

Full Council

6th December 2023

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), S Heyes (Vice Chairman), J Ali, E Baker-Walker, G Choudhury, S Fateru, C Flux, J Fuller, R Hailstone, S Heyes, J Jackson, A Jimmy, A John, O Munagala, B Patrick-Okoh, P Park, R Ross, A Roupelis and R Worman.

Dear Councillor,

You are summoned to a meeting of Haydon Wick Parish Council on Tuesday 12th December 2023 at 19:00. **PLEASE NOTE THE EARLIER START TIME.** The meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 11th December 2023.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
Public questions must be sent to the clerk@haydonwick.gov.uk no later than 12.00pm on Monday 4th December 2023.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of Previous Meetings**
To confirm as a true record the minutes of the meetings held on Tuesday 26th September 2023.
- 6. Swindon Borough Ward Councillor Reports**
To receive reports from Swindon Borough Ward Councillors, for information only.



7. Councillors Reports

To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.

8. Chief Officer's Report

To update on issues and actions since the last meeting that do not appear on the agenda. For information only.

9. Planning & Highways Matters - for members of the Planning & Highways Committee to consider the agenda items 10-14.

10. Planning Applications

10.1 S/23/1231 Assigned to: Councillors A John and S Fateru	Rusland Cottage, 4 Pond Street, Haydon Wick, Swindon, SN25 3JE	Erection of a detached Annex.
10.2 S/HOU/23/1276	1 Severn Avenue, Haydon Wick, Swindon, SN25 3LF	Erection of single storey front and rear extensions, detached garage and solar panels. ALREADY SUBMITTED TO SBC 20.11.23: Objection as previously submitted under S/HOU/23/0908. The application is in breach of several sections of the SBC Residential extensions and alterations supplementary planning document.
10.3 S/HOU/23/1323	94 Chatsworth Road, Abbey Meads, Swindon, SN25 4UJ	Erection of a single storey rear extension. ALREADY SUBMITTED TO SBC 20.11.23: No Objection.

11. Grants, Refusals, Withdrawals, Lawful Developments and Prior Approvals

11.1 S/HOU/23/0986/NICL	20 Newson Road, Taw Hill, Swindon, SN25 1AD	Installation of a heat pump.	HWPC: No objection SBC: Granted
11.2 S/HOU/23/1010/JAAB	17 Honeylight View, Abbey Meads, Swindon, SN25 4XS	Conversion of garage into habitable space.	HWPC: No objection SBC: Granted
11.3 S/HOU/23/1086/NICL	10 Tamar Close, Haydon Wick, Swindon, Sn25 3LE	Demolition of garage and erection of a single storey side extension.	HWPC: No objection SBC: Granted



11.4 <u>S/PHOU/23/1107</u>	16 Haydon View Road, Swindon, SN25 3AU	Prior Approval Notification for the erection of a single storey rear extension measuring 5.50m (from original rear wall), 3.80m (maximum height) and 2.40m (height to eaves).	HWPC: Not required to comment SBC: Prior approval is not required.
11.5 <u>S/23/1163</u>	Unit B4b1, North Swindon District Centre, Abbey Meads, Swindon, SN25 4AN	External alterations to the front elevation.	HWPC: No objection SBC: Granted
11.6 <u>S/HOU/23/1236/NICL</u>	7 Avenue, Haydon Wick, Swindon, SN25 3LF	Erection of a single storey rear extension.	HWPC: No objection SBC: Granted
11.7 <u>S/LDP/23/1301/NICL</u>	24 Eastville Road, Haydon Wick, Swindon, SN25 3BA	Certificate of Lawfulness (Proposed) for the conversion of garage into a habitable space.	HWPC: Not required to comment SBC: Granted
11.8 <u>S/LDP/23/1365/NICL</u>	12 Larchmore Close, Haydon Wick, Swindon, SN25 3QG	Certificate of Lawfulness (Proposed) for the erection of a single storey rear extension.	HWPC: Not required to comment SBC: Granted
11.9 <u>S/HOU/23/1178/JAAB</u>	29 The Brow, Haydon Wick, Swindon, SN25 1HT	Erection of two storey garage/store.	HWPC: Requested extension to 12.12.23 SBC: Refused

12. Traffic Orders

To note the Traffic Orders (Beaumaris Road, Elstree Way, Pioneer Road) from SBC (attached).

13. Planning Enforcement

To receive a verbal update on outstanding planning enforcement issues.

14. Bus Shelter Improvements

To receive a verbal report on potential improvements to the Bus Shelter opposite the Skate Parks towards the Orbital.

15. Finance Matters

- A. To note the monthly Income & Expenditure Report for November 2023 (attached).
- B. To receive the Bank Statements and Bank Reconciliations for November 2023 (attached).



- C. To approve the Payment Schedule for November/December 2023 (to follow).
- D. To retrospectively approve the payments made using the credit card and petty cash for payments made in October and November respectively (attached).
- E. To approve a payment run in first week of January 2024 to be retrospectively approved at the Finance and Policy Committee on the 23rd January meeting.

16. Finance & Policy Committee Recommendations

- A. To approve the Tree Management Policy (attached).
- B. To approve the Financial and Operational Risk Assessment (attached).
- C. To approve the Petition Policy (attached).
- D. To approve the Procurement Policy (attached).
- E. Polling Districts and Polling Places Review – to note the Committee had no comments to submit to the SBC consultation.

17. Parish Election Cycle

To consider the Finance & Policy's Committee recommendation that Haydon Wick Parish Council falls in line with the SBC's election cycle with the next Parish Council elections taking place on the 2027, 2031 and every four years thereafter (attached).

18. Parish Councillor Allowances 2023-24 & Swindon's Independent Parish Remuneration Panel Recommendation 2024-2025

To consider increasing Parish Councillor Allowances for 2023/24 and the Swindon Councillor Allowance Independent Parish Remuneration Recommendation for 2024-25 (attached)

19. Hedge Cutting and Shrub Bed Maintenance

To receive a verbal update on the hedge cutting and shrub bed maintenance programme following various Councillors' quality checks of the work undertaken.

20. Swindon & Wiltshire Larger Councils Forum

To note the potential formation of a Swindon & Wiltshire Larger Councils Forum (criteria of membership to be confirmed, likely to be >£1m precept) to enable a strengthened lobbying voice and sharing best practices.

21. Swindon Local Councils Forum (SLCF)

To receive a verbal update on the progress of the Protocol following recent meetings with Swindon Borough Council.

22. Items for the next Agenda

To propose agenda items for the Full Council meeting on Tuesday 23rd January 2024.

23. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reasons: Contractual, Sensitive & Personnel.

24. Personnel Sub Committee

To consider the Personnel Sub Committee's recommendations for the 2024/25 Salary Budget (tabled).



25. Grounds Maintenance Facility

- A. Finance Update - to consider any recommendations from the Working Party (tabled).
- B. Contract Update – to consider any updates on the build contract (if available).

26. Tadpole Field Development

To receive an update from the Working Party for Tadpole Field in relation to the proposal received from a third party (attached).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed. Any person who may find difficulty accessing the meeting through disability is asked to advise the Chief Officer/Clerk at least 24 hours before the meeting so that every effort may be made to provide access.