

Full Council

8th December 2021

To: All members of Haydon Wick Parish Council

Councillors V Manro (Chairman), E Baker Lee, L Brown, S Callen, S Fateru, J Fuller, R Hailstone, S Heyes, J Jackson, A John, S McDermott, K T Naik, B Patrick-Okoh, L Rhys-Jones, D Rodgers, R Ross, A Roupelis and R Venkatesh.

Dear Councillor,

You are summoned to a formal meeting of Haydon Wick Parish Council on Tuesday 14th December 2021 at 19.00. Meeting will be held at the Parish Council Offices, Thames Avenue, Swindon, SN25 1QQ. **Please note the earlier start time.**

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting.

Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 13th December 2021.

Yours sincerely

Georgina Morgan-Denn

**Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer/Clerk & RFO**

AGENDA

- 1. Apologies**
To receive and approve.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Swindon Borough Ward Councillor Reports**
To receive reports from and raise questions to Swindon Borough Council (SBC) Ward Councillors. For information only.
- 4. Public Participation**
Public questions must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 13th December 2021.
- 5. Chairman's Announcements (if any)**
- 6. Physical Council Meetings Risk Assessment**
To consider any changes to the current Council Meeting Risk Assessment.



- 7. Minutes of Previous Meeting**
To confirm as a true record the minutes of the meeting held on 23rd November 2021 (attached).
- 8. Councillor Reports**
To receive reports from Councillors. For information only.
- 9. Chief Officer's Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.
- 10. Parish Deed**
To note Swindon Borough Council has extended the deadline for comments to end of January 2022.
- 11. Bridlewood Primary School - Proposed Academisation**
To note the letter from Bridlewood School, despite being outside of the parish, there may be some children who attend from within the parish (attached).
- 12. Parks & Open Spaces Committee Matters**
 - 12A. Grounds Maintenance Facility**
To receive an update on the Grounds Maintenance Facility and to consider any recommendations arising. Note contractual recommendations in Exempt.
 - 12B. Security Arrangements & iPad for CCTV Equipment**
To note the Christmas opening skate park arrangements and the purchase of an iPad for CCTV and Security purposes (attached).
 - 12C. Street Sweeper Hire Period Extension & Head of POST Report**
To note the Head of POST report and to consider extending the Street Sweeper Hire period to end of March 2022 (attached).
- 13. Finance & Policy Committee Matters**
Financial Matters
 - 13A.** To receive the Income & Expenditure Reports for Month 8 – November 2021 (attached).
 - 13B.** To receive the Bank Statements and Bank Reconciliations for November 2021 (attached).
 - 13C.** To approve the Payment Schedule for November/December 2021 (tabled).
 - 13D.** To note an order has been placed to use Rialtas Year End Cleardown and Annual Return services at a cost of £600 exc. VAT.
 - 13E.** To note the arrangements for the 2022-23 Parish Precept Tax Base & Community Tax Support Grant (attached).
- 14. Community Development Committee Matters**
 - 14A. Future Budget Aspirations**
To note Community Development Committee's budget aspirations (to follow).
 - 14B. Christmas Parcels Donation**
To note a donation of £350 has been received from The Redeemed Christian Church of God.



15. Planning & Highways Committee Matters

15A. Installation of crossing Thames Avenue/Pen Close

To note Cllr D Renard has confirmed there is no budget to fund new patrols – the school may fund one if they wish and work with the relevant SBC Officer.

15B.	Haydonleigh Drive/The Brow
	To note regarding the request for a crossing on the Brow, this has been on the list of possible sites for the last two years. There is an annual assessment of all the requests across the Borough and the two deemed to be the highest priority are implemented. Councillor Renard continues to lobby for a crossing at this location.
15C.	Planning Applications
	To note the comments submitted by the Committee (tabled).
16.	Items for the next Agenda
	To propose agenda items for the Full Council meeting on Tuesday 25 th January 2022.

17. Exclusion of Public & Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'.
Reason: Confidential & Staffing Matters.

18. Grounds Maintenance Facility (GMF) Contracts

To consider any contractual recommendations from the Working Party, if required.

19. Play Area Tenders: Tender Award & Overspend

A) To receive a recommendation from the Play Area Working Party to award the Voyager Drive Play Area Resurfacing Tender.

B) To receive an update on an overspend on Gaynor Close play area (tabled).

20. Insurance Matters

To receive an update on a recent insurance matter.

21. Personnel Sub Committee Recommendations – 8th December 2021

To consider recommendations arising from the above meeting (tabled).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Chief Officer prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.