

Parks & Open Spaces Committee

6th October 2021

To: All members of the Parks & Open Spaces Committee

Councillors J Fuller, R Hailstone (Chair), J Jackson, A John, S Heyes (Vice Chair), S McDermott, V Manro, K T Naik and R Ross.

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 12th October 2021 at 19.30 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 5th October 2021.

Yours sincerely,

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer & RFO**

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To accept and approve the minutes of the meeting held 14th September 2021 as a true record (attached).
- 6. Seven Fields**
To receive a verbal update from Councillor E Baker Lee on any matters arising from Seven Fields.

- 7. Councillor Reports**
To update on issues and actions since the last meeting that do not appear on the agenda.
For information only.
- 8. Deputy Clerk & Services Manager's Report**
To update on issues and actions since the last meeting that do not appear on the agenda.
For information only.
- 9. Leisure Gardens Update**
To receive an update on the leisure gardens (attached).
- 10. Parks & Projects**
To receive an update on parks & projects and agree any matters arising (attached).
- 11. Play Area Working Party**
To receive a verbal update from the Play Area Working Party.
- 12. Grass & Hedge Cutting**
To receive an update on the grass/hedge cutting schedule (attached).
- 13. Head of Parks & Open Spaces' Report**
To receive an update in relation to work scheduling, team objectives and any matters arising (to follow).
- 14. Winter Projects 2021**
To receive an update on the winter projects and planting schedule for the Team to complete between October – March (to follow).
- 15. Bulb Planting 2021**
To receive suggested dates and ideas for volunteers to assist in the bulb planting.
- 16. Hire of Public Open Spaces**
To discuss whether the Council wishes to hire its Open Spaces and identify suitable locations for events (attached).
- 17. Budget Aspirations**
To receive budget aspirations for 2022/2023.
- 18. Operational Budget Monitoring**
To note the Parks & Open Spaces expenditure for Month 6 (to follow).
- 19. Community Infrastructure Levy Receipt**
To note and consider a 2020-21 CIL receipt of £11,980.24 will be paid in this financial year. Suggestions previously included Bus Hard Standings and Play Areas.
- 20. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting 9th November 2021.
- 21. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'.
Reason: Contractual.
- 22. Parks & Open Spaces Grounds Maintenance Facility**
To receive an update on the Parks & Open Spaces Grounds Maintenance Facility and agree any matters arising.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.