

Parks & Open Spaces Committee

6th July 2022

To: All members of the Parks & Open Spaces Committee

Councillors R Hailstone (Chair), S Heyes (Vice Chair) J Jackson, A John, V Manro, S McDermott, K T Naik, E Baker Lee, L Brown, D Rodgers, and R Ross.

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 12th July 2022 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 11th July 2022.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To accept and approve the minutes of the meeting held 14th June 2022 as a true record (attached).
- 6. Seven Fields**
To receive an update on matters arising at Seven Fields.
- 7. Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 8. Chief Officers Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.



- 9. Head of Parks & Open Spaces' Report**
To receive an update in relation to work scheduling, team objectives and any matters arising (attached).
- 10. Grass Cutting & Hedge Cutting Report**
To receive an update on the grass cutting and hedge cutting schedule (attached).
- 11. Wildflowers, Bulbs and Trees Working Party Update**
To receive a verbal update on matters arising from the Wildflowers, Bulbs & Trees Working Party. Inclusive of details of the Community Bulb Planting.
- 12. Leisure Gardens**
To receive an update on the status of the leisure garden sites (attached).
- 13. Solar Together Wiltshire**
To note that the Council has applied to be part of a group-scheme initiative and will receive a recommendation by 29th July 2022 to review (attached).
- 14. Happy to Chat Benches**
To agree a proposed new location for the installation of the Happy to Chat Benches and receive consultation methods as proposed by the Community Development Committee (to follow).
- 15. Waste Exemption Registration**
To note that the Council has renewed its Waste Exemption Registration. Renewal due in 18 months.
- 16. SBC Attachments to Street Lighting Furniture Letter**
To note a letter regarding new a new process for any attachments to Street Lighting Furniture (attached).
- 17. SBC Commissioner Adults – Learning Disability/ Adult Social Care**
To receive two requests from SBC's Adult Social Care Team to install a highway visibility mirror and conduct some grounds maintenance (attached).
- 18. Operational Budget Monitoring**
To note the Parks & Open Spaces Income and Expenditure for Month 3 (to follow).
- 19. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting on 9th August 2022.
- 20. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason: Contractual & Complaint.
- 21. Use of Trent Road Field**
To receive and note a complaint from a resident regarding the current use of Trent Road Field (tabled).
- 22. Hedge, Tree & Shrub Bed Maintenance Tender**
To receive a verbal update on the Autumn/Winter Hedge, Tree & Shrub Bed Maintenance tender.
- 23. Parks & Open Spaces Grounds Maintenance Facility**
To receive a verbal contractual update on the Grounds Maintenance Facility and agree any matters arising, if required.



24. Grass Cutting Machinery

To receive a verbal update on the current lease and options for replacement mowers for next season.

25. CCTV Report

To receive a report on any matters arising with the Council's CCTV system (tabled).

26. Tadpole Field

Following a meeting with St Andrews Parish Council to update members and discuss the next steps (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.