

Meeting	Parks and Open Spaces Committee
Date	12th October 2021
Report Title	Head of POST and Tidy Up Report
Agenda Reference	13
Author	David Hunt, Head of Parks & Open Spaces

Officer's Recommendation

1. To note the report.
2. To agree to fund additional cost of Street Sweeper replacement brushes an additional £115.00 is needed from the budget.
3. To note a specialist item of play equipment part was purchased at £1,500. This item is not available from other manufacturers and three comparable quotations are not possible.

Specialist Play Equipment Purchase

Our procurement policy says that expenditure over £500 up to £3,000 should be reported to the Committee after three quotations have been received. If a specialist part that needs to be repaired is available by only one manufacturer directly, the value is £1,500. It is technically an exemption and as specialist part three quotations cannot be received – as such it should be minuted accordingly which can be done retrospectively.

Daily Work Sheets

In September 30 new enquiries, 45 Completed and 22 carried forward to October. A number of these are longer term jobs that will be picked up in the winter works programme.

Depot Welfare Unit

The drying room has been of great benefit during the rain during the month.

Tidy Up Team

The team has continued to help bolster the grass team assisting with overgrown shrubs and hedges in the afternoon after their main tasks of litter and bins have been completed. The push barrow is now being taken out to areas local to Goodearl site on Tuesday and Thursday afternoons.

Graffiti

Minor new reports on utility boxes.

Compact Mini Sweeper

This will be on hire from 4.10.21 until 24.12.21. To extend the hire would be available at a rate of £435 per week.



Cost implication

Hako mini sweeper budget of £5,570.00 was set on 8th June 2021 for 12 weeks hire from 4th October 2021 with a surplus of £350 for replacement brushes. The cost of brushes has increased since this figure was agreed.

3 quotes for 8 x replacement brushes.

These quotes are for £652.77, £572.50 and £465.00 respectively at 8th September 2021 and valid until 7.10.2021. I request that committee make extra funds of £115 available to purchase the 8 x brushes.

Contractor availability

There is currently a shortage of availability across the construction and trades industry. We have contacted several tree surgeons about their availability and day rates and have received one response. The response we had with regards to a day rate for tree works was that “we do not issue day rates as tasks vary. We price tasks on our findings after a site visit of works required.”

External Grounds Maintenance Contractor

Shrub bed maintenance is progressing in the Abbey Meads area.

Seven Fields

External mowing commenced Monday 20 September 2021. Not Parish Council responsibility to organise.

SSSI Clifford's Meadow

External mowing commenced on Monday 20 September 2021. Not Parish Council responsibility to organise.

Trees for Climate GWCF

At present one quote has been received for planting materials. Other costs will be labour and transport. This cost would initially be met by the Parish Council with our invoice paid by GWCF on completion of the planting. Other costs could be tools for the planting, these mainly being spades, hammers, and post bumper. GWCF is currently looking to see if these items would be supplied by themselves or that we would purchase and invoice accordingly.

Below is the planting plan and list of species.

We have the option of stating that some of the planting was carried out under the Queens Green Canopy (QGC), this would not change any of the current terms and conditions as agreed with GWCF. The recommendation is that Block B planting is designated as QGC planting.



Tadpole Field Trees for Climate Sites - Year 2 Planting Schedule

Latin Name:	Spec:	Common Name:	Block A	Block B	Totals
<i>Acer campestre</i>	40-60cm BR	Field maple	20	30	50
<i>Alnus glutinosa</i>	60-90cm BR	Common alder		125	125
<i>Betula pendula</i>	40-60cm BR	Silver birch	15	150	165
<i>Carpinus betulus</i>	40-60cm BR	Hornbeam	20	150	170
<i>Ilex aquifolium</i>	30-60cm BR	Holly		15	15
<i>Malus sylvestris</i>	30-60cm BR	Crab apple	10	30	40
<i>Pinus sylvestris</i>	20-40cm CG	Scots pine	10	50	60
<i>Populus tremula</i>	40-60cm BR	Aspen	10	80	90
<i>Prunus avium</i>	40-60cm BR	Wild cherry	10	125	135
<i>Prunus spinosa</i>	30-60cm BR	Blackthorn	10	30	40
<i>Quercus robur</i>	30-60cm BR	Oak	20	80	100
<i>Salix alba</i>	30-60cm BR	White willow	20	125	145
<i>Sorbus aucuparia</i>	30-60cm BR	Rowan	15	30	45
<i>Tilia euchlora</i>	30-60cm BR	Small leaved lime		85	85
Totals:			160	1105	1265

Haydon Wick Parish Council – Trees for Climate Sites

Site Location Plan as approved at Full Parish Council on 24th August 2021.

