

Parks & Open Spaces Committee

8th June 2022

To: All members of the Parks & Open Spaces Committee

Councillors R Hailstone (Chair), S Heyes (Vice Chair) J Jackson, A John, V Manro, S McDermott, K T Naik, E Baker Lee, L Brown, D Rodgers and R Ross.

Dear Councillor,

You are summoned to a Parks & Open Spaces Committee meeting of Haydon Wick Parish Council on Tuesday 14th June 2022 to be held at the Parish Council Offices, Thames Avenue, Haydon Wick, Swindon, SN25 1QQ.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. Swindon Borough Council Ward Members, the public and press are also invited. Any questions for the public participation must be sent to clerk@haydonwick.gov.uk no later than 12.00pm on Monday 13th June 2022.

Yours sincerely,

Georgina Morgan-Denn

Georgina Morgan-Denn BA (Hons), FSLCC
Chief Officer & RFO

AGENDA

- 1. Apologies**
To receive and note.
- 2. Declarations of Interest**
To receive any Declarations of Interest.
- 3. Public Participation**
A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
- 4. Chairman's Announcements (if any)**
- 5. Minutes of the Previous Meetings**
To accept and approve the minutes of the meeting held 10th May 2022 as a true record (attached).
- 6. Seven Fields**
To receive an update on matters arising at Seven Fields.
- 7. Councillor Reports**
To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters of interest to the attention of the Council for information or future discussion.
- 8. Chief Officers Report**
To update on issues and actions since the last meeting that do not appear on the agenda. For information only.



- 9. Parks & Projects**
To receive an update on parks & projects and agree any matters arising (attached).
- 10. Head of Parks & Open Spaces' Report**
To receive an update in relation to work scheduling, team objectives, winter projects and any matters arising (attached).
- 11. Update on the Creation of Wildflower Areas**
To receive an update on the success of wildflower creation areas this season (to follow) and to receive suggestions of suitable new trial wildflower areas.
- 12. Community Bulb Planting**
To receive a verbal update from Councillor S McDermott on the progress of the Community Bulb Planting initiative.
- 13. Installation of a raised bed at the top of Thames Avenue**
To consider the request for installation of a raised bed next to the boundary sign at the top of Thames Avenue.
- 14. Leisure Garden Competition 2022**
To receive a verbal update on the leisure garden competition and receive nominations for the judging panel.
- 15. Operational Budget Monitoring**
To note the Parks & Open Spaces Income and Expenditure for Month 2 (attached).
- 16. Items for the Next Agenda**
To be sent to the Chief Officer in advance of the next meeting on 12th July 2022.
- 17. Exclusion of Public & Press**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw'.
Reason: Contractual.
- 18. Increase in operational fuel costs**
To note the increase in fuel costs since the legislation changes regarding usage for horticultural machinery and other inflationary factors (to follow).
- 19. External Hire of the Mini Compact Sweeper with Operative**
To consider hiring out the Mini Compact Sweeper with Operative on a day rate to a third party (to follow).
- 20. Hedge, Tree & Shrub Bed Maintenance**
To receive a verbal update on the status of the Spring/ Summer Shrub Bed Maintenance and plans for the Autumn/Winter Hard Cut Schedule.
- 21. Parks & Open Spaces Grounds Maintenance Facility**
To receive a contractual update on the Grounds Maintenance Facility and agree any matters arising, if required.
- 22. AFC Haydon Vale – Trent Road Field Arrangements**
To receive an update from the Head of Parks & Open Spaces on requests to accompany the draft contractual agreement which will be presented to Finance & Policy for approval (to follow).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.