

Meeting	Finance & Policy Committee
Date	17 th May 2022
Report Title	Moving Rialtas Financial Software to the Cloud & 3 Year Term
Agenda Reference	13
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Officer's Recommendations:

- 1. To sign the three-year licence agreement with RBS for Rialtas software at £710 per annum using budget available in 101 / 4024.**
- 2. To approve the transition of the Rialtas financial software from server based to the cloud version**

Three Year Licence

The Parish Council currently uses Rialtas software for its accounting processes and allotment database. There are certain additional features which can be added free of charge when a three-year agreement is entered in to. This does not affect the annual cost of the software.

One of the features is to upload the supplier invoices to the transaction. This means that if an Officer wants to see what a payment was for, they can click next to the transaction and the pdf invoice will appear. This function will be most useful when Internal Audits are being performed and save Officer time checking back through manual records.

Another feature is mass emailing, which is particularly helpful with the allotment module. An Officer will draft a message and can send to all allotment holders, a selected site or range and email all with one click.

Rialtas Cloud

RBS (Rialtas supplier) has recently launched a cloud-based version of their software. This will make working from home much more efficient as the current model of using a VPN or dialing into a remote computer can be troublesome and slow.

The Finance Officer will be working two days per week from home, so a more efficient software model is recommended.

The move to cloud-based software will then negate the need for a server in the Parish Office as all software will be cloud based.

There is a cost implication of up to £710.00 per annum for this service.

The Finance Officer is now providing year end close without the need to contract RBS for assistance. This results in an annual saving of £600.00.

Therefore, the net impact on budget is £110.00 additional expense. The 2021/22 IT budget expense was £5,786.00. The 2022/23 budget allocation is £6,487.00 leaving a £701.00 'buffer' for price rises and any amendments to IT requirements.