

Local authority lease checklist

Parties		
Capacities e.g. charity		
Property address		
Title		
Plan		
Rights of access etc.		
Car park		
Buildings		
Open land		
Is the land public open space		
Term		
Premium		
Rent		
Rent review		
Repairs and maintenance – who is responsible		
Is there to be a schedule of condition		
Alienation – what restrictions are there on assignment, subletting etc.		
Insurance – who is to insure		
Is the Landlord and Tenant Act 1954 (right to renew) to be excluded?		
Heads of terms		
Who is to pay costs?		
Existing lease		
CPSE3	https://uk.practicallaw.thomsonreuters.com/Link/Document/Blob/I80d258612ea411e498db8b09b4f043e0.pdf?targetType=PLC-multimedia&originationContext=document&transitionType=DocumentImage&uniqueId=d2f74f2a-4bfb-4c7a-b4fa-0265acf2189a&contextData=(sc.Default)	
CPSE7	https://uk.practicallaw.thomsonreuters.com/Link/Document/Blob/Ia2c77d74fc9f11e598dc8b09b4f043e0.pdf?targetType=PLC-multimedia&originationContext=document&transitionType=DocumentImage&uniqueId=d8e54d42-96f4-4d0a-bd03-d4ce96737bf1&contextData=(sc.DocLink)	