

Haydon Wick Parish Council
Annual Budget - By Centre (Actual YTD Month 12)

	>15% over budgeted expenditure or >15% under budgeted income
	<15% under budgeted expenditure or <15% over budgeted income
	No budget set
	EMR movement

A	B	C	D	E	F	G	H	I	J	K	L	M
			2022/23		2023/24			Variances				
			Budget	Actual	Budget	Actual YTD	Projected	Actual against Budget		Actual Against Q3 Projection		Notes
								£	%	£	%	
	101 Administration											
1176	Precept		892865	892865	974815	974815	974815	-	100.00%	-	100.00%	
1177	Council Tax Support Grant		16598	16598	16598	16598	16598	-	100.00%	-	100.00%	
1184	CIL & S106 Receipts		0	8295	0	6544	0	(6,544)	0.00%	(6,544)	0.00%	
1190	Interest Received		500	4273	2000	12200	11000	(10,200)	610.00%	(1,200)	110.91%	Interest rates positively affected CCLA investments.
1195	FIT Payments		100	100	100	444	500	(344)	444.00%	56	88.80%	FIT receipts higher than budgeted.
1199	Miscellaneous Income		0	25	0	3581	1100	(3,581)	0.00%	(2,481)	325.55%	
	Total Income		910063	922356	993513	1014182	1004013	(20,669)	102.08%	(10,169)	101.01%	
4000	Salaries		243856	231593	265990	255425	259911	10,565	96.03%	4,486	98.27%	
4007	Councillors' Allowances		17656	13614	16967	12490	12490	4,477	73.61%	-	100.00%	Some Members refusing allowances.
4008	Professional Services		9000	3891	2500	2500	2500	-	100.00%	-	100.00%	
4011	Photocopier Lease & charges		1500	1364	1470	1215	1265	255	82.65%	50	96.05%	
4012	Insurance		3500	624	3696	3791	3696	(95)	102.57%	(95)	102.57%	
4013	Insurance Claims		500	465	500	294	500	206	58.80%	206	58.80%	Damaged motorcycle and Goupil excess.
4016	Travelling Expenses		400	87	200	151	200	49	75.50%	49	75.50%	
4018	Stationery		1250	962	1000	618	750	382	61.80%	132	82.40%	Full budget not required - reduced for next financial year.
4019	Postage		1000	294	200	216	211	(16)	108.00%	(5)	102.37%	
4020	Staff Training		6000	2025	5200	5641	5000	(441)	108.48%	(641)	112.82%	
4021	Councillor Training		600	305	1200	135	5	1,065	11.25%	(130)	2700.00%	Most training completed in-house.
4023	Audit Internal/External		3366	3435	2972	3007	2969	(35)	101.18%	(38)	101.28%	
4024	IT Support		6487	8391	8700	9481	9000	(781)	108.98%	(481)	105.34%	
4025	IT Equipment		1000	1070	1750	1365	1750	385	78.00%	385	78.00%	
4026	Medical expenses		850	130	630	527	630	103	83.65%	103	83.65%	
4090	Elections/Co-options		0	0	18985	13437	18985	5,548	70.78%	5,548	70.78%	Rolling EMR to build fund for next elections.
4109	Mobile phones		450	616	647	641	600	6	99.07%	(41)	106.83%	
4215	Subscriptions		3500	2779	2973	2818	2812	155	94.79%	(6)	100.21%	
4220	Legal Fees		8000	4788	2000	1625	2000	375	81.25%	375	81.25%	£2375 added to EMR as £2,000 recharged to 1199/101.
4480	Climate Change & Biodiversity		2500	0	2500	0	0	2,500	0.00%	-	100.00%	No budget required in-year.
4490	Bank charges		0	210	252	275	250	(23)	109.13%	(25)	110.00%	
4491	Square Card Receipts Charges		0	0	0	27	30	(27)	0.00%	3	90.00%	New nominal in-year.
4510	Workwear & PPE		500	0	510	461	452	49	90.39%	(9)	101.99%	
4600	New Office Equipment		1000	864	500	6	500	494	1.20%	494	1.20%	
4702	Defib Expenses/Maintenance		0	33	0	262	0	(262)	0.00%	(262)	0.00%	Income to contra 1199/101.
4999	Sundries		250	320	200	233	250	(33)	116.50%	17	93.20%	Increase in staff numbers. Budget increased for next financial year.
5900	EMR Spend		0	0	0	3754	0	(3,754)	0.00%	(3,754)	0.00%	
	Overhead Expenditure		317665	277864	341542	320396	326756	21,146	93.81%	6,360	98.05%	
	101 Net Income over Expenditure		592398	644491	651971	693787	677257	(41,816)	106.41%	(16,530)	102.44%	
6000	plus Transfer From EMR		0	0	0	3754	0					
6001	less Transfer To EMR		0	8295	0	0	0					
	Movement to/(from) Gen Reserve		592398	636197	651971	697541	677257	(45,570)	106.99%	(20,284)	103.00%	
	102 Office Expenditure											
1000	Hire Of Premises		5000	7078	9000	4016	4000	4,984	44.62%	(16)	100.40%	Room hire income requires improvement.
	Total Income		5000	7078	9000	4016	4000	4,984	44.62%	(16)	100.40%	
4009	Maintenance Contractor		2500	227	1000	945	825	55	94.50%	(120)	114.55%	
4017	Cleaning Materials		300	310	368	392	368	(24)	106.52%	(24)	106.52%	
4040	Covid19/Staff Larder		1250	1733	750	772	750	(22)	102.93%	(22)	102.93%	
4100	Office Site Lease		2760	2590	2720	2590	2590	130	95.22%	-	100.00%	
4101	Utilities		3500	3763	3000	2875	3386	125	95.83%	511	84.91%	
4102	Health & Safety		1168	167	1010	263	400	747	26.04%	137	65.75%	Overbudgeted as retention no longer in place.
4104	Repairs/Replacements		1000	166	500	413	500	87	82.60%	87	82.60%	
A	B	C	D	E	F	G	H	I	J	K	L	M

Variances													
			2022/23			2023/24			Actual against Budget		Actual Against Q3 Projection		
			Budget	Actual		Budget	Actual YTD	Projected	£	%	£	%	Notes
4105	Alarm Fire/Intruder		616	90		647	481	500	166	74.34%	19	96.20%	Slightly overbudgeted. Reduced for next financial year.
4106	Sanitary Waste		184	0		193	81	85	112	41.97%	4	95.29%	Overbudgeted, reduced for next financial year.
4107	Contracts & Agreements		918	0		190	1426	181	(1,236)	750.53%	(1,245)	787.85%	Invoices backdated for hand dryers - under review.
4110	Landline/Broadband		2646	2003		2203	1769	1769	434	80.30%	-	100.00%	
4111	Maintenance - office & POST fa		500	482		525	382	502	143	72.76%	120	76.10%	Full budget not required.
4112	Room Hire Sundries		250	110		105	57	75	48	54.29%	18	76.00%	Room hire reduced.
4304	Bin collections		300	504		630	629	600	1	99.84%	(29)	104.83%	
5900	EMR Spend		0	0		0	95	0	(95)	0.00%	(95)	0.00%	
		Overhead Expenditure	17892	12145		13841	13169	12531	672	95.14%	(638)	105.09%	
		102 Net Income over Expenditure	-12892	-5067		-4841	-9154	-8531	4,313	189.09%	623	107.30%	
6000		plus Transfer From EMR	0	0		0	95	0					
		Movement to/(from) Gen Reserve	(12,892)	(5,067)		(4,841)	(9,059)	(8,531)	4,218	187.13%	528	106.19%	
202	Grants												
4209	Grants		6000	11992		5000	4336	5000	664	86.72%	664	86.72%	
		Overhead Expenditure	6000	11992		5000	4336	5000	664	86.72%	664	86.72%	
		Movement to/(from) Gen Reserve	(6,000)	(11,992)		(5,000)	(4,336)	(5,000)	(664)	86.72%	(664)	86.72%	
302	Play Areas												
1410	Play Area Grant		0	0		10000	0	0	10,000	0.00%	-	100.00%	Not achieved in-year.
		Total Income	10000	0		10000	0	0	10,000	0.00%	-	100.00%	
4010	Play Area Contractor/Security		14000	12131		13000	11987	11987	1,013	92.21%	-	100.00%	
4027	CCTV		1224	1020		1071	1020	1020	51	95.24%	-	100.00%	
4305	Play Equipment Repairs		15000	11830		10000	8148	7500	1,852	81.48%	(648)	108.64%	
4306	Play Area Inspection		2436	1224		1208	1272	1208	(64)	105.30%	(64)	105.30%	
4518	Surface Repairs		15000	15000		2500	885	2500	1,615	35.40%	1,615	35.40%	Rolling EMR
5900	EMR Spend		0	2500		0	82054	0	(82,054)	0.00%	(82,054)	0.00%	
		Overhead Expenditure	71817	41962		27779	105365	24215	(77,586)	379.30%	(81,150)	435.12%	
		302 Net Income over Expenditure	-61817	-41962		-17779	-105365	-24215	87,586	592.64%	81,150	435.12%	
6000		plus Transfer From EMR	0	2500		0	82034	0					
		Movement to/(from) Gen Reserve	(61,817)	(39,462)		(17,779)	(23,331)	(24,215)	5,552	131.23%	(884)	96.35%	
305	Leisure Gardens												
1004	Leisure Garden Tenants		3259	1187		2539	2819	2778	(280)	111.03%	(41)	101.48%	
		Total Income	3259	1187		2539	2819	2778	(280)	111.03%	(41)	101.48%	
4310	Leisure Gardens Maintenance		1500	151		2329	37	2550	2,292	1.59%	2,513	1.45%	Expenditure budget set to offset income. Balance to EMR each year end.
4315	Leisure Garden Water Rates		320	109		210	228	228	(18)	108.57%	-	100.00%	
		Overhead Expenditure	1820	260		2539	265	2778	2,274	10.44%	2,513	9.54%	
		Movement to/(from) Gen Reserve	1439	927		0	2554	0	(2,554)	0.00%	(2,554)	0.00%	
307	Parks & Open Spaces												
1008	Great Western Community Forest		1197	10057		1414	0	1414	1,414	0.00%	1,414	0.00%	Funds existing in EMR. No further grants expected.
1183	Grounds Maint Work		950	1424		1800	950	1000	850	52.78%	50	95.00%	Overbudgeted.
		Total Income	2147	12414		3214	950	2414	2,264	29.56%	1,464	39.35%	
4000	Salaries		357072	363950		407882	419919	424324	(12,037)	102.95%	4,405	98.96%	
4006	General Maintenance		1500	1672		2000	862	1500	1,138	43.10%	638	57.47%	Overbudgeted, reduced for next financial year.
4009	Maintenance Contractor		2500	0		400	0	0	400	0.00%	-	100.00%	Budgeted for GMF - build delayed.
4017	Cleaning Materials		100	94		25	36	5	(11)	144.00%	(31)	720.00%	Blue roll for vehicles.
4020	Staff Training		5050	2405		4600	3806	3000	794	82.74%	(806)	126.87%	
4026	Medical expenses		1430	380		1000	760	1000	240	76.00%	240	76.00%	
4033	Staff licences		570	380		570	0	570	570	0.00%	570	0.00%	Not required.
4040	Covid19/Staff Larder		1250	1518		750	757	750	(7)	100.93%	(7)	100.93%	
4101	Utilities		3500	2698		3500	646	665	2,854	18.46%	19	97.14%	Budgeted for GMF - build delayed.
4102	Health & Safety		500	0		250	0	0	250	0.00%	-	100.00%	Budgeted for GMF - build delayed.
4105	Alarm Fire/Intruder		700	0		450	0	0	450	0.00%	-	100.00%	Budgeted for GMF - build delayed.
4106	Sanitary Waste		100	0		50	0	0	50	0.00%	-	100.00%	Budgeted for GMF - build delayed.
4109	Mobile phones		1506	1236		1298	1316	1298	(18)	101.39%	(18)	101.39%	
4111	Maintenance - office & POST fa		250	0		250	11	0	239	4.40%	(11)	0.00%	Budgeted for GMF - build delayed.
A	B	C	D	E	F	G	H		I	J	K	L	M

Variances													
			2022/23			2023/24			Actual against Budget		Actual Against Q3 Projection		Notes
			Budget	Actual		Budget	Actual YTD	Projected	£	%	£	%	
4200	Bus Shelters & Repairs		500	0		500	500	500	-	100.00%	-	100.00%	
4206	Great Western Climate Tree		1197	-922		1414	127	1414	1,287	8.98%	1,287	8.98%	Overbudgeted, reduced for next financial year.
4301	Arboricultural Work		6500	498		6825	0	6825	6,825	0.00%	6,825	0.00%	EMR to build fund for 24/25 tractor hire.
4304	Bin collections		100	0		50	0	0	50	0.00%	-	100.00%	Budgeted for GMF - build delayed.
4308	Notice Boards, Seats & Bins		500	291		500	140	500	360	28.00%	360	28.00%	Some bins purchased.
4309	Horticultural work		4550	2456		4778	1127	4778	3,651	23.59%	3,651	23.59%	Budget not fully required in-year.
4314	Equipment		0	0		2000	1597	2000	403	79.85%	403	79.85%	
4350	Vandalism		500	103		500	245	100	255	49.00%	(145)	245.00%	Overbudgeted.
4506	Fuel		7850	13712		10000	7503	6750	2,497	75.03%	(753)	111.16%	
4507	Vehicle Insurance		4550	371		4628	2275	2656	2,353	49.16%	381	85.66%	Renewal lower than budgeted.
4508	Road Fund Licence		1173	439		840	708	708	132	84.29%	-	100.00%	
4509	Servicing & Maintenance (Vehic		10344	11514		9930	6102	22555	3,828	61.45%	16,453	27.05%	Not fully required in-year.
4510	Workwear & PPE		2500	3190		2735	2114	2400	621	77.29%	286	88.08%	
4511	Vehicle Tracking		749	495		788	910	852	(122)	115.48%	(58)	106.81%	3 additional trackers added in-year.
4514	Grass Cutting M/C Lease		11000	11026		11000	11284	11263	(284)	102.58%	(21)	100.19%	
4515	Grass Cutting M/C maint		8000	4214		6000	6473	6500	(473)	107.88%	27	99.58%	
4517	Litter, Cleansing & gritting		4000	2444		2750	2898	2880	(148)	105.38%	(18)	100.63%	
4522	Grounds Maintenance Contract		47919	25974		18922	16117	17000	2,805	85.18%	883	94.81%	
4523	Fuel - Grass cutting		3040	4938		5052	3633	3770	1,419	71.91%	137	96.37%	Fuel costs reduced since budget setting.
4524	Vehicle Electricity (fuel)		0	0		3000	1066	1000	1,934	35.53%	(66)	106.60%	Fuel costs reduced since budget setting. Estimated costs at budget setting.
4604	Festive Enhancements		500	100		500	163	500	337	32.60%	337	32.60%	Full budget not required.
4610	Vehicles		27400	25391		20499	19906	20000	593	97.11%	94	99.53%	
4615	New Machinery		35400	35491		2800	92	1000	2,708	3.29%	908	9.20%	Full budget not utilised.
4633	Street Sweeper Lease		0	0		19068	20275	20275	(1,207)	106.33%	-	100.00%	
4634	Street Sweeper Maintenance		0	0		10632	18127	5002	(7,495)	170.49%	(13,125)	362.40%	£12k repairs to offhire vehicle.
4700	PWLB Repayment		12500	0		12500	0	12500	12,500	0.00%	12,500	0.00%	
5900	EMR Spend		0	43574		0	22888	0	(22,888)	0.00%	(22,888)	0.00%	
		Overhead Expenditure	572250	559633		581236	574379	586840	6,857	98.82%	12,461	97.88%	
		307 Net Income over Expenditure	-570103	-547219		-578022	-573429	-584426	(4,593)	99.21%	(10,997)	98.12%	
6000		plus Transfer From EMR	0	43492		0	23014	0					
		Movement to/(from) Gen Reserve	(570,103)	(503,727)		(578,022)	(550,415)	(584,426)	(27,607)	95.22%	(34,011)	94.18%	
401	Newsletter												
1001	Newsletter Advertising		1250	331		500	2513	2500	(2,013)	502.60%	(13)	100.52%	Dramatic increase in advertisers.
		Total Income	1250	331		500	2513	2500	(2,013)	502.60%	(13)	100.52%	
4400	Newsletter Printing		9694	9225		9888	9807	10459	81	99.18%	652	93.77%	
4403	Newsletter Distribution		2550	2460		3690	3570	3690	120	96.75%	120	96.75%	
4404	Newsletter Artwork		1734	1426		1554	1036	1618	518	66.67%	582	64.03%	Reduction in pages.
		Overhead Expenditure	13978	17176		15132	14413	15767	719	95.25%	1,354	91.41%	
		401 Net Income over Expenditure	-12728	-16845		-14632	-11900	-13267	(2,732)	81.33%	(1,367)	89.70%	
6000		plus Transfer From EMR	0	4065		0	0	0					
		Movement to/(from) Gen Reserve	(12,728)	(12,780)		(14,632)	(11,900)	(13,267)	(2,732)	81.33%	(1,367)	89.70%	
402	Community Development												
1005	Community Development & Grant		15000	10000		15000	1850	100	13,150	12.33%	(1,750)	1850.00%	Grant income not achieved.
1009	Memorial benches		3462	0		3462	1023	1277	2,439	29.55%	254	80.11%	Contra to expenditure.
1210	Mem Cafe Income & Donations		0	544		0	674	410	(674)	0.00%	(264)	164.39%	
1220	Football Pitch Income		0	400		0	665	695	(665)	0.00%	30	95.68%	
1400	I&L Events Income		0	642		0	2526	2750	(2,526)	0.00%	224	91.85%	
		Total Income	18462	13069		18462	6738	5232	11,724	36.50%	(1,506)	128.78%	
4000	Salaries		73351	78368		83681	64058	60743	19,623	76.55%	(3,315)	105.46%	
4002	Memory Cafe salaries		0	18743		10000	21372	11804	(11,372)	213.72%	(9,568)	181.06%	£10k grant utilised. Full expenditure through this code to meet reporting requirements.
4212	Christmas Activities		1500	1839		1500	1525	1500	(25)	101.67%	(25)	101.67%	
4320	Youth Engagement		1000	0		1000	868	1000	132	86.80%	132	86.80%	
4330	Memory Cafe		4500	1367		5000	4683	4500	317	93.66%	(183)	104.07%	
4331	Memory Cafe Consumables		0	0		2500	1745	1950	755	69.80%	205	89.49%	Overbudgeted, reduced for next financial year.
4332	CD Aspirations		0	0		3834	1329	1705	2,505	34.66%	376	77.95%	Overbudgeted, reduced for next financial year.

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Variances

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M

			2022/23		2023/24			Actual against Budget	Actual Against Q3 Projection				
			Budget	Actual	Budget	Actual YTD	Projected	£	%	£	%		Notes
4401	Web Site & Social Media		1155	0	500	172	272	328	34.40%	100	63.24%		Balance to EMR for use in 24/25.
4402	Marketing & Events		5250	328	5000	5018	5000	(18)	100.36%	(18)	100.36%		
4412	Branding		500	0	500	380	245	120	76.00%	(135)	155.10%		
4413	Consultation/Events		250	44	250	0	0	250	0.00%	-	100.00%		Balance to EMR for use in 24/25.
4416	Competitions		500	493	500	352	502	148	70.40%	150	70.12%		Overbudgeted.
4418	Memorial benches		3462	0	3462	1118	1044	2,344	32.29%	(74)	107.09%		Income to contra.
4629	Community Choices		12000	5486	7500	7152	7500	348	95.36%	348	95.36%		
5900	EMR Spend		0	14288	0	2927	0	(2,927)	0.00%	(2,927)	0.00%		
		Overhead Expenditure	103468	123463	125227	112700	97765	12,527	90.00%	(14,935)	115.28%		
		402 Net Income over Expenditure	-85006	-110394	-106765	-105962	-92533	(803)	99.25%	13,429	114.51%		
6000		plus Transfer From EMR	0	32384	0	12927	0						
6001		less Transfer To EMR	0	0	0	967	0						
		Movement to/(from) Gen Reserve	(85,006)	(78,010)	(106,765)	(94,002)	(92,533)	(12,763)	88.05%	1,469	101.59%		
501	Community Transport												
1002	Community Transport Fares		2000	2323	2300	3296	3500	(996)	143.30%	204	94.17%		Increased bus trips.
1003	Community Transport BSOG		250	491	250	153	250	97	61.20%	97	61.20%		Mileage reduced year on year so lower grant receipt.
		Total Income	2250	2814	2550	3448	3750	(898)	135.22%	302	91.95%		
4500	Bus Tax & Insurance		1450	370	920	740	740	180	80.43%	-	100.00%		
4501	Bus Fuel Costs		800	973	840	1057	1100	(217)	125.83%	43	96.09%		Increased bus trips
4502	Bus Servicing & Repairs		600	990	1050	356	506	694	33.90%	150	70.36%		Not fully required in-year.
4504	Bus Driver Training		820	320	600	797	800	(197)	132.83%	3	99.63%		First aid training. Income at 1199/101 to contra overspend.
4505	Bus Admin/Misc		75	26	75	237	50	(162)	316.00%	(187)	474.00%		Parking tickets not budgeted for.
		Overhead Expenditure	3745	2679	3485	3188	3196	297	91.48%	8	99.75%		
		Movement to/(from) Gen Reserve	(1,495)	135	(935)	260	554	(1,195)	-27.81%	294	46.93%		
605	Capital Projects												
4622	Councillor devices		0	0	1000	369	369	631	36.90%	-	100.00%		Not fully required in-year.
		Overhead Expenditure	20500	48599	1000	369	369	631	36.90%	-	100.00%		
6000		plus Transfer From EMR	0	34937	0	0	0						
		Movement to/(from) Gen Reserve	(20,500)	(13,662)	(1,000)	(369)	(369)	(631)	36.90%	-	100.00%		
		Total Budget Income	952431	959248	1039778	1034666	1024687	5,112	99.51%	(9,979)	100.97%		
		Expenditure	1129135	1095773	1116781	1148581	1075217	(31,800)	102.85%	(73,364)	106.82%		
		Net Income over Expenditure	-176704	-136525	-77003	-113915	-50530	36,912	147.94%	63,385	225.44%		
		plus Transfer From EMR	0	117379	0	121825	0						
		less Transfer To EMR	0	8294	0	967	0						
		Movement to/(from) Gen Reserve	(176,704)	(27,441)	(77,003)	6943	(50,530)	(83,946)	-9.02%	(57,473)	-13.74%		
		Less: Net Transfers to EMR's outside of income and expenditure				(36,450)							
		Total movement (from) Gen Reserve				(29,507)							
		Overall Saving Against Budget				47,496							