

Meeting	Community Development Committee
Date	5 th December 2023
Report Title	Budget Report to Month 7 (31 st October 2023)
Agenda Reference	14
Author	Jodie Smart, Finance Officer and Deputy RFO

Officer's Recommendation:

To note.

Income and Expenditure against budget Balances as of 31st October 2023

Total Revenue Budgets	Total Expenditure Budgets	Actual Income to 31 st October 2023	Actual Expenditure to 31 st October 2023
£21,512	£143,844	£7,365	£83,991
% Income		% Expenditure	
Expected at 31 st October 2023	Actual at 31 st October 2023	Expected at 31 st October 2023	Actual at 31 st October 2023
58.33%	34.2%	58.33%	58.8%
Variances to note <43.33% or >73.33%			
401 Newsletter			
1001 Advertising	497.3%	Community Development Officer drastically increased revenue.	
4400 Newsletter Printing	70.1%	Invoice for second magazine processed. Will exceed budget due to change in paper quality. Covered by increase in revenue.	
4403 Newsletter Distribution	33.3%	One distribution paid to date.	
4404 Newsletter Artwork	66.3%	Invoice for winter magazine processed.	
402 Community Development			
1005 Community Development Grant	3.3%	Not achieved to date.	
1009 Memorial Benches	0.0%	One order in process.	
1210 Mem Café income & Donations	0.0%	Donations received, not budgeted for.	
1220 Football Pitch Income	0.0%	New income - not budgeted for in error.	
1400 I&L Events Income	0.0%	Not budgeted for – contra expenditure at 4629/402 and 4402/402.	



4002 Memory Café Salaries	115.7%	First six months covered by grant – expenditure transferred from EMR to cover. Budget will show 50% overspend which is covered by the grant.
4212 Christmas Activities	0.0%	Will be spent in Q3.
4320 Youth Engagement	100%	Budget utilised, remaining expenditure covered by EMR 339.
4332 CD Aspirations	17.4%	Projects in planning/review stages.
4401 Web Site & Social Media	12.2%	Not fully required to date.
4402 Marketing & Events	80.7%	Summer spectacular. Contra income at 1400/402.
4413 Consultation/Events	0.0%	Not required to date
4418 Memorial Benches	0.0%	One application in process.
4629 Community Choices	90.3%	Events complete (murder mystery, afternoon tea etc.)
501 Community Transport		
1003 BSOG	(50%)	Grant processed in October annually. Grant application in October 2023 cover part of 22/23 so included in 22/23 year end accounts.
4502 Bus Servicing & Repairs	29.3%	Not fully required to date.
4504 Bus Driver Training	2.0%	Not required to date. First aid training planned for Q3.

Detailed Income & Expenditure by Budget Heading 28/11/2023

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
401 Newsletter								
1001 Newsletter Advertising	209	2,486	500	(1,986)			497.3%	
Newsletter :- Income	209	2,486	500	(1,986)			497.3%	0
4400 Newsletter Printing	3,413	6,936	9,888	2,952		2,952	70.1%	
4403 Newsletter Distribution	1,230	1,230	3,690	2,460		2,460	33.3%	
4404 Newsletter Artwork	512	1,030	1,554	524		524	66.3%	
Newsletter :- Indirect Expenditure	5,155	9,196	15,132	5,936	0	5,936	60.8%	0
Net Income over Expenditure	(4,946)	(6,710)	(14,632)	(7,922)				
402 Community Development								
1005 Community Development & Grant	0	500	15,000	14,500			3.3%	
1009 Memorial benches	0	0	3,462	3,462			0.0%	
1210 Mem Cafe Income & Donations	20	316	0	(316)			0.0%	
1220 Football Pitch Income	0	440	0	(440)			0.0%	
1400 I&L Events Income	0	2,161	0	(2,161)			0.0%	
Community Development :- Income	20	3,417	18,462	15,045			18.5%	0
4000 Salaries	3,246	43,412	83,681	40,269		40,269	51.9%	
4002 Memory Cafe salaries	1,666	11,573	10,000	(1,573)		(1,573)	115.7%	10,000
4212 Christmas Activities	0	0	1,500	1,500		1,500	0.0%	
4320 Youth Engagement	534	1,000	1,000	0		0	100.0%	
4330 Memory Cafe	253	2,473	5,000	2,527	236	2,291	54.2%	
4331 Memory Cafe Consumables	0	1,143	2,500	1,357	325	1,032	58.7%	
4332 CD Aspirations	667	667	3,834	3,167		3,167	17.4%	
4401 Web Site & Social Media	0	61	500	439		439	12.2%	
4402 Marketing & Events	0	4,033	5,000	967		967	80.7%	
4412 Branding	0	245	500	255		255	49.0%	
4413 Consultation/Events	0	0	250	250		250	0.0%	
4416 Competitions	0	302	500	198		198	60.3%	
4418 Memorial benches	0	0	3,462	3,462		3,462	0.0%	
4629 Community Choices	2,361	6,769	7,500	731		731	90.3%	
5900 EMR Spend	1,068	1,668	0	(1,668)		(1,668)	0.0%	1,668
Community Development :- Indirect Expenditure	9,795	73,347	125,227	51,880	561	51,319	59.0%	11,668
Net Income over Expenditure	(9,775)	(69,930)	(106,765)	(36,835)				
6000 plus Transfer From EMR	1,160	11,668						
Movement to/(from) Gen Reserve	(8,614)	(58,262)						

Detailed Income & Expenditure by Budget Heading 28/11/2023

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
501 Community Transport								
1002 Community Transport Fares	0	1,587	2,300	714			69.0%	
1003 Community Transport BSOG	0	(125)	250	375			(50.0%)	
Community Transport :- Income	0	1,462	2,550	1,089			57.3%	0
4500 Bus Tax & Insurance	0	577	920	343		343	62.7%	
4501 Bus Fuel Costs	0	504	840	336		336	60.0%	
4502 Bus Servicing & Repairs	135	308	1,050	742		742	29.3%	
4504 Bus Driver Training	12	12	600	588		588	2.0%	
4505 Bus Admin/Misc	0	47	75	28		28	62.4%	
Community Transport :- Indirect Expenditure	147	1,448	3,485	2,037	0	2,037	41.6%	0
Net Income over Expenditure	(147)	13	(935)	(948)				
Grand Totals:- Income	229	7,365	21,512	14,147			34.2%	
Expenditure	15,097	83,991	143,844	59,853	561	59,292	58.8%	
Net Income over Expenditure	(14,868)	(76,627)	(122,332)	(45,705)				
plus Transfer From EMR	1,160	11,668						
Movement to/(from) Gen Reserve	(13,708)	(64,959)						