button (or register if you have not yet registered and then click log in).



Planning – Simple Search

Search for Planning Applications and Appeals by keyword, application reference, postcode or by a single line of an address.

Make comments on live Planning Appeals – further details can be found on the relevant case screen.

The screenshot shows the "Simple Search" interface. It has tabs for "Simple", "Advanced", "Weekly/Monthly Lists", "Property", and "Map". Under "Simple", there are sub-tabs for "Applications", "Appeals", and "Enforcements". A "Status:" dropdown menu is set to "All". Below this is a text input field with a placeholder "Enter a keyword, reference number, postcode or single line of an address." and a blue "Search" button.

2. Once logged in, Click 'My Profile' and it will bring up your In Tray. You can either use the search function or select the application from the list below. You may wish to change the filter for direction to 'descending' to see the most recent requests.



My Profile – Consultee In Tray

[? Help with this page](#)

The screenshot shows the "My Profile – Consultee In Tray" page. It has tabs for "Consultee In Tray", "Profile Details", "Saved Searches", "Notified Applications", and "Tracked Applications". Under "Consultee In Tray", there are sub-tabs for "In Tray", "Active Consultations", "Previous Consultations", and "Consultation Search". There is a filter for "Interest Area" set to "All". Below that are sorting options: "Sort by" with a dropdown for "Expiry Date", a circled "Direction" dropdown set to "Ascending", and "Results per page" set to "10". A blue "Go" button is next to these. At the bottom, there is a pagination bar showing "1 2 3 4 5 6 7 8 Next" and a text "Showing 1-10 of 71". A sample application is listed: "Construction of Public Open Spaces", "Planning Application", "MOS8 And MOS12 Public Open Space Nr. H77 Haydon 3 South Haydon 3 Redhouse Swindon Wilts".

- When you have formalised your comments and saved it as a PDF. Select 'Consultee comment'.

SWINDON
BOROUGH COUNCIL

Home > Planning and regeneration > View or comment on a planning application

Search My Profile Logout (Emma Chilton-Burdock)

Planning – Application Summary

[Help with this page](#)

S/22/0371 | Erection of 7no. industrial/ warehouse floorspace (use classes B2 and/or B8) units with ancillary offices, 1no. coffee shop with drive thru facility and associated parking, access, landscaping and infrastructure works. | Land At Drakes Meadow Greenbridge Industrial Estate Swindon

[Back to search results](#) [Track](#) [Consultee comment](#) [Print](#)

Details Comments Constraints (0) Documents (150) Related Cases (1) Map

Summary Further Information Contacts Important Dates

Reference	S/22/0371
Alternative Reference	PP-11065831
Application Received	Mon 07 Mar 2022
Application Validated	Tue 15 Mar 2022
Address	Land At Drakes Meadow Greenbridge Industrial Estate Swindon
Proposal	Erection of 7no. industrial/ warehouse floorspace (use classes B2 and/or B8) units with ancillary offices, 1no. coffee shop with drive thru facility and associated parking, access, landscaping and infrastructure works.

- A separate window will open. Select '**Submit Comment**' and add the following message:
Objection or No Objection or Comment followed by any text. If you need to upload a document please click '**Upload document**' and update the relevant file as shown in item 5.

Planning Application
S/22/0371 | Erection of 7no. industrial/ warehouse floorspace (use classes B2 and/or B8) units with ancillary offices, 1no. coffee shop with drive thru facility and associated parking, access, landscaping and infrastructure works. | Land At Drakes Meadow Greenbridge Industrial Estate Swindon

Close Window

Submit Comment Upload Document

Consult as: Drainage Engineer -- Drainage Engineer [Change to Consult as: Parish](#)

Please add in this space:
Objection or No Objection or Comment

5. Select the chosen document using 'Choose File' button. Once selected click 'upload

Planning Application

S/22/0371 | Erection of 7no. industrial/ warehouse floorspace (use classes B2 and/or B8) units with ancillary offices, 1no. coffee shop with drive thru facility and associated parking, access, landscaping and infrastructure works. | Land At Drakes Meadow Greenbridge Industrial Estate Swindon

Close Window

Submit Comment

Upload Document

Consult as:

Drainage Engineer -- Drainage Engineer ▼

Select file to upload

Choose File No file chosen

Upload